

Instructions to the Candidates Selected for Ph.D./Direct Ph.D Programmes during July 2023 Session at VIT, Vellore

1. You are required to make the **online** payment of a fee of **Rs.43,000/-** (Annual Tuition fee of Rs.40,000 plus a one-time caution deposit of Rs.3000/-) on or before **June 30th, 2023 (Friday)**, before which the following chain of actions should to be done.
2. You are advised to look into the research credentials of the eligible guides who belongs to your school in the below mentioned link. You can also choose the guide from research centre related to your field of interest. You can access these details through the following link: <https://vit.ac.in/schools-centres-list-research-guides-2023>
3. You are advised to contact the selected faculty member over phone/by email and get his/her consent for guiding you.
4. To select the faculty as your guide and submit for further process, the link will be enabled on VIT Vellore website (vit.ac.in) Bulletin Board on **30th May 2023 (Tuesday)**.
5. Your proposed guide will either accept or decline. If the guide accepts, the request will go to the Dean of the School. Once if the Dean approves it, the request will come to Dean, Academic Research, for final approval. If your request gets rejected by the guide/Dean of the School/Dean Academic Research, for any specific reason, you will be notified through email, and you **selection process should be done before June 20, 2023 (Tuesday). There after the invoice for online Tuition fee payment will be generated and you can pay the fees by online from June 10, 2023 (Saturday) onwards till June 30, 2023 (Friday).** If you failed to pay the fees before the deadline, this provisional admission offer will stands cancelled automatically. **No more extension will be given.**

6. Institutional Fellowship:

- All the applicants selected for Ph. D. will be appointed as Teaching cum Research Assistant (TRA) for a period of three years, they will get a fellowship:

Fellowship	GATE/ NET Qualified*	Others
First year	INR 31000/-	INR 25000/-
Second year	INR 35000/-	INR 31000/-
Third year	INR 35000/-	INR 31000/-

- All the Applicants selected for Direct Ph.D will be appointed as fellowship for period of four years and during this period, they will get a fellowship:

Fellowship	GATE/ NET Qualified*	Others
First Two years	INR 21000/-	INR 16000/-
3 rd & 4 th years	INR 30000/-	INR 25000/-

*Eligible for valid GATE score percentile of 60 and above.

7. **The fellowship will be given only after you physically report to the institute i.e. 24th August 2023 with qualified certificates and necessary documents mentioned below:**

➤ This is to inform you that students are allowed to submit the following Certificates/documents in original along with three set of photocopies in person on **24th August 2023** at Anna Auditorium besides main building from 10.00am to 6.00pm at Vellore Campus.

- Paid Tuition fee receipt (Download from URL <https://vtop.vit.ac.in/vtop/initialProcess>)
- Marks List-X
- Marks List- HSC /+2
- UG and PG Degree / Provisional Certificate and Mark sheet -Year wise / Semester wise or Consolidated Marks sheet.
- Transfer Certificate/Migration Certificate/ College Leaving Certificate (To be submitted in Original)
- Nativity certificate for North and Eastern States of India.
- Aadhaar Card
- Certificate of Physical Fitness format available in URL https://vit.ac.in/files/admissions/PhysicalFitness_Certificate.pdf
- Affidavit by parent format available in URL https://vit.ac.in/files/admissions/Affidavit_Parent.pdf
- Affidavit by Student format available in URL https://vit.ac.in/files/admissions/Affidavit_Student.pdf
- Undertaking in the enclosed format URL <https://vit.ac.in/sites/default/files/Undertaking.pdf>
- Passport size photo colour recently taken – 6 Nos.

➤ **Note:**

- Wherever needed get the Parent's signature.
- **Only after the submission of all the required documents the fellowship period starts.**
- **Those who are waiting for the final year/semester results should submit original qualified certificates on or before 31st October, 2023. Those who failed to submit the required certificates/documents, your provisional Ph.D admission stands cancelled.**
- For hostel accommodation contact <https://vit.ac.in/campuslife/hostels>.

8. Once a guide is allotted, the request for change of guide is not possible thereafter.

PhD guide selection portal is launched for June 2023 session. Portal is accessible at <https://web.vit.ac.in/phd> .

9. Change of category from Internal Full Time (IFT) to External Part Time (EPT) is not allowed.
