



UNDERTAKING FORM

Sir

This is to bring to your kind notice that my ward Mr./Ms. _____
with Application No. _____ and VITEEE-2019 Rank _____, is unable to attend the
VITEEE-2019 counselling due to _____.

Kindly permit me to attend the counselling on his/her behalf. We both abide by the decision taken towards
the allotment of branch.

**I assure you that my ward will come in person to VIT to complete the admission formalities, as
required.**

Yours faithfully,

Place :

Date :

Note: Enclose e-admit / Authorization Letter / Left and Right Index Finger Impression /the proof of absence / Age proof certificate /
XII Hall Ticket / XII result copy (if available)