

SCHOOL OF SOCIAL SCIENCES AND LANGUAGES

Master of Social Work (MSW)

Curriculum

(2024 - 2025 admitted Students)

VISION STATEMENT OF VELLORE INSTITUTE OF TECHNOLOGY

VIT will impart futuristic education in multidisciplinary areas and instill highpatterns of discipline through our dedicated staff, who shall set global standards,making our students cognitively superior and ethically strong, who in turn shall improve the quality of life of the human race.

MISSION STATEMENT OF VELLORE INSTITUTE OF TECHNOLOGY

- World class Education: Excellence in education, grounded in ethics and critical thinking, for improvement of life.
- Cutting edge Research: An innovation ecosystem to extend knowledge and solve critical problems.
- Impactful People: Happy, accountable, caring and effective workforce and students.
- Rewarding Co-creations: Active collaboration with national & international industries & universities for productivity and economic development.
- Service to Society: Service to the region and world through knowledge and compassion.

VISION STATEMENT OF THE SCHOOL OF SOCIAL SCIENCES AND LANGUAGES

• To be a centre of academic excellence by fostering holistic growth and development in students.

MISSION STATEMENT OF THE SCHOOL OF SOCIAL SCIENCES ANDLANGUAGES

- To mould students from different cross-sections of society by enhancing professional competence, self - confidence and positive attitude that wouldhelp in the economic development of the nation
- To disseminate knowledge in the academic stream relating to commerce with innovative teaching learning processes.
- To inspire and empower the students from diverse backgrounds to become innovative leaders and entrepreneurs who contribute to the betterment of society with ethical and social responsibility.

MSW Programme

MSW, Master of Social Work is a two-year postgraduate programme. The most compelling rationale for developing an MSW Programme at VIT University is to broaden its mission of serving society. The MSW programme is a postgraduate qualification for those looking to practice as qualified social workers.

Master of Social Work (MSW)

PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)

- 1. To equip students with professional knowledge, values and skills needed for the social work profession.
- 2. To provide a theoretical and applied framework for engagement, assessment, intervention and evaluation with individuals, families, groups, organizations and communities.
- 3. To develop a practice oriented research and research oriented practice resulting in societal welfare.
- 4. To imbibe the principles of public health policies and practices for effective processes and intervention.
- 5. To ensure the research findings resulting in policy formulation and implementation.
- 6. To develop students to understand the human diversity in the modern society.

MSW – Master of Social Work

PROGRAMME OUTCOMES (POs)

- 1. Students will attain critical thinking and ethical decision-making skills in the areas of research and practice.
- 2. Understanding of interpersonal collaboration, human behaviour and group dynamics.
- 3. Developing strategies to promote human rights, social and economic justice.
- 4. Learning and applying research methodology and data analysis.
- 5. Assessing the delivery and impact of policy measures
- 6. Application of intervention strategies based on field assessment and research

MSW – Master of Social Work

PROGRAMME SPECIFIC OUTCOMES (PSOs)

- 1. Explore and analyse societal problems at the grass root level to develop interventional strategies
- 2. Engage and implement strategies, policies and action plans to address real world social issues in a collaborative manner with stakeholders.
- 3. Promote and render yeoman service to the society for attaining human and community well-being.

Masters in Social Work (MSW) Programme Credit Structure

Category	Credits
Discipline Core Courses	43
Discipline Elective Courses	15
Field Work and Internship	42
Ability Enhancement Courses	0
Skill Enhancement Courses	0
Total Credits	100

MSW Master of Social Work

DETAILED CURRICULUM

PROGRAMME CORE

S. No.	Course Code	CourseTitle	L	Т	P	С
1	PSWK101L	Social Work	3	0	0	3
2	PSWK102L	Social Work Practice with Individuals	3	0	0	3
3	PSWK103L	Social Work Practice with Groups	3	0	0	3
4	PSWK104L	Social Work Practice with Community	3	0	0	3
5	PSWK105L	Psychology	3	0	0	3
6	PSWK106L	Sociology	3	0	0	3
7	PSWK107L	Social Policy and Planning	3	0	0	3
8	PSWK108L	Community Organization and Development	3	0	0	3
9	PSWK109L	Social Welfare Administration	3	0	0	3
10	PSWK110L	Principals and Practice of Counseling	3	0	0	3
11	PSWK111L	Social Legislation	3	0	0	3
12	PSWK112L	Research Methodology	2	0	4	4
13	PSWK113L	Disaster Management	3	0	0	3
14	PSWK114L	Environmental Social Work	3	0	0	3
Total						43

Master of Social Work (MSW)

DETAILED CURRICULUM

PROGRAMME ELECTIVE

S.No	Course Code	Course Name	L	T	P	C
1.	PSWK201L	Community Health	3	0	0	3
2.	PSWK202L	Rural Community Health	3	0	0	3
3.	PSWK203L	Urban Community Health	3	0	0	3
4.	PSWK204L	Social Work with Families and Children's	3	0	0	3
5.	PSWK205L	Social Innovation and Entrepreneurship	3	0	0	3
6.	PSWK206L	Sustainable Community and Development	3	0	0	3
7.	PSWK207L	Social Responsibility	3	0	0	3
8.	PSWK208L	Medical Social Work	3	0	0	3
9.	PSWK209L	Psychiatric Social Work	3	0	0	3
10	PSWK210L	Public Health Policies and Practice	3	0	0	3
11	PSWK211L	Therapeutic Interventions	3	0	0	3
Total						

Field Work and Internship

S.No	Category	Credits
1	Field Work – I	6
2	Field Work – II	6
3	Field Work – III	6
4	Summer Internship (one month)	2
5	Internship (one semester)	22
	Total	42

Non-Graded Course

S.No	Course Title	L	T	P	C
1	Ability Enhancement Courses: Communicative English	2	0	0	2
2	Skill Enhancement Courses: Documentation and Report Writing	2	0	0	2



DETAILED SYLLABUS

Course code		Course Title		L	T	P	C
PSWK101L		Social Work		3	0	0	3
Pre-requisite	Nil		Syl	labu	IS V	ersio	on
			v. 1	.0			

Course Objectives

- 1. To generate awareness on the role of advocacy and social change for the constructive transformation of society.
- 2. To study various fields of professional practices and their applications.
- 3. To foster the practice of social work from a professional perspective.

Expected Course Outcomes

Students will be able to

- 1. Comprehend and appreciate the history, values, philosophical foundations and relationship of social sciences with social work profession.
- 2. Demonstrate constructive critical and ethical decision making skills by reflecting upon the code of ethics.
- 3. Integrate social work methods and the emerging areas of social work intervention.
- 4. Understand the theories and models of social work to augment critical analysis of social problems.
- 5. Realize the contributions made by various social reformers of India.
- 6. Generate awareness on the historic and significant social movements and social welfare programmes of India.

Module:1 Introduction to Social Work

7 hours

Social Work: Definition – Nature – Characteristics – Functions – Values – Principles - Goals and scope. Voluntary Social Work in India. Concept of International Social Work. Religion – Philosophical foundations of social work in India. History of Social Work in the West and in India – Relationship between social work and other social sciences.

Module:2 | Social Work as a Profession

4 hours

Ideologies, Ethics, need and purpose of ethical behavior in social work. Code of ethics for Indian social worker towards clients, colleagues, agency and professionals. Problems in ethical decision making. Trends of Social Work profession in India – NASW.

Module:3 Methods and Fields of Social Work

8 hours

Introduction to the Methods of Social Work. Level of Intervention in Social Work: Micro, Mezzo and Macro level. Skills and techniques in Social Work practice. Fields of Social Work: Family and child welfare, Correctional social work, Industrial social work, Medical and Psychiatric social work, youth welfare, Community development (Rural, Urban & Tribal). Emerging areas of Social Work: Environmental Protection, Disaster management, HIV/AIDS Gerentological Social Work and Human Rights.

Module:4 Theories and Models of Social Work

8 hours

Meaning and Definition of Theory, Perspective, Paradigm, Practice Model and Approaches. Need and Importance of theory in Social Work. Major theories in social work: Systems Theory, Social

Learning Theory, Social Behavioral Perspective Theories, Psychosocial Development Theory, Humanistic Perspective Theory, Psychodynamic Theory, Transpersonal Theory and Rational Choice Theory, Models and Approaches: Relief model, Welfare model, Clinical model, Integrated Social Work model, Developmental model, Welfare model, Empowerment and radical model. Module:5 Social Reformers in India 4 hours Raja Ram Mohan Roy, Sarojini Naidu, EVR Periyar, Mahatma Gandhiji, Dr.Ambedkar, VinobaBhave, Narayana Guru and JyothibaPhule. AryaSamaj& Brahma Samaj. Contemporary Social reformers in India. Module:6 **Social Movements in India** 5 hours Tribal Movement; Peasant Movement; Labour Movement; Ethnic movement, Women's Movement and Environmental Movement. Module:7 **Social Welfare Programmes** 7 hours Development of Social Work Education in India. Fieldwork and Profession -Importance of Fieldwork and Supervision. Problems faced by the Social Work profession in India. Professional Social Work Associations in India. Development planning - Social Welfare Programmes from first to twelfth five year plans in India. NITI Aayog (National Institution for Transforming India). Social work and sustainable development - Central Social Welfare Board. Module:8 **Contemporary Issues** 2 hours Guest Lecture **Total Lecture Hours** 45 hours Text Book (s) Bhatt S, Phukan D., Social Work Education in India: A Resource Book, 2015, published by National Association of Professional Social Workers in India (NAPSWI), New Delhi. 2 Sanjay Bhattacharya, Social Work Administration and Development, 2012, Deep & Deep Publications, New Delhi. **Reference Books** Ira Colby and Sophia F. Dziegielewski, Introduction to Social Work, Fourth Edition: The People's Profession, June 2015, Fourth Edition, OUP USA. 2. Sanjay Bhattacharya, Social Work: An Integrated Approach, 2012, Deep & Deep Publications, New Delhi. Singh. K. An introduction to Social Work, 2011, ABD Publisher, Jaipur. 3. 4. Kendall, Katherine, Worldwide beginnings of Social Work Education; Indian Journal of Social Work, 2000, 61 (2) 141156. 5. Banks, S., Ethics and Values in Social Work, 2006, Basing stoke: Palgrave Macmillan. 6 Payne M. (1991) Using Social Work Theory in Practice. In: Modern Social Work Theory. Palgrave, London. https://doi.org/10.1007/978-1-349-21161-6 2

Mode of Evaluation: CAT / Digital Assignments / Quiz / FAT.

30-06-2021

Date

No. 62

15-07-2021

Recommended by Board of Studies

Approved by Academic Council

Course code	Course Course Title		L	T	P	C
PSWK102L Social Work Practice with Individuals 3 0		0	3			
Pre-requisite Nil Syllabus vers		ersio	n			
		v. 1	.0			

- 1. To understand case work as a method of social work and to understand values and principles of working with individuals.
- 2. To enhance understanding of the basic concepts, tools and techniques in working with Individuals in

problem solving and in developmental works.

3. To identify the various situations and settings where the method could be used in the context of social realities of the country.

Expected Course Outcomes

- 1. To gain insights on case works in social contexts.
- 2. To explain the caseworker client relationships and effective case work processes.
- 3. To demonstrate the nature of case and case work approaches to specific cases.
- 4. To relate social case work method with other methods of social work
- 5. To understand problems of social functioning and to suggest intervention strategies.
- 6. To know the importance of case worker in handling situations based on the settings.

Module:1 Introduction to Social Case Work

5 hours

Social Case Work: Concepts, objectives/purpose/its importance; nature and scope, historical development; components; values and principles of Case Work practice; socio-cultural factors affecting the Case Work practice in India; relationship with other methods of social work.

Module:2 | Principles of Social Casework

8 hours

Social Casework: Generic and Specific Principles – Social Case Worker-Client Relationship: Meaning, purpose and elements/components. Characteristics of professional relationship: empathy, transference and counter transference, resistance, sustaining the relationship, non-possessive warmth, genuineness and self-disclosure - Social Casework Components: The Person, The Problem, The Place and The Process. Principles of client-worker relationship; obstacles in client worker relationship. Importance of Interpersonal Relationship/Communication (IPR).

Module:3 | Social Case Work Process

6 hours

Case work process: Intake: Study: Interviewing (types, purpose, skills, techniques and principles of interviewing), Home visits, Collateral contacts Assessment/Social Diagnosis: Use of genograms and eco-maps. Treatment/ Intervention, Evaluation, Termination.

Module:4 Social Case Work Approaches

5 hours

Approaches to Practice: Psychosocial, Problem Solving, Crisis Intervention; Behavior Modification, Functional and development of an Eclectic model for practice.

Module:5 | Social Case Work Tool & Skills

7 hours

Recording in Case Work: Meaning, sources and types-process record- person oriented and problem oriented records and its components; summative record, etc; Principles of recording. Observation, Networking, and Referral services Case presentation as tool of professional development.

Module:6 | Supervision in Case Work

4 hours

Supervision – Theory, Scope, Concepts, Methods, Skills, Personal And Professional Development. Role of competent supervisor in Case work.

Module:7 | Case Work in Various Settings

8 hours

Application of Social Case Work in different settings & Clientele groups: Medical and Psychiatric settings- mentally retarded Shelter homes; Mental Rehabilitation center, De-addiction and detoxification centers, Mental Health & Community Based Rehabilitation, Role of Social Workers in Hospital settings, Family and Child Welfare settings: Family, Child guidance clinic, Schools, Geriatric care & Aged and the terminally ill people. Case Work practice in Community settings

		elf-help groups, Industries and Corre	ectional In	stitutions; Pi	roblems and Li	imitations and
	of Case	Worker in various settings.				2 hours
		Contemporary Issues				2 nours
Gue	est Lectu	·	.4 II			45 1
TE.	4 D. 1.7		ture Hou	rs		45 hours
	t Book(•	- 44 -:			
1.		ond, M. E. Social Diagnosis, 2017, F	•	_	*	
2.		a R. Greene, Nicole M. Dubus, Mic		•		
		A. Greene, social work practice wi	th older a	dults a resili	ence-enhancing	g guide, 2021,
- A	NASW					
Ret	erence l	Books				
1	TT . 11.	M. I. C. dal W. da Can Managa		C (- 1' C -	4 E41	2017
1.		to, M. J., Social Work Case Manager	ment: Case	e Studies iro	m the Frontine	es, 2017,
		SAGE Publications, California. ui, H. Y., Social work & human relat	tions 2014	S Now Dalla	: India: Dayyat	Dublications
2.	Siddiqu	II, H. 1., Social Work & Hullian Tela	110118, 201.	o, New Delli	i, iliula. Kawai	rublications.
3.	Singh	D. K., Social Work: Concepts &	Method	e 2013 N	ew Royal Ro	ok Company
4.	Luckno		e Menion	3, 2013, 11	cw Royal Bo	ok Company,
٦.		ra Singh: Encyclopedia of Social v	work in In	dia 2012 l	New Royal Ro	ok Company
5.	Luckno		WOIK III III	Idia: 2012. 1	New Royal Bo	ok company,
6.		Bhattacharya, Social Work an integ	rated Apr	roach, 2007	. Deen & Dee	n Publication.
	New D	• .	5 <u>-</u> FT		, – r	r
7.	ulman,	Lawrence, Skills of helping Indiv	viduals an	nd Groups,	1979, Peacocl	ζ.
		ners, Chicago.		1	,	
8.		Roberts & Robert H. Nee (ed) (1970)		es of Social	Casework, The	e
	University of Chicago Press, Chicago and London.					
						0.04.
	Perlman, H. H., Social casework: A problem-solving process, 1957, University of Chicago					
Press.						
Mode of Evaluation: CAT / Digital Assignments / Quiz / FAT.						
		ded by Board of Studies 30-06-2	2021	D /	15.05.3	021
App	proved b	y Academic Council No. 62		Date	15-07-2	021

Course code	Course Title		L	T	P	C
PSWK103L	PSWK103L Social Work Practice with Groups		3	0	0	3
Pre-requisite	Nil	Syll	labu	IS V	ersio	on
		v. 1	.0			

- 1. To understand group work as a method of social work and values and principles of group working.
- 2. To enhance understanding of the basic concepts, tools and techniques in working with groups in problem solving and developmental works.
- 3. To identify the various situations and settings where the method could be used in the context of social realities of the country.

Expected Course Outcomes

Students will be able to

- 1. Gain insights on group works in social contexts and understand the existence of social groups.
- 2. Understand the group dynamics and group work processes involved among various social groups.
- 3. Apply Group work therapy and techniques in need of physical, mental and emotional adjustments and environments.
- 4. Demonstrate the nature of group work approaches in group work processes.
- 5. Analyzeand apply group work models in socioeconomic development of the society.
- 6. Differentiate group work settings and give solutions to the problems identified.

Module:1 Introduction to Social Group Work

8 hours

Social Group Work: Definition, Characteristics, Types of groups and characteristics of effective groups. Group Formation Phases: Forming- Storming, Norming, Performing, Adjourning. Social Group Work: Assumptions, purpose, principles, and values of group work, and historical development of group work; Group work as a method of Social work. Theoretical basis of group work.

Module:2 Group Dynamics

7 hours

Group Dynamics - definition, functions and basic assumptions of group dynamics. Group Process: bond, acceptance, isolation, rejection, sub-group formation, clique, and newcomers in the group. Leadership in group: definition, functions, qualities of leader, types and theories of leadership. Communication within groups. Sociometry and Sociogram.

Module:3 | Group Work Process

10 hours

Group Work Process: i. Planning Phase: Selection of members, composing group orienting the members, preparing the environment, ii. Beginning Phase- preparing for group work, First Meetings-interviewing, Ground rules for group work meetings, goal setting, motivation, Assessment of communication and interaction iii. Middle Phase: Intervening with group members, Problem solving, Dealing with difficult members, Ending Phase: Evaluation- group work evaluation and criteria for good group work, Termination, Follow-up.

Module:4 Group Work Models

4 hours

Models: Social goal, remedial and reciprocal models. Treatment groups: Support, Educational, Growth, Therapy and Socialization groups.

Module:5 Group Work Types

4 hours

Task Groups: Teams, Committees, Social Action and Coalition groups. Group work recording: purpose, types and principles of group work recording.

Module:6 Group Work Tools & Skills

5 hours

Recording, Supervision, Home visits, Networking, Referral services, Evaluation, Termination. Role of Group worker: Enabler, facilitator, catalyst, supporter, guide, educator, resource person,

the	rapist and supervisor.						
	dule:7 Group Work in Various Settings	5 hours					
Group Work Settings and Practice:Skills of a group worker, Application of group work method in different settings; community settings, medical and psychiatric settings: hospitals, de-addiction, physical and visual and mentally challenged, family and child welfare settings and the aged homes, schools, correctional institutions, industries.							
	dule:8 Contemporary Issues	2 hours					
Gue	est Lecture						
	Total Lecture Hours	45 hours					
Tex	t Book(s)						
 2. 	Roberta R. Greene, Nicole M. Dubus, Michael A. Wright, Taunya S. Cole, Harrie Nancy A. Greene, social work practice with older adults a resilience-enhancing g NASW Press.	· ·					
	Howe, David. An Introduction to Social Work Theory, 2017, 1st edition, Routledge	, UK.					
Ref	erence Books						
1.	Deacon, L. & Macdonald. J S. Social Work Theory and Practice (Mastering Social W Practice), 2017, Learning Matters, Karnataka.	Vork					
2.	Trevithick, P. Group work: A Handbook of Effective Skills and Interventions, 2016, McGraw-Hill Education, New York.						
3.	Sondra B. and Camille P. Roman. Group Work: Skills and Strategies for EffectiveInterventions: Binghamton, 2016, Haworth Press, NewYork.						
4.	Ronald W. Toseland Group Work: Theories and Practices bySiddiqui, H. Y., Social Work with Groups, 2010, 33:1, 91-92, DOI: 10.1080/01609510903339134.						
5.6.	Siddiqui Y.H. Group Work Theories and Practices, 2008, Rawat Publications. Jaipur						
0. 7.	Toseland, Ronald & Rivas, Robert, Introduction to Group Work Practice, 2001, Allyn and Bacon, London.						
	Zastrow, Charles, Social Work with Groups, 1985, Nelson Hall, Chicago.						
Mode of Evaluation: CAT / Digital Assignments / Quiz / FAT.							
	Recommended by Board of Studies 30-06-2021						
App	proved by Academic Council No. 62 Date 15-07-2021						

Course code	Course Title	L T P C				
PSWK104L	Social Work Practice with Community	3 0 0 3				
Pre-requisite	Nil Syll	abus version				
	v. 1	.0				
Course Object	etives					
1. To develop	an understanding of the concepts related to working with communities,	and the				
processes invo						
	arners understand the uses and practices of community organization in va	arious fields				
of social work						
	e various aspects of social action as an effective method of social work					
	urse Outcomes					
Students will						
	community and community organizations leading to community develo					
	different phases and models of community organization and developing					
_	emprehensive understanding on approaches, methods and models of com-	nmunity				
organization						
	the core aspects of social actions and the ideas of social reformers.					
	strategies and tactics of social actions for social changes.	1 .				
	eness on the significance of community interventions for community de					
	ntroduction to Community	5 hours				
•	finition, Types, Structure and Dynamics - Community as a Soc	•				
	concept of community – community as a social system; Sub sys	tem in the				
	ypes of communities – rural, urban and tribal and their characteristics.					
	Community Engagement and Leadership	5 hours				
	community engagement – Definition and types of leadership in o					
	Culture - Community Thinking - Principles and Practices of community Network Building.	engagement -				
	Community Power Structure	5 hours				
	ower structure – types of community power – political, social and econ					
of community		ionne analysis				
	Community Dynamics	7 hours				
	lynamic – Integrative and disintegrative process, factions and subgroup					
	ion making and problem solving process. Community Dynamics: I					
	processes in the community, conflict and tension resolution sy					
community.	processes in the community, commet und tension resolution by					
	Community Work and Social Change	7 hours				
	Human Rights Values – Social Justices – Strategies to Promote					
	-Challenging issues – Building sustainable community groups.	3				
	Community Development Programme	7 hours				
	Development Programme - Objectives - Principles - Coverage -	Activities –				
Organization - Methods and Techniques of Community Development Programme - Evaluation of						
Community Development Programme - Development programmes and Panchayat Raj.						
	Social Action and Social Movements	7 hours				
Social Action : Concept, History, Social Action as a Method of Social Work, Social Movements:						
Origin, Nature, Types of Movements, Theories of Movement and new Social Movements - Role						
of community worker.						
Module:8	Contemporary Issues	2 hours				
Guest Lecture		L				
	Total Lecture Hour	s 45 hours				

Text Book(s)

- 1. Deacon, L. & Macdonald. J S. Social Work Theory and Practice (Mastering Social Work Practice), 2017, Learning Matters, Karnataka.
- 2. Bhatt, S. & Singh, A.P. (2015). Social work practice: The changing context. The Readers Paradise, New Delhi, ISBN: 978-93-82110-43-9 16.

Reference Books

- 1. Nair, T. K, Social Work Profession in India: An Uncertain Future, 2015, Niruta Publication.
- 2. Bhatt, S., &Pathare, S., Social work education and practice engagement. ISBN: 9788175417571(HB), 9788175417953(PB), 2014,Shipra Publications, New Delhi. Samuel H. Taylor and Robert W. Roberts (Eds), Theory and Practice of Community Social Work, 2013, Rawat Publications, Jaipur.
- 3. Balgopal, P. R., & Bhatt, S., Social Work Response to Social Realities, 2013,Lucknow: NRBC. ISBN: 978-93-80685-78-6 16.
- NAPSWI,Code of ethics, 2016, www.napswi.org.

5.						
Mode of Evaluation: CAT / Digital Assignments / Quiz / FAT.						
Recommended by Board of Studies	30-06-2021					
Approved by Academic Council	No. 62	Date	15-07-2021			

Course code	Course Title	L	T	P	С
PSWK105L	Psychology	3	0	0	3
Pre-requisite	Nil	Syllabus version			
		v. 1.0			

To give an understanding of the concepts of psychology such as sensation, perception, learning, otivation, intelligence, emotion, personality and abnormal psychology.

- 2. To understand the various stages of human growth and development.
- 3. To gain knowledge on the influence of psycho-social environment on human behaviour.

Expected Course Outcomes

The students will be able to:

- 1. Understand the bases of individual (general psychology) and group behaviour (social psychology).
- 2. Understand and measure the processes of sensation and perception.
- 3. Acquire an in-depth knowledge of learning and motivation.
- 4. Comprehend and assess the applications of emotional intelligence and personality.
- 5. Develop a holistic understanding of human behaviour in the context of human growth & development across the human life-span.
- 6. Comprehend the concept of abnormality and the various systems of classification and understand the developmental tasks and hazards across the lifespan in order to formulate social work intervention strategies.

Module:1 Introduction to Psychology

6 hours

Definition - Psychology as a science - Branches of psychology - Modern approaches: Cognitive Approach - Behavioural Approach - Psychoanalytic Approach - Humanistic Approach - Cross - Cultural Approach - Relevance of psychology in social work profession.

Module:2 | Sensation, Perception, Learning and Motivation

5 hours

Sensing the world around us - Perceptual process - Attention - Perceptual Organization - Learning: classical Conditioning - Operant Conditioning - Cognitive learning - Maslow's hierarchy of needs - Types of motivation - Biological motivation - Social motives.

Module:3 Intelligence, Emotion and Personality

7 hours

Nature of intelligence - Assessing intelligence - Individual differences in intelligence - Emotion: Expression and perception of emotions - Theories of emotion - Emotional intelligence - Personality: Psychodynamic Approach - Humanistic approach - Assessing personality.

Module:4 Human Development-Childhood years

6 hours

Physical growth and development - Cognitive development - Piaget's theory - Information processing perspective - Moral development - Kohlberg's stages of moral understanding - Social and emotional development - Forming relationship with others - Development of gender identity.

Module:5 Human Development -Adolescence, Adulthood and Aging

6 hours

Physical Development - Cognitive Development - Social and Emotional Development- Erickson's stages of Psychosocial Development - Generation at risk: Divorced, Parent - Absent and Blended families - Dysfunctional families - Adolescent sexuality - Adulthood and Aging: Physical change - Cognitive change - Social change - Crises of adult life - Aging and Death - Meeting death - Bereavement.

Module:6 | Social Thought and Social Behaviour

8 hours

Thinking about other people - Attribution - Fundamental attribution error - Social Cognition - Attitudes - Cognitive dissonance - Social Behaviour - Interacting with others - Prejudice - Social Influence - Changing other's behavior - Conformity - Compliance - Ingratiation - Complaining-Obedience - Prosocial behavior - Attraction, Love and close relationships - Effect of physical environment in social behaviour.

Module:7	Abnormal Psychology	5 hours					
Abnormality	in everyday life - Basic features of Classifying Psychological disorder	s - The Prevalence					
of Psychological Disorders - The Social and Cultural Context of Psychological Disorders.							
Module:8	Contemporary Issues	2 hours					
Guest Lectu	re						
	Total Lecture Hours	45 hours					
Text Book(s	(2)						

- Morgan, C.T., King, R.A., Weisz, J.R., &Schopler, J., Introduction to Psychology, 2018, 7th edition, McGraw Hill Education.
- Hurlock, E., Developmental Psychology: A Life Span Approach, 2017, 5th edition, McGraw Hill Publication.

Reference Books

- Feldman, S. R., Understanding Psychology, 2019, 14th Edition, McGraw Hill Education. 1.
- Myers, D.G., Psychology, 2018, 12th edition, Worth Publishers.
- Hilgard, E. R., Atkinson, R. C., & Atkinson, R. L., Introduction to Psychology, 2017, 6th edition, Oxford and IBH.
- Ciccarelli, K. S., White, J. N., & Misra, G., Psychology, 2017, 5th edition, Pearson Education.
- Baron, R. A., & Misra, G., Psychology, 2015, 5th edition, Pearson India. 5.

Article References:

- McQuaid, E. L., & Everhart, R. S., Introduction to the special issue: Clinical approaches to address health disparities in pediatric psychology, 2020, Clinical Practice in Pediatric Psychology, 8(2), 97–102.
- Hopwood, C. J., Bagby, R. M., Gralnick, T., Ro, E., Ruggero, C., Mullins-Sweatt, S., Kotov, R., 2. Bach.
- 3. B., Cicero, D. C., Krueger, R. F., Patrick, C. J., Chmielewski, M., DeYoung, C. G., Docherty, A.
- Eaton, N. R., Forbush, K. T., Ivanova, M. Y., Latzman, R. D., Pincus, A. L., . . . Zimmermann, J., 2019, Integrating psychotherapy with the hierarchical taxonomy of psychopathology (HiTOP), Journal of Psychotherapy Integration, Advance online publication.
- Gerstorf, D., Hoppmann, C. A., Löckenhoff, C. E., Infurna, F. J., Schupp, J., Wagner, G. G., & Ram, N., Terminal decline in well-being: The role of social orientation, 2016, Psychology of Aging,
- *31*(2), 149–165.
 - Schacter, D. L., &Szpunar, K. K., Enhancing attention and memory during video-recorded lectures, 2015, Scholarship of Teaching and learning in Psychology, *I*(1), 60–71.

Mode of Evaluation: CAT / Digital Ass	ignments / Quiz /	FAT.	
Recommended by Board of Studies	30-06-2021		
Approved by Academic Council	No. 62	Date	15-07-2021

Course cod		Course Title	I		P	C
PSWK106I		Sociology	3	Ŭ	0	3
Pre-requisi	te	Nil	Sylla	bus y		on
				v. 1.0)	
Course Ob						
		ociology as a discipline and its relevance to social work.				
		capacity for application of these concepts to the Indian situation	on.			
		analytical skills related to social issues and concerns.				
Expected C						
Students wi			1			
		eptual aspects of sociology to social work and to understand it	s releva	ance		
in social wo		-::C	:			
		significance of culture and its importance for the context of social structure and its functioning and to clarify the different st	-	tions		
		nents leading to social changes and actions needed.	Taumca	tions.		
		social disorganization and social problems in the social work	contev	t		
6. Analyze systematically the social issues and developmental concerns through the influence						
of media.	3 y Stellia	the social issues and developmental concerns through the	110 11111	201100		
Module:1	Socio	logical perspectives and importance of Sociology for S	ocial	61	10ur	S
11204411011		Practice	0 0 1 1 1	· -		
Sociology-	Definit	ion, nature and importance; Elements of society: communit	y, asso	ciatio	n, a	nd
institution;	Relatio	onship of Sociology with Social Work. Contribution of	f socia	al thi	nkeı	s:
		, Auguste Comte, Max Weber, Talcot Parson, A.R. Desai, T.K				
Module:2	Societ	ty and Culture		5 l	10ur	S
Society as a	system	of relationships; Concept of culture, traditions, customs, value	es and	norms	anc	Ī
ethnocentris	sm -Soc	ialization - Meaning, theories, process and agents. Social pro	cess: (Coope	ratio	n,
		ct, accommodation, assimilation and acculturation.				
Module:3		Structure and Functioning			10ur	
		marriage, family, religion, kinship, economy, polity, ec				
•		trol: Concept of social control, conformity and deviance; for agents of social control. Social Structure: systems of social s				
		culture, tribe, and gender; Issues related to social stratification		anon,	cas	ic,
Module:4		Mobility	•	7 1	ıour	<u> </u>
		ature and characteristics of social mobility, types of social m	ohility			
		stricting social mobility.	iooiiity	ana	iucic	13
Module:5		Disorganization and Social Problems		5.1	10ur	S
		zation: Meaning, nature and factors responsible for social	ıl diso			
Classificati	ion of	social disorganization - individual, family commun		· .	socie	-
disorganiza			-			
		tural Analysis of Social Problems			10ur	
Meaning,	causes	and consequences; General social problems- terrorism, healt	th, env	ironm	enta	1
		lation, unemployment, poverty, illiteracy; Problems faced by v	vomen,	, child	lren	
		ns, marginalized and elderly.		61	ıour	-
		opmental Issues ssues arising out of liberalization, globalization	and #			
Development Industrialization		ssues arising out of liberalization, globalization a orporation, Modernization, Westernization, Sankritisation and		rivati rizati		л1,
		the Indian society.	Sccula	ıı ızatl	011 -	
Module:8		temporary Issues		2 1	ıour	<u> </u>
Guest Lectu		temporary issues		<u> </u>	ivul	.5
Caest Leeta		Total Lastura I	T	15	harr	ис

Total Lecture Hours

45 hours

Text Book(s)

- 1. Jo Cunningham, Steve Cunningham and Alice O'Sullivan, Sociology and Social Work, 2020, Third Edition, Sage Publishing.
- 2. VidyaBhushan and D R Sachdeva, Fundamentals of Sociology, 2016, Pearson Publications.

Reference Books

- 1. Ram Ahuja, Social Problems in India, 2020, Rawat Publications New Delhi.
- 2. Atal, Yogesh, Sociology-A study of the Social Sphere,2012, Dorling Kindersley (India) Pvt. Ltd., New Delhi, Licensees of Pearson Education in South Asia.
- 3. Shankar Rao. C. N., Sociology: Principles of Sociology with an Introduction to Social Thought, 2010, Chand & Company Limited, New Delhi.
- 4 Madan.G.R, Indian Social Problems, 2010, Volume I & II, Seventh Edition, Mumbai: Allied Publishers.

Mode of Evaluation:	CAT / Digit	tal Assignments /	Ouiz / FAT.
mode of Liandanon.			

Recommended by Board of Studies	30-06-2021		
Approved by Academic Council	No. 62	Date	15-07-2021

ourse code	Course Title		L	T	P	C
PSWK107L	Social Policy and Planning		3	0	0	3
Pre-requisite	Nil	Sy	llab	us v	vers	ion
			V	1.0)	

- 1. To provide a basic understanding on policies within the historical and political context and to describe current patterns of social welfare services.
- 2. To understand the working concept of Social Policy, policy analysis, policy practice, planning and advocacy at the micro, mezzo, and macro levels of social work practice.
- 3. To study the relationship of Social Policy and Planning with social work values and ethics.

Expected Course Outcomes

- 1. Students will recognize and understand the historical, cultural, economic, organizational, environmental, and global influences that affect social policy.
- 2. Students will understand that human rights and social justice, as well as social welfare needs and services, are influenced by public policy at local and state level.
- 3. Students will understand the impact of policy and the influence of practice in policy development.
- 4. Understanding the role of social work in policy development.
- 5. Students will become knowledgeable about policy formulation, analysis, implementation, and evaluation.
- 6. Apply critical thinking to analyze, formulate, and advocate for policies that advance human rights, and social, economic, and environmental justice.

Module:1 Introduction to Social Policy & Planning

9 hours

Social Policy: Concept – Scope – Objectives – Principles - Functions – Models - Relationship between social policy and social development - Role of Ideology and values in social policy. Social Planning: Concept – Scope – Principles – Indian planning in a historical perspective - planning process - Planning Commission - Limitations of planning – Role of Stakeholders in Planning. Interrelation between social policy, economic policy and social planning.

Module:2 | Social legislations and Social Justice

7 hours

Social legislations: Concept - Need and importance of Social Legislation - Process of enactment of law - Social legislation as an instrument of social change. Social Justice: Concept - Definition - Historical background - Dimension - Manifestations - Social Justice as a core value of Social Work Profession.

Module:3 | **Models of Policy**

5 hours

Models of Social Policy - Rational Model - Group Theory Model - Elite Theory Model - Institutional Model - Game Theory Model - Systems Model.

Module:4 Policy Formulation

6 hours

Policy Formulation – Introduction – Objectives - Definitions – Techniques involved in policy formulation – Agencies involved in policy formulation - Policy Formulation and Development Process in India - Challenges in Formulating Gender-sensitive policies - Gender Discourses in Policy.

Module:5 | **Economic and Social Development**

6 hours

Role of Economy in achieving social development- Micro and macro enterprises-Social Entrepreneur. Gross domestic product (GDP) Per Capita Income (PCI) Physical Quality Life Index (PQLI) and Human Development Index (HDI) Unemployment-Establishment of minimum wages - Growth and development-Development of improved labor relations and organization.

Module:6 | Major policies and Programmes

4 hours

Evolution of social policy in India in a historical perspective - Social and welfare policies and programmes – Welfare policies and programmes of Women, Children, backward classes, Elderly, Differently abled persons, migrants, SCs and STs.

	dule:7	• 1				6 hours
		of Governmental agence				
		n- Problems in Implementa				
		Governments. Liberalism, G				
		ass Media and Social Media	. Role of Social v	vorkers as Policy 1	nakers and Pi	2 hours
	dule:8	Contemporary Issues				2 nours
Gue	est Lectu	re		Total Lo	cture Hours	45 hours
Tov	t Book(,)		Total Lec	ture mours	45 110018
168	t Dook(5)				
1.	Hugh E	Bochel, Guy Daly, Social Po	olicy, 2020, Taylor	r and Francis.		
2.	Challer	P, Sidhva D and Chakralges, 2016, RoutledgeOxan		Vork in a Global	Context, Issu	ues and
	erence l	Books				
1.						
		and Sheeba, Community (Indian Persp	ective,
2.		Discovery Publishing House				
_		Pathak, Social Policy, So	cial Welfare and	1 Social Develop	ment, 2013,	Nıruta
3.	Publica	tions.				
4.	Conier	Bhattacharya, Social Wo	uls. An Internation	ad Ammaaah 20	12 Doon fr	Doon
4.		tions, New Delhi.	ork. An integrate	ed Approach, 20	12, Deep &	Деср
5.		Kant Singh & Ram Shan	kar Singh Social	Work and Comm	unity Develo	nment
٥.		ABD Publishers, Jaipur.	Kai Singn, Social	Work and Comm	idility Develo	pinent,
6.		R K., Public Policy: Art an	d Craft of Policy	Analysis, 2010, P	HI Learning	Private
		l, New Delhi	J	, , ,	S	
		Midgley and Michelle Liver	more (eds), The I	Handbook of Socia	l Policy, 2009	9, Sage
7.	Publica	tion.				
		Bhattacharya, ParthaSarkar	•	. , , ,	itics of Social	
		on in India: Democracy at t				
		aluation: CAT / Digital Ass	<u> </u>	FAT.		
		led by Board of Studies	30-06-2021			
App	proved by	y Academic Council	No. 62	Date	15-07-2021	

Course code	Course Title		L	T	P	C
PSWK108L	Community Organization and Development		3	0	0	3
Pre-requisite	Nil	Syllabus version		on		
		v. 1.0)		

- 1. To have basic understanding on different concepts related to community organization and development.
- 2. To understand the needs, problems and available resources, motivational level, values and culture followed by the community.
- 3. To realize the importance of power structure to achieve the goals of community organization and development.

Expected Course Outcomes

- 1. Enrich the students with a deeper insight and better perspective into the concepts and on the process of community development.
- 2. Knowledge on different models and approaches of community organization result in better understanding of sustainable development of society in bringing social change.
- 3. Better understanding on the community power structure to practice community organization method towards empowering people for their development.
- 4. Working in a community helps the students to focuses on the need and strategies of resolving it.
- 5. Students will be equipped in tapping community resources to solve the community problems with the support of community participation and contribution.
- 6. Student act as a catalyst to bring about positive change in society using enterprise and an indepth understanding of communities and their environment within a framework of social work values.

Module:1 Historical perspective of Community Organization

5 hours

History - Charity organization period (1870-1917) - Rise of Federation (1917-1935) - Expansion and professional development (1935-1955) - Community organization and social change (1955 onwards) - Basic concepts and trends in community organization - History of community development in India.

Module:2 Community Organization & Community Development

6 hours

Community – Definition – Importance – Types of Community. Community Organization- Need – Functions – Principles – Stages – Activities - Scope and Importance – Basic assumptions – Functions. Community Development - Definition – Need – objectives – Characteristics – Elements – Indicators – Social goals in Community Development. Community Living Models: Kibbutzim, Commune, Indian Community Living.

Module:3 | Models & Approaches of Community Organization Practice

7 hours

Models: Locality Development Model – Social Planning Model – Social Action Model Approaches – Saul Alinsky's Approach in Community Organization Approach: Gandhian approach - Community Development Approach - Minimum Need Approach - Integrated approach - Participatory Development approach - The Social Work approach – The Political Activists approach.

Module:4 | Community Process & Participatory Rural Appraisal

8 hours

The Process of Community Organization: Study, analysis, assessment, Discussion, Organization, Action, Evaluation, Modification and Continuation. Concept of Rapid Rural Appraisal (RRA) & Participatory Rural Appraisal (PRA) – Pillars of PRA – Need for PRA — Comparison of RRA &

PRA – Implementation of PRA – Types of PRA – Application of PRA – Pri	inciples for
participatory learning and analysis – PRA Methods & Approaches.	
Module:5 Community Mobilization	7 hours
Community Mobilization - Need & Benefits (Long-Term Benefits - Short Term	n Benefits -
Immediate Benefits) - Challenges - Techniques - Community Participation -	Community
Contribution - Community Meetings - Conflict Management - Power structure - L	Leadership –
Communication.	
Module:6 Social Action	7 hours
Social Action - Five Cs (Cause, change agency, change targets, challenges and change - Elitist Social Action Model - Popular Action Model - Origin of Social Action Relationship of Social Action with Social Problems, Social Movement, Social Reference Development, Social Justice and Distributive Justice, Social Legislation and Social Approaches of Paulo Friere - Gandhi - Martin Luther King and Mandela - Case Independence Movement, South Africa, Civil Rights Movement of USA, OTPOR of Movement, Chipko Movement, Boodhan, Narmada BachaoAndolan (NBA) a contemporary movements. Module:7 Skills & Role of Community Worker	in India – orm, Social al Conflict. Studies of f Serbia, JP and other 3 hours Mobilization,
D	
Documentation.	0.1
Module:8 Contemporary Issues	2 hours
Module:8 Contemporary Issues Guest Lecture	
Module:8 Contemporary Issues Guest Lecture Total Lecture Hours	2 hours 45 hours
Module:8 Contemporary Issues Guest Lecture Total Lecture Hours Text Book(s)	45 hours
Module:8 Contemporary Issues Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r	45 hours
Module:8 Contemporary Issues Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association.	45 hours
Module:8 Contemporary Issues Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association. 2. Popple, K.Analysing community work: Theory and practice, 2015, Open University	45 hours
Module:8 Contemporary Issues Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association.	45 hours nd edition, ty Press.
Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association. 2. Popple, K.Analysing community work: Theory and practice, 2015, Open Universit Reference Books 1. ManoharPawar, Social and Community Development Practice, 2014, SAGE India. 2. M. L. Raju, Community Organization and Social Action: Social Work Methods and	45 hours nd edition, ty Press. Practices,
Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association. 2. Popple, K.Analysing community work: Theory and practice, 2015, Open Universit Reference Books 1. ManoharPawar, Social and Community Development Practice, 2014, SAGE India. 2. M. L. Raju, Community Organization and Social Action: Social Work Methods and 2012, Regal Publications, Delhi.	45 hours nd edition, ty Press. Practices,
Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association. 2. Popple, K.Analysing community work: Theory and practice, 2015, Open Universit Reference Books 1. ManoharPawar, Social and Community Development Practice, 2014, SAGE India. 2. M. L. Raju, Community Organization and Social Action: Social Work Methods and 2012, Regal Publications, Delhi. 3. Patil A. R. Community Organization and Development: An Indian Perspective,	45 hours nd edition, ty Press. Practices, 2012, PHI
Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association. 2. Popple, K.Analysing community work: Theory and practice, 2015, Open Universit Reference Books 1. ManoharPawar, Social and Community Development Practice, 2014, SAGE India. 2. M. L. Raju, Community Organization and Social Action: Social Work Methods and 2012, Regal Publications, Delhi. 3. Patil A. R. Community Organization and Development: An Indian Perspective, learning Private Limited, Delhi. 4. Murray G. Ross, Community Organisation, 1955, Harper and Row Publishers, New Cox. M. Fred and Erlich L. John, Strategies of Community Organisation, 1987, F.E Publishers, Inc. Illinois.	45 hours nd edition, ty Press. Practices, 2012, PHI w York.
Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association. 2. Popple, K.Analysing community work: Theory and practice, 2015, Open Universit Reference Books 1. ManoharPawar, Social and Community Development Practice, 2014, SAGE India. 2. M. L. Raju, Community Organization and Social Action: Social Work Methods and 2012, Regal Publications, Delhi. 3. Patil A. R. Community Organization and Development: An Indian Perspective, learning Private Limited, Delhi. 5. Murray G. Ross, Community Organisation, 1955, Harper and Row Publishers, New Cox. M. Fred and Erlich L. John, Strategies of Community Organisation, 1987, F.E. Publishers, Inc. Illinois. Mode of Evaluation: CAT / Digital Assignments / Quiz / FAT.	45 hours nd edition, ty Press. Practices, 2012, PHI w York.
Guest Lecture Total Lecture Hours Text Book(s) 1. Somerville, P. Understanding community: Politics, policy and practice, 2016, 2r Polity Press and Social Policy Association. 2. Popple, K.Analysing community work: Theory and practice, 2015, Open Universit Reference Books 1. ManoharPawar, Social and Community Development Practice, 2014, SAGE India. 2. M. L. Raju, Community Organization and Social Action: Social Work Methods and 2012, Regal Publications, Delhi. 3. Patil A. R. Community Organization and Development: An Indian Perspective, learning Private Limited, Delhi. 5. Murray G. Ross, Community Organisation, 1955, Harper and Row Publishers, New Cox. M. Fred and Erlich L. John, Strategies of Community Organisation, 1987, F.E. Publishers, Inc. Illinois. Mode of Evaluation: CAT / Digital Assignments / Quiz / FAT. Recommended by Board of Studies 30-06-2021	45 hours nd edition, ty Press. Practices, 2012, PHI w York.

Course code	Course Title		L	T	P	C
PSWK109L	Social Welfare Administration		3	0	0	3
Pre-requisite	Nil	Syllabus versio		on		
			V	. 1.0)	

- 1. To understand the working concept of social problems, social services, social legislation, social welfare, social policy, social work, social security.
- 2. To identify the causes of social problems and plan preventive programs through public participation and effective implementation of social legislation.
- 3. To analyze the role and partnership of Government and non-governmental organizations for the effective implementation of various social welfare programs.

Expected Course Outcomes

- 1. Students will get familiarized with the welfare needs of society.
- 2. Diagnosing social problems and their causes, solving the social problems with the implementation of social welfare programs.
- 3. In-depth understanding of the formulated social policies and welfare programs by the Government in enhancing, restoring, or modifying the social functioning of individuals, families, and community.
- 4. Understanding the role of Government, voluntary organization, Ministry departments, International social welfare agencies, financial administration in supporting and promoting social welfare programs in the upliftment of those in need.
- 5. Provide an opportunity for students to understand the policies and programs from global perspectives.
- 6. Assist students with an understanding of working towards social development and social welfare services.

Module:1 Social Policy and Social Change

5 hours

Social policy: Concept and Scope, Distinction between Social and Economic Policies, Social Welfare policy, Welfare State – Indian Constitution: Fundamental rights and Directive principles of State Policy – Social Policy and Planned social change.

Module:2 Social Welfare Pogrammes in India

6 hours

Social Policies in India – Education, Health, Housing, Environment, Social Security, Food Security, Employment and Labour. Social Welfare Pogrammes in India – Family, Children, Orphaned and Adopted, Women, Elderly, Persons with Disabilities and Labour in the unorganized sector.

Module:3 Human Service Organizations

5 hours

Human Service Organizations – Features - Non-Government, Non-Profit making and Self-governing – Types of HSO – By Orientation, Levels of operation and Focus – National Policy on Voluntary sector (2007) – Organizational structure and characteristics of Human Service organizations.

Module:4 | Administrative Structure

9 hours

Procedures in registering an organization – Societies Registration Act, 1860, Indian Trust Act, 1882, The Companies Act, 1956. Administrative Structure – Memorandum of Association, Bye laws, Constitution, Deed, Functions and responsibilities of governing board, committees and office bearers. Administrative structure of social welfare at the Central, State and Local level – Programmes of Central Social Welfare Board and State Social Welfare Boards

Mo	dule:5	Administrative Process	7 hours
Ac	lministra	tive Process: Planning, Organizing, Staffing, Directing, Coordinating, F	Reporting and
Βυ	dgeting	(POSDCORB) - Mobilization of financial resources - Grants in A	id – Foreign
Co	ntributio	on Regulation Act, 1976 - Exemption from Income tax - Administra	ative skills -
W	riting re	eports, letters and minutes of meetings - Project formulation, imp	olementation,
mo	onitoring	and evaluation.	
Mo	dule:6	Organizations Structure	6 hours
Orga	nization	al structure and characteristics of Human Service Organizations. App	proaches to
Orga	ınization	al Management – Bureaucratic model, Human Relations model and System	n Theory.
	dule:7	Elements of Administration	5 hours
Ele	ments of	Directing - Supervision, Motivation, Leadership, Communication, Mo	nitoring and
		Elements of Democratic Administration - Delegation, Decentral	ization and
	ticipation		
	dule:8	Contemporary Issues	2 hours
Gue	est Lectu		
		Total Lecture Hours	45 hours
	t Book(,	
1.		radha Chandra, Social Welfare Administration in India, 2017, Lulu	Press, Inc.
2		ville, North Carolina, United States.	
2.		x, A., Welfare and Development Administration in India, 2013, Global Vi	sion
D.4		ing House, New Delhi.	_
1.	erence l	, P. M., Moroney, R. M., & Martin, L. L., Designing and managing prograr	mg. on
1.		eness based approach, 2017, 5th Edition, Sage Publication.	us. an
2.		Roy, Social Welfare Administration: Development & Prospects, 2016, Disc	coverv
		ing House Pvt, New Delhi.	
3.		borty, Bidyut and Prakash Chand, Public Policy: Concept, Theory and Prakash Chand, Public Policy: Concept, Public Policy:	ractice, 2016,
4.	•	iblications India Private Limited, New Delhi.	
5.	D.R.Sa	chdeva, Social Welfare Administration in India, 1 January, 2015, Generic.	
6.	** 1		1 2
7.		J. Structural functional theory, social work practice and education. The jo	urnal of
		gy and Social Welfare, 2014, 5. 2-18. , S. A., Development administration, 2012, Phi Publications.	
	i aickal	, 5. A., Development administration, 2012, Fill Fublications.	
	Saniav	Bhattacharya, Social Work Administration and Development, 2009, Rawat	
		tion, Jaipur.	
Mo		aluation: CAT / Digital Assignments / Quiz / FAT.	
Rec	ommend	led by Board of Studies 30-06-2021	
App	proved by	y Academic Council No. 62 Date 15-07-2021	

Course code	Course Title		L	T	P	C
PSWK110L	Principles and Practice of Counselling		3	0	0	3
Pre-requisite	Nil	Syllabus version				
		v. 1.0				

- 1. To develop a basic understanding of theory and skills in counselling
- 2. To learn the different approaches and to develop an eclectic approach to counselling
- 3. To integrate counselling skills in Social work practice

Expected Course Outcomes

The students will be able to

- 1. Acquire a holistic understanding of counselling as a process and tool for interventions
- 2. Development of self-awareness as well as skills to handle clients
- 3. Understand the process and the phases the client is taken thorough
- 4. Acquire skills necessary and understand the principles to be abided by, while counselling individuals
- 5. Appreciate various approaches to the practice of counselling and therapy and develop proficiency in at least one approach
- 6. Recognize and imbibe attitudes and values necessary to be a professional counselor familiarize the various contexts for counselling.

Module:1 Foundations of Counselling

4 hours

Definition - Related fields - Counselling as a helping relationship - Purpose and effectiveness of counselling - Characteristics of effective helpers - Expectations of different individuals - Counselling goals - Overview of stages and skills of counselling - Importance of counselling skills in social work practice.

Module:2 Rapport and Relationship Skills

7 hours

Characteristics and functions of therapeutic relationship - Skills associated with the relationship conditions: Empathy - Paraphrasing and reflecting client messages - Pacing the client mode of experiencing - Skills for conveying genuineness: Nonverbal behaviours associated with genuineness - Congruence - Skill for conveying positive regard: Nonverbal behaviours associated with positive regard - Enhancing responses - Advanced Empathy - Openness and self- disclosure - Information sharing and providing alternate perspectives - Confrontation - Immediacy.

Module:3 | Assessing client problems and developing counselling goals

6 hours

Purposes and components of assessment - Skills associated with assessment: Clarifying questions - Open-ended and closed questions - Intake interview - Treatment planning - Parameters of goal setting: Elements of good outcome goals - Obstacles in developing specific goals - Skills associated with goal-setting: Ability-potential response - Client participation in goal-setting.

Module:4 | Counselling Intervention Strategies

8 hours

Affective Intervention: Goals of affective interventions - Helping clients express affect - Helping clients short out feeling - Focusing techniques: Alter ego - Empty chat - Dream work - Cognitive intervention: Goals - A-B-C-D-E analysis - Thought suppression techniques - Postponement strategies - Thought-stopping strategies - Cognitive restructuring - Behavioural intervention: Goals - Social modeling - Role-play and rehearsal - Self management intervention: Self-monitoring - Self-reward - Self-contracting.

Module:5 | Termination and follow-up

6 hours

Determination of Termination - When clients terminates - When counsellor terminates - Premature termination - Termination report - Planning for follow-up - Referral process - Coordinating the transfer - Blocks of termination: Client resistance and counsellor resistance.

Module:6 | Professional Preparation

6 hours

Counselling clients from different cultures - Dealing with strong emotions and defensive reactions - Managing resistance - Counsellor burn-out and self-renewal - Ethical standards -

Legal considerations - Laws related to Allied Health Professionals Act 2021- Rehabilitation Council of India (RCI). **Module:7** Counselling in different settings 6 hours Group counselling - Guidance and counselling in educational setting - Counselling families -Counselling children and adolescent group setting - Premarital counselling - Counselling weaker sections - Gerontological counselling - de-addiction counselling and disaster counselling -Counselling for Social Change. Module:8 **Contemporary Issues:** 2 hours Guest Lecture **Total Lecture Hours** 45 hours Text Book(s) Bernard, J. & Hackney, H., The Professional Counsellor: A process guide to helping, 2016, Dash, D.K., Counselling: A Dynamic Approach, 2020, 1st edition, Notion Press. **Reference Books** Rao, S.N. &Sahajpal, P., Counselling and Guidance, 2017, 3rd edition, McGraw Hill Education. Prasantham, B.J., Indian case studies in Therapeutics Counselling, 2021, 7th edition, ELS, 3. CMC Vellore. Haris, D.L., Winokuer, H.R., Principles and Practice of Grief Counselling, 2015, 2nd edition, Springer Publishing Co Inc. Reeves, A., An Introduction to Counselling and Psychotherapy: From Theory to Practice, 2019, 1st edition, Sage Publications India Pvt Ltd. Gibson, R.L., & Mitchell, M.H., Introduction to Counselling & Guidance, 2015, 7th edition, Pearson Education India. Douglas, B., Woolfe, R., Strawbridge, S., Kasket, E., & Galbraith, V., The Handbook of Counselling Psychology, 2016, 4th edition, Sage Publications Ltd. **Article References:** 1. Kabir, S.M.S., Introduction to Counselling, 2017, Research Gate. Yaumas, N.E., Syafril, S., Nour, N.M., Mahumd, Z., Umar, J., Wekke, I.S., &Rahaya, T., The Importance of Counselling Basic skills for the Counsellors, 2018, International Journal of Pure and Applied Mathematics, 119 (18), 1195-1207. Silva, J.A.M., Siegmund, G., &Bredeineier, J., Crisis Interventions in Online Psychological Counselling, 2015, Trends in Psychiatry and Psychotherapy, 37 (4), 171-182. Moe, J.M., Owens, R.L., &Conoley, C.W., Positive Psychological Interventions inn 4. Counselling, 2015, The Counselling Psychologist, 43, 508-557. Singh, A.A., Appling, B., &Trepal, H., Using the Multicultural and Social Justice Counselling Competencies to Decolonize Counselling practice: The Important Roles of Theory, Power and Action, 2020, Journal of Counselling and Development, 98, 261-271. Mode of Evaluation: CAT / Digital Assignments / Quiz / FAT. Recommended by Board of Studies 30-06-2021

No. 62

Date

15-07-2021

Approved by Academic Council

Course code	Course Title		L	T	P	C
PSWK111L	Social Legislation		3	0	0	3
Pre-requisite	Nil	Syllabus version				
		v. 1.0				

- 1. To enable students to understand the judicial system and the legal mechanisms for seeking justice.
- 2. To impact knowledge about the various legislations available to deal with social problems.
- 3. To expose them to law enforcement institutions and bridge the gap between the Criminal Justice System and victims.

Expected Course Outcomes

Students will be able to

- 1. Demonstrate an understanding of how historical and contemporary social and legal contexts have shaped the various components of the criminal justice system.
- 2. Apply criminological theories to explain deviant behaviors and the criminalization of non-conformity.
- 3. Explain the construction of social structures and categories (e.g., race, class, gender) and their influence on laws and law enforcement, including the confluence of resultant criminogenic factors.
- 4. Develop strategies to address issues of social change within the context of the criminal justice system.
- 5. Demonstrate an in-depth understanding of one aspect of criminology, criminal justice, or law and its relationship to larger social issues.
- 6. Communicate criminological concepts and/or research in a manner that is appropriate for the intended audience (e.g., race, class, gender, sexuality).

Module:1 Introduction to Social Legislation

8 hours

Concepts of social legislation Constitutional base of social justice, positive and protective discrimination Social legislations in India as a welfare state. The Constitution of India: Preamble and Fundamental Rights. Judicial system in India: Supreme Court, High Court, District Court and Session Court, Special Courts/Tribunals. Role of Social Workers in promotion of social Justice, Human Rights through Social Legislation.

Module:2 Laws related to Citizens

7 hours

Lok-Adalat- Purpose and legal Provisions - Legal Aid: Concept & history of legal-aid, persons needing legal-aid, legal-aid schemes - Judicial activism and Public Interest Litigation: Meaning, Concept, Process and Problems - Provisions and implementation - Right to Information Act 2005 Consumer Protection Act - Project Affected persons- Role of Social Worker: Social Work intervention, need, methods and problems.

Module:3 | Marriage and Law

5 hours

Hindu Marriage Act 1955, Hindu Adoption and Maintenance Act 1956, Christian Marriage Act 1955, Laws pertaining to Marriage, Divorce, Adoption under Mohammedan Laws, Special Marriage Act 1954, Family Court Act 1984.

Module:4 Women and Law

6 hours

Dowry Prohibition Act 1961(1986), Prevention of Immoral Traffic Act 1956 TN Prohibition of Eve Teasing Act 1988, TN Prohibition of Ragging Act 1997, Indecent representation of women Act 1986, Domestic Violence Act 2005, Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Maternity Benefit Act 1961(2017).

Module:5 | Children and Law

5 hours

Child Marriage Restraint Act 1929, Juvenile Justice Act 2000, Child Labour Abolition and Regulation Act 1986, Central Adoption Resource Agency Guidelines 1991, Protection of Children

from	Sexual	Offences Act (POCSO) 20	12, Guardians and	d Wards Act, 1890.		
	ule:6	Social Problems and Law			7	hours
		of Human Organs Act- 19				
		e and Welfare of Parents				
		ct. 1976. The Scheduled C		`		,
		ction of Civil Rights (PCR	/		on of Begg	ing Act
		Nadu Interests of Deposito				
		Laws Related to Worker				hours
		ed to Workers: Social Secu	•			
		oups: Mental health, Person				Manual
		and Rehabilitation, - Bonde	d Labour and Mig	grant workers, Beggars		
	ule:8	Contemporary Issues			2	hours
Gues	st Lectu	re				
				Total Lecture	Hours 4	5 hours
	Book(<i>′</i>				
	Namita	Gupta (ed.), Social Justice a	and Human Rights	s in India, 2021, Rawat	Publication.	,
	Jaipur.					
		Saur, A Textbook on the Ind	lian Penal Code, 2	2020, Universal Law P	ublications.	
Refe	rence l	Books				
1.	Geeta C Jaipur.	Chopra, Child Rights in India	a: Challenges and	Social Action, 2021, R	awat Publci	ation,
		Celtumbde Dalit: Past Pres	ent & Future 201	7 Routledge		
∠.	AnandTeltumbde, Dalit: Past, Present & Future, 2017, Routledge. Helen Carr and David Goosey, Law for Social Workers, 2017, Oxford University Press.					
ا ،	IshwarModi, Gender, Identity & Multiple Marginalities, 2015, Rawat Publication, Jaipur &					
т.	New Delhi.					
Pauline Kolenda, Caste, Marriage & Inequality: Essays on North & South India, 2015, Rawat						
.).		tion, Jaipur & New Delhi.	1 5 .	,	, ,	
	C-11 1 TI 40 NI 11 C 1 C 11 1 (-1) D 11 4 C 1 C D					
	on Dalit Empowerment, 2014, Sage Publication.					
7.	SumitSarkar&TanikaSarkar (edi), Caste in Modern India, Permanent Black, Vol-I & II, 2014, Sage Publication.					
Mod	e of Ev	aluation: CAT / Digital Ass	ignments / Quiz /	FAT.		
		led by Board of Studies	30-06-2021			
		y Academic Council	No. 62	Date	15-07-2021	

Course code	Course Title		L	T	P	C
PSWK112E Research Methodology				0	4	4
Pre-requisite	Nil	Syllabus version			on	
		v. 1.0				

- 1. To develop skills in the selection and formulation of research problems with an understanding of the rationale and the different steps involved in the process.
- 2. To familiarize with understanding of the various research Designs and their elements, as well as design requirements
- 3. To inculcate skills for processing, analysis, interpretation, documentation, presentation and report Writing.

Expected Course Outcomes

Students will be able to

- 1. Demonstrate knowledge of the scientific method of inquiry for the study of social phenomena.
- 2. Develop an understanding of the research process and basic research skills.
- 3. Demonstrate knowledge of scales, notation, frequency distributions, measures of central tendency, measures of dispersion, and the normal distribution.
- 4. Read and analyze basic charts and graphs, contingency tables, and computer results.
- 5. Explain, calculate, and interpret inferential statistics including probability, and hypothesis tests.
- 6. Comprehend mixed method used in social research.

Module:1 The Concepts and Research Project

4 hours

Social Work Research: Concept, definition and objectives: differentiate social research and social work research - Scientific enquiry: scope and nature, basic elements of scientific method - **Research paradigms:** quantitative and qualitative- philosophical dimensions of research - Epistemological and Ontological considerations. Planning a Research Project: Identification and formulation of research problem, Framing objectives, defining concepts, Conceptual and Operational definitions; Use of theorization in review of literature.

Module:2 Methods of Social Research

4 hours

Historical, Action research, Participatory research – RRA, PRA, PLA & AI, Field research, Evaluatory research, Census study, Survey Research, Monitoring and research. Methods of data collection: Systematic observation, life histories, in-depth/unstructured interviews, group interviews and focus group discussions, case studies, narrative research, phenomenology, ethnography and participant observation – advantages and disadvantages - Grounded theory, Content Analysis, Narrative, SWOT analysis.

Module:3 | Quantitative and Qualitative Research Methods in Social Work

4 hours

Research Problem Formulation: Concepts, theoretical and operational definition of concepts - role of theory in research - variables: types - Hypothesis- definition, types, sources and significance - Formulationof research proposal- steps of research proposal - pilot study - ethical considerations in research. Approaches in qualitative research- Planning and preparing proposals for qualitative studies- The Process of Qualitative Research - Conceptualizing qualitative studies: identifying the focus of the study, the areas of study and lines of inquiry - Designing qualitative studies: developing a research strategy, theoretical sampling, specifying the role of the researched and the researcher, and insider/outsider perspectives.

Module:4 Research Design

4 hours

Research Design: - Meaning, purposes and types: cross sectional; longitudinal; experimental. Quasi-experimental design. Single subject designs in social work, group design. Mixed methods design: Concept of triangulation and iteration; Types - Sequential explanatory, Sequential transformative, Concurrent triangulation, Concurrent nested and Concurrent transformative.

Module:5 Population and Sampling

3 hours

Sampling definition, sampling theory, purpose and types - probability and non-probability sampling - Merits and demerits. Sources and types of data: primary and secondary, objective and subjective, quantitative and qualitative data. Objective of the questionnaire - Types of questionnaire - Steps in preparation of questionnaire - Do's and Don'ts of the questionnaire - Layout of questionnaire model.

Module:6 Data Collection and Measurement

5 hours

Data Collection: Methods of data collection – Quantitative Tools: Questionnaire, interview schedule, Online survey, Structured Observation. Qualitative Tools: Key informant, FGDs, Case study, Participatory and Rapid appraisal techniques and process, Interview Guide, Documents & Audio-visual materials.

Measurement-Levels of measurement: Nominal, Ordinal, Interval and Ratio. Pre-test, Problems of scaling - Reliability, Internal and external validity.

Central Tendency: meaning, relevance, uses, merits and demerits Measures of dispersion (Range, Quartile deviation, Mean deviation, Standard Deviation): meaning, relevance, uses, merits and demerits Measures of Correlation (Karl Pearson's Coefficient of correlation and Spearman's Rank correlation): meaning, relevance, uses, merits and demerits.

Module:7 Data Analysis and Writing Research Report

4 hours

Steps involved in hypothesis testing; Type I and Type II error, Tests of significance, Levels of confidence, degrees of freedom. Chi square test, t test, One way and two wayAnova. Correlation – Simple Regression – Multiple Regression - Factor Analysis - Cluster Analysis. Preparation of research report – Structure and contents-requisites of good report-referencing, bibliography.

Module:8 | Contemporary Issues

2 hours

Guest Lecture – Statistical Methods

Total Lecture Hours

30 hours

Text Book(s)

- 1. ArunangshuGiri, DebasishBiswas, Research Methodology for Social Sciences, 2019, SAGE Publications.
- 2. Chawla Deepak &NeenaSodhi, Research Methodology: Concepts and Cases, 2015, 2nd Edition, Vikas Publishing House.

Reference Books

- 1. Lynette Joubert, Martin Webber, The Routledge Handbook of Social Work Practice Research, 1st Edition. 2020, Routledge, London.
- 2. C.R. Kothari &GauravGarg, Research Methodology: Methods and Techniques, 2019, 4th Edition,
- 3. New Age International Publishers, Chennai.
 - Bandalos, D. L., Measurement Theory and Applications for the Social Sciences, 2018,
- 4. The Guilford Press, New York.
 - Leavy, P. Research Design: Quantitative, Qualitative, Mixed Methods, Arts Based, and
- 5. Community-Based Participatory Research Approaches, 2017, Guilford Press, New York. Hardwick, L., Smith, R., &Worsley, A., Innovations in Social Work Research: Using
- 6. Methods Creatively, 2016, Jessica Kingsley, London.
 - Crano, W. D., Brewer, M. B., & Lac, A., Principles and Methods of Social Research, 2015,
- 7. 3rd ed. Routledge, New Delhi.
 - Ranjit Kumar, Research Methodology: A step by step guide for beginners, 2014, Sage Publications, New Delhi.

Indicative Experiments

- 1. Basic Framework Preparation of Data Files Data Screening and Transformation
- 2. Coding, Data entry, Editing, Classification and tabulation of data; Data analysis, interpretation and drawing inferences.

3.	gram, Frequency				
	curve and O-give.				
4.	Problems of scaling - Reliability, I	Internal and externa	al validity		
5 Analysing ANOVA, correlation, Regression and Factor Analysis					
Total Laboratory Hours					30 hours
Mo	de of Evaluation: CAT / Digital ass	ignments / Quiz / I	FAT.		
Recommended by Board of Studies 30-06-2021					
Approved by Academic Council No. 62 Date 15-07-2021					

Course code	Course Title		L	T	P	C
PSWKxxxx	Disaster Management		3	0	0	3
Pre-requisite	Nil	Syl	labu	s ve	ersio	on
		v. 1	.0			

- 1. To provide conceptual understanding of the social nature of natural hazards and disasters.
- 2. To educate students on the different forms of disasters that occurred globally, international and national policies, institutional mechanisms in disaster mitigation, preparedness, response, and recovery
- 3. To make the learners aware on the role of social workers in disaster recovery plans at various level of interventions.

Expected Course Outcomes

- 1. Students will acquire knowledge about different types of disasters and approaches of disaster management
- 2. Understand the natural environment and its relationships with human activities.
- 3. Analyse human impacts on the environment and the consequent results.
- 4. Integrate facts, concepts, and methods from multiple disciplines and apply it to environmental problems.
- 5. Evaluate and manage the different public health aspects of disaster events at local and global levels.
- 6. Examine and communicate information on risks, relief needs and lessons learned from earlier disaster management Lessons to formulate strategies for mitigation for future endeavours.

Module:1Introduction to Disaster4 hoursDisaster: Meaning, Concepts and related issues, Definitions of Disaster management, Risk, Hazard.A hours

Module:2Natural Disaster and Causes6 hoursNatural Disaster: Meteorological: Storm, Cyclone. Topological: Avalanche. Telluric: Earthquake.Manmade disasters. Effects: Physical, Social, Economic, Psychological, Spatial.

Module:3 Theories and Models of Disaster

6 hours

Theories – Vulnerability theory, Resilience theory, Community theory, Ecology theory, Models of Disaster - Crunch Model and Release Model. Types and Effects of Disaster.

Module: 4 Disaster Management and Phases

7 hours

Disaster Management and Phases: Pre-disaster: Prevention, Preparation, Education Vulnerability and Preparedness, Actual Disaster: Contingency, Short Term and Long Term Plans, Search, Relief, Rescue, Recovery and Restoration, Evacuation Management.

Module: 5 Assessment and Disaster Preparedness

6 hours

Participatory Assessment of Disaster Risk Steps - Preparation, Hazard Assessment, Vulnerability Assessment, Community Asset mapping, Capacity Assessment, Key Informant Interviews and Action Planning. Disaster planning and preparedness, Role of Social workers in disaster work.

Module: 6 Post Disaster and Disaster Management

7 hours

Post disaster: Rehabilitation and Commemorations, Role of Social Workers and Voluntary Agencies, Role of Social Work Professionals at Different Levels: Resources Mobilization, Working with Other Professionals, Working with Government and Voluntary Organizations, Voluntary Agencies Working on Disaster Management, International Intervention and Collaboration for disaster recovery.

Module:7 Science and Technology for Disaster Management

7 hours

Definition, Concepts, Scope of science and technology for Disaster management, Sustainable Development Goals for Technology and Environment, Disaster risk reduction and management, Hyogo and Sendai Frameworks and Disasters. Challenges and limits of adapting and adopting

techn		Prevention	of Disasters	s, Relationship	between sus	tainable devel	opment and
	ule:8	Contempo	rary Issues				2 hours
	st Lecture						
					Total L	ecture Hours	45 hours
Text	Book(s)						
Γ	Distributor	rs, Chennai.	· ·	Concepts and I			
Refe	rence Bo	oks				<u> </u>	
2. 3. 6. 4. 15. 5.	 Handbook for Practice, 2019, Routledge, UK. Vikas Mishra, Disaster Management and Social Work, 2016, Delve Publishing, USA. George P, Sidhva D, Chakrabarti M,2016, Social Work in a Global Context, Issues and Challenges: RoutledgeOxan and NewYork. Bhatt S, Phukan D, Social Work Education in India: A Resource Book, 2015, published by National Association of Professional Social Workers in India (NAPSWI), New Delhi. 						
Publications, Jaipur. 6. Thakur ShailendraNath, Global Environment, 2011, Manas Publications, Jaipur. 7. David Gillespie and Kofi Danso, Disaster concepts and issues: a guide for social work education and practice, 2010, Council on Social Work Education, Inc, USA. Mode of Evaluation: CAT /Quiz / Digital Assignments / FAT. Recommended by Board of Studies 30.06.2021 Approved by Academic Council No. xx Date DD-MM-YYYY							

Course code	ode Course Title		L	T	P	C
PSWKxxxx	Environmental Social Work		3	0	0	3
Pre-requisite	Nil	Syl	labu	IS V	ersio	on
		v. 1	.0			

- 1. To understand the inter-relation between society on natural systems.
- 2. To analyse multi-dimensional problems of environment and synthesize alternative sustainable solutions.
- 3. To create consciousness in creating a just and sustainable environment.

Expected Course Outcomes

- 1. Learn about the economic, social, and environmental aspects of sustainability and some frameworks for defining and measuring progress toward a sustainable society.
- 2. Explore the major impacts that human beings have on the environment.
- 3. Engage learners in experiential learning activities through modern approach.
- 4. Equipping learners to take feasible actions in protecting environment
- 5. Articulating methodologies in solving long term problems affecting human being and environment
- 6. Organizing regular events on recycling programs in creating consciousness on social responsibility.

Module:1 Introduction to Environment

4 hours

Introduction to Environment and Environmental Studies: Definition and Components of Environment, Relationship between the different components of Environment, Relationship betweenMan and Environment, Impact of technology on Environment, Environmental Degradation, and Multidisciplinary nature of the Environment studies- its scope and importance in the present day Education System.

Module:2 Natural Resources

6 hours

Natural Resources: Renewable and non-renewable resources, Natural resources and associated problems, Forest resources, Water resources, Mineral resources, Food resources, Energy resources, Land resources, Role of an individual in conservation of natural resources, Equitable use of resources for sustainable lifestyles.

Module:3 Introduction to Biodiversity

5 hours

Definition: genetic, species and ecosystem diversity, Bio geographical classification of India, Value of biodiversity, Biodiversity at global, national and local levels, Threats to biodiversity, Conservation of biodiversity.

Module:4 Conservation of Biodiversity

7 hours

Social Issues and the Environment from unsustainable to sustainable development, Urban problems related to energy, Water conservation, rain water harvesting, watershed management, Resettlement and rehabilitation of people; its problems and concerns, Case studies, Climate change, Global warming, Environmental Protection Act, Public awareness, Population growth, Role of Information Technology in Environment and Human Health, Role of Social workers in Environmental Protection.

Module:5 Environmental Sustainability

7 hours

Concepts, Scope and theories of Ecological and environmental sustainability – methods and approaches of environmental sustainability. Impact of environmental sustainability on society. Influence of industrial ecology and impact of pollution prevention, Climate change, Threepillars of sustainability – economic viability, environmental protection and social equity.

Module:6 Environmental Justice

7 hours

Concept on environmental quality and social justice. Hazardous and non-hazardous pollution. Natural resources and environmental threats impacting social, political and economic processes on

health and livelihood. Environmental Justice and Globalization, Conservation and Sustainability, Environmental justice issues in urban and rural settings, Environmental Justice Movement, Climate justice, Nature conservation as social exclusion movement.

Module:7 | Global Consciousness and Best Practices

7 hours

Concepts, meanings, features, scope of global consciousness. International Perspectives of global environment – Challenges and approaches – sustainability consciousness and role of students, Best practices adopted in other countries in protecting the environment, Role of Environmental agencies in protecting the environment. Natural ecosystems and biodiversity.

Module:8 **Contemporary Issues** 2 hours

Guest Lecture

Total Lecture Hours 45 hours

Text Book(s)

- Sunil D.Santha, Climate change and Adaptive Innovatio: A Model for Social Work Practice, 2020, Routledge, UK.
- George P, Sidhva D, Chakrabarti M. Social Work in a Global Context, Issues and Challenges, 2016, RoutledgeOxan and New York.

Reference Books

- Sylvia Ramsay, Jennifer Boddy, Environmental Social Work: A Concept Analysis, The British Journal of Social Work, Volume 47, Issue 1, January 2017, pages 68 - 86, https://doi.org/10.1093/bjsw/bcw078.
- Mel Gray, John Coates and TianiHetheingtton (eds), Environmental Social Work, 2013, published by Routledge, London.
- Mel Gray, John Coates and Thani Hetherington, Environmental Social Work, 2012, 3. Routledge, UK.
- Sanjay Bhattacharya, Social Work: An Integrated Approach, 2012, Deep & Deep Publications, New Delhi.
- Schmitz, C.L., Matyok, T., Sloan, L., & James, C.D., The Relationship between Social Work and Environmental Sustainability: Implications for Interdisciplinary Practice, International Journal of Social Welfare, 21(3), 278 – 286. OI: 10.1111/j.1468-2397.2011.00855.x.

Mode of Evaluation: CAT / Ouiz / Digital Assignments / FAT

Wode of Evaluation. CA1 / Quiz / Digital Assignments / 1 A1.						
Recommended by Board of Studies	30.06.2021					
Approved by Academic Council	No. xx	Date	DD-MM-YYYY			

Discipline Elective Courses

Course code	Course Title	L T P C			
PSWK201L	Community Health	3 0 0 3			
Pre-requisite	Nil	Syllabus version			
		v. 1.0			
Course Objectives					
•	reness on health requirements of the vulnerable sections ofth	ne community.			
	ents to integrate health issues in their field work practices.				
_	develop their knowledge in social work interventions in the	area of			
communityhealth.					
Expected Course					
Students will be ab					
	essential concepts of community health.				
	on the causes, preventive measures and treatment of various	diseases.			
	es related to maternal and child care health.				
•	importance of food, nutrition and immunization in commun	•			
	elevance of SDGs, MDGs and NGOs in ensuring communit				
	dge on national level policies and legal support meant for co				
	epts of Community Health	6 hours			
	alth and Wellbeing - Determinants and Indicators of				
Determinants of health: Health, Hygiene and Sanitation - Definition of disease - Definition of					
Community Health - Definition of Public Health - Changing concepts in Public Health - Health Perspective - Human Development Index.					
<u> </u>	1	71.			
	nunicable and Non – Communicable Diseases	7 hours			
	eases: Causes, Prevention and Treatment - Mode of tra				
	nd Water borne diseases - Swine Flu - HIV/AIDS, T.B, I				
Non-Communicable diseases: Diabetes, Cardiac diseases, Hepatitis and Cancer, Addiction and					

addiction: Individual, family, social, economic, employment and moral issues. Module:3 | Maternal and Child Health

6 hours

Maternal and Child Health - Issues and problems - Gender and Health - IMR & MMR: Definition and importance - Antenatal - Intranatal - Post natal care - Breast feeding and its importance - Reproductive Health - Importance of Reproductive health - Family planning & its methods - Sex and Sexuality in terms of HIV/AIDS, LGBT community - Sexual Reproductive health right.

health: Alcoholism and Drug addiction - Definition, characteristics and stages - Impact of

Module:4 Food, Nutrition, Immunization & Health

4 hours

Food, Nutrition & Health - Concept of balanced diet - Malnutrition - Vitamin and Protein deficiency disorders - Poverty, Health and Human rights - Immunization and health.

Module:5 Health Care in India

6 hours

Health care systems in India - Administrative structure and functions of Primary Health Care centres - Levels of Health Care - Primary, Secondary and Tertiary levels - NRHM, AYUSH - Practice of Health Education: Definition, Approaches, Models, Contents, Principles, Preventive, Curative and Social medicine.

Module:6 | SDGs and NGOs on Health

7 hours

Millennium Development Goals & Sustainable Development Goals - Influence of Market focus on Community Health - Role, Functions and Problems - National and International organization working in the field of community health: UNISEF, WHO, FAO, SAID, REDCROSS, CARE, FORD FOUNDATION.

Module:7 National Policies on Health

7 hours

National Health Policy 2002 - National AIDS prevention and control policy 2002 - National

Policy for old persons 1999 - Legislations related to health: Indian Council for Medical Research Act 1956 and regulations 2002, The Epidemic Disease Act 1897, Mental Health Act 1987, Drugs Control Acts 1948, The Red Cross Society Act 1936.

Module:8	Contemporary Issues	2 hours
Guest Lectu	re	
	Total Lecture Hours	45 hours

Text Book(s)

- 1. Park, J.E., Social Medicine, 2017, Bhanot Publishers, New Delhi.
- 2. J E. Park., Park's Textbook of Preventive and Social Medicine, 2017, 23rd Edition, Bhanot Publishers, New Delhi.

Reference Books

- 1. Abusaif, A., Community Medicine: Communicable & Non-Communicable diseases, 2021, Benha University.
- 2. Sombulingam, K. &Sombulingam, P., Essentials of Medical Physiology, 2019, 8th Edition, Jaypee Brothers Medical Publishers.
- 3. Sharma, A., Principles of Therapeutic Nutrition and Dietetics, 2017, 1st edition, CBS.
- 4. Lundgren, C. & Molander, C., Teamwork in Medical Rehabilitation, 2017, 1st edition,
- 5. Routledge.
- 6. Carranza, C. M. G., Social Work in the Hospital Setting, 2015, Canada: Trafford.
- 7. Park, K., Essentials of Community Health Nursing, 2015, Bhanot Publishers, New Delhi. Karen M. Allen & William J. Spitzer, Social Work Practice in Healthcare Advanced Approaches and Emerging Trends, 2015, SAGE Publications.

Mode of Evaluation: CAT / Quiz /Digital Assignments / FAT.

Recommended by Board of Studies 30.06.2021

Approved by Academic Council No. xx Date DD-MM-YYYY

Course code	Course Title		L	Т	P	С	
PSWK202K	Rural Community Development		3	0	0	3	
Pre-requisite	Nil	Syl	labu	IS V	ersio	n	
v. 1.0							
Course Objective	es						
1. To gain awareness on rural communities and their problems.							
2. To comprehend the theories and approaches of community development and analyse the experiments done for progress of the rural population.							

3. To understand the policies and programmes of the government for the rural and tribal

Expected Course Outcomes

community development.

udents will be able to

- 1. Understand rural society and the dynamics within rural community.
- 2. Analyse various approaches and methods of community development and the application of social work methods in rural development.
- 3. Gain awareness on rural development interventions in post-independent India.
- 4. Understand the contemporary issues of rural society and rural livelihoods.
- 5. Identify central and state level mechanism for rural development.
- 6. Develop strategies for rural community including tribal community, their problems and the welfare programmes for the tribal area.

Module:1	Module:1 Introduction to Rural Community				
Rural Com	munity: Definition and Characteristics - Dynamics of rural society:	Caste, Class,			
Gender relations, Power, Agrarian relations.					
Module:2	7 hours				

Community Development initiatives Definition, Objectives and Principles - Theories of Community Development: System theory, Micro-Macro community development theory - Methods and Approaches of community development - Application of social work methods in Rural Development - Rural Development Approach: Multipurpose Approach, Integrated Development Approach, Area Development Approach, Multilevel District planning Approach, Target group Approach - Early experiments of Rural Development- Sriniketan, Marthandam, Gurgaon, Firka movement, Nilokheri and Etawah pilot projects.

Post independent Rural Development Programmes in Post-Independent India

Post independent Rural Development Programmes and Schemes: Community Development Programme, Integrated Rural Development Programme, PradhanMantri Gram SadakYojana, SwarnaJayanti Gram SwarozgarYojana, SampoornaGrameenRozgarYojana, National Food for Work Programme, Minimum Needs Programme, Rural Water Supply Programme, Rural Sanitation Programme, Indira AwasYojana, PradhanMantriKaushalVikasYojana, Watershed Development Programme, Accelerated Rural Electrification Programme, Integrated Rural Energy Programme, PradhanMantriGramodayaYojana, MGNREGA Scheme - PURA - Five Year plans - Role of CAPART, NABARD, TAHDCO, NIRD, SIRD.

Module:4Rural Livelihoods, Poverty and Contemporary Concerns5 hoursRural Livelihoods: Diversity, Trends, Strategies and Challenges - Entitlements of Rural Poor:Land, Food, Energy, Justice and Security - Rural Poverty and Indebtedness: Causes, Dimensionsand Measurement issues - Rural Employment Status and Challenges.

Module:5	Rural community Development - Administrative Structure and	5 hours
	Functions	

Central and State level agencies supporting Rural Development - Planning Commission - Rural Local bodies and Power structure - Panchayati raj system: Local, Block and District level - Functions of Panchayatiraj.

Module:6	Tribal Community - Characteristics and Problems	6 hours

Tribal Community: Definition and Characteristics – Types of Tribal Community - Regional distribution of Tribes - Problems of Tribes: Child Marriage, Poverty, Health, Illiteracy, Exploitation and Atrocities on Tribes - Migration and related problems; Displacement and Rehabilitation of Tribes - Tribal Movements in India.

Module:7 Tribal Development Administration and Programmes

7 hours

Tribal Development Administration: Need, structure and initiatives at the Central, State and District levels - Constitutional provisions for the Tribal Community - Role of NGOs in Tribal Development - Tribal Development Programmes and Policies: Tribal Area Development Programme, Hill Area Development Programmes - Application of Social Work methods in Tribal Development - Problems in implementation of Tribal Development Programmes in India.

Module:8 | Contemporary Issues

2 hours

Guest Lecture

Ouest Lecture

Total Lecture Hours 45 hours

Text Book(s)

- 1. Desai, A. R., Rural Sociology in India, 2019,5th Edition, SAGE Publications, India.
- 2. Nagwanshee, Rajkumar, (Ed.) Tribal Development in India: Challenges and Opportunities 2019, Writers Choice, India.

Reference Books

- 1. Mahi Pal. Rural Local Governance and Development, 2020, SAGE, India.
- 2. Laveena D Mello, Community Development: Rural, Urban and A Tribal Perspective, 2018, FSP Media Publications, India.
- 3. | Maddick, H, Panchayati raj: A study of rural local Government in India. 2018, Jaipur: Rawat.
- 4. Jana, A. K. (Ed.). Decentralizing rural governance and development: Perspectives, ideas and experiences. 2015, Rawat, Jaipur.
- 5. Joshi, V., &Upadhyaya, C. (eds). Tribal situation in India: Issues and development, 2017, Second Revised Edition, Rawat, Jaipur.
- 6. Sharma, B.D., Administration for tribal development, 1977, Indian Journal of Public Administration, 23(3), pp.515-539.

Mode of Evaluation: CAT / Digital Assignments / Quiz / FAT.

Wode of Evaluation. CHT / Digital Histighments / Quiz / THT.					
Recommended by Board of Studies 30.06.2021					
Approved by Academic Council	No. xx	Date	DD-MM-YYYY		

Course code	Course Title		L	T	P	C
PSWK203L	Urban Community Development		3	0	0	3
Pre-requisite	Nil	Syll	abu	s ve	ersio	on
		v. 1	.0			

- 1. To understand urban communities, urban planning and development.
- 2. To generate awareness regarding the rights of the impoverished sections of urban communities.
- 3. To develop essential skills for social work interventions in urban areas.

Expected Course Outcomes

Students will be able to:

- 1. Gain insights on the urban communities and develop theoretical perspectives on urbanization.
- 2. Comprehend the issues faced by the impoverished sections of urban communities.
- 3. Acquire comprehensive understanding on urban policies and programmes in India.
- 4. Identify the need for participation, social action, advocacy and community mobilization for urban community development.
- 5. Obtain knowledge on urban administration and functions of various urban local bodies.
- 6. Develop skills and competencies to work with urban communities.

Module:1 Urban Communities and Urbanization

7 hours

Urban Communities: Meaning, Characteristics, Types and Features - City: Meaning – Classification: Urban Agglomeration, Suburbs, Satellite towns, Hinterlands, New towns, Metropolis, Megalopolis, Rural Urban linkages – Urbanization: Concept, Characteristics, Process, Theories - Causes and Consequences of urbanization.

Module:2 Urban Poor

6 hours

Urban poor: Identity - Challenges: Right to food security, Housing and livelihood - Urban basic services for the poor and its impact: Sanitation, Health and Water condition – Urban Poverty: Issues of Social exclusion and inclusion.

Module:3 Urban Community Development Policies and Programmes

8 hours

Urban Community Development:Definition, Objectives - Urban development policies and programmes of India: Initiatives by the Ministry of Urban affairs, Five year plans, Housing and Urban Development Corporation (HUDCO) and JNNURM, Urban Basic Services Programmes (UBSP), Metro Rail Projects - Urban Planning: Town and Country Planning Act 1971, Importance of Community planning and Community participation in Urban Development - Application of Social work methods in Urban Development.

Module:4 Emerging Urban Problems and Concerns

8 hours

Slum: Definition, causes and characteristics, Types - Impact of privatization, Industrialization and Globalization on Slum - Drug addiction - Sex workers - Juvenile Delinquency - Urban Poverty - Urban unemployment — Issues of Urban settlement and housing - Urban pollution - Pavement dwelling and street vendors - Waste management - Urban transport - Emerging Concerns: Urban reforms and impacts on the poor, need for National Urban Policy.

Module:5 | Participation, Action and Advocacy

5 hours

People's participation: Concept, importance, scope - Social action and advocacy in urban development - Public distribution systems - Right to information and accountability - Civil society initiatives for urban community development - Case studies of best practices.

Module:6 Urban Community Development Administration

5 hours

Urban Community Development Administration: Need, Structure and Initiatives at the Central, State and Local levels - Salient features of the 74th Constitutional Amendment Act - Slum Clearance Board - Housing Board - Initiatives of UN.

Module:7 | Community Mobilization for Urban Community Development

4 hours

	•,	MITT C DOWN 16 THE C Y	1 '1' .' '
	•	Mobilization: Definition and facilitating techniques - Community Mobilization for disaster preparedness management.	obilization in
	dule:8		2 hours
Gue	est Lectu	* · ·	
		Total Lecture Hours	45 hours
Tex	kt Book(s	s)	
1.	Pattana	ik, B. K., Introduction to Urban Development and Planning, 202	20, SAGE
	Publica	tions, India	
2.		nius, George W, Working with Community Groups: Using C	
		pment as a Method of Social Work ILS 198, 2015, 8th Edition,	Taylor &
		, United Kingdom.	
	ference I		
1.		rjee, J., Sustainable urbanization in India: challenges and opportunit	ies, 2018,
_	1 0	er, Singapore.	
2.	-	n, N., Social dynamics of the urban: studies from india, 2017, Springer, Nev	
3.		M., &Vani, B., Financial access of the urban poor in India: a story of	f Exclusion,
		pringer, New Delhi.	
4.		varty, S., Negi, R., &Chakravarty, S., Space, planning and everyday con	ntestations in
_	-	2016, Springer India, New Delhi.	4 .4
5.	-	S. S., & Wan, G., Urbanization in Asia: governance, infrastructu	re and the
		mment, 2016, Springer, New Delhi.	NI
6.		ski, C., & Marx, C., The city in urban poverty, 2015, Palgrave Macmillan,	new York.
		aluation: CAT / Quiz / Digital Assignments / FAT.	
Rec	commend	led by Board of Studies 30.06.2021	

No. xx

Date

Approved by Academic Council

DD-MM-YYYY

Course code	Course Title	L	T	P	С
PSWK204L	Social work with Families and Children	3	0	0	3
Pre-requisite	Nil	Syllabı	18 V(ersic	n
		v. 1.0			
Course Objectiv	ves:				
1. To understan	d families as social systems and factors affecting family function	ning			
	and the significance of child development and rights of children				
3. To acquaint	with policies, programmes and services related to family and chil	ldren			
Expected Cours	e Outcomes:				
•	e course, students will be able to:				
	he changing structural and functional dynamics of family system				
	ment of family relations and design suitable interventions for	ensurin	g fa	mily	y
well-being					
	te of children in India, their vulnerabilities and efficacy	of poli	cies	and	1
1 0	for the children				
	the social work response in family setting and learn skills	in wo	rkin	g w	ith
•	ilies and children course				
	ls of working with family systems and children				
	e a rational frame work about child rights & child issues				
	nily as an Institution			our	
	stitution its function and importance; Impact of urbanization on				
	mily; problems related to family; objectives of family w	eltare;	His	toric	cal
	services for the family, women and children.		<u> </u>		
	nily Assessment			our	
Marriage: concep	ot, relevance, structures and functions - Family life cycle: roles	and cha	allen	ges	in

various stages. Theoretical models of family assessment (Circumplex, Ecological approach,

Family problems & social work response - Intra-family problems: types, causes and consequences - Families in vulnerable situations (poverty, disaster, communal violence) - Family counseling and family therapy - Skills and techniques of working with families - Family enrichment programmes.

Family welfare programmes in the areas of health education housing and employment. Development services to strengthen the family, socio-economic programmes; family welfare agencies, counselling and guidance institutional services. Demographic problems and population control Family Planning Programmes and role of social worker in relation to family planning.

Child Development: Issues and Challenges - Child development: concept, philosophy and historical context - Demographic state of children in India: health, education, protection -Early

Vulnerable children: policy and social work response - Children in difficult circumstances: caste, disability, poverty, migration, orphaned, trafficked, in prostitution, abuse - Legislative measures and programmes for child protection - Social work role and response to children in need of care and protection - Child centric counselling, therapy, skills and techniques in working with children

Foster Care - Residential Care - School Social Work - Adoption - Juveniles home - Children

- Child Rights, Constitutional provisions, Policies and legislations for child well-being.

childhood care and development, Child rearing practices and implications.

Module:7 Role of Social Worker in Child Care Settings

6 hours

6 hours

7 hours

6 hours

McMaster).

with disabilities.

Module:3 Family Problems

Module:5 | Child Development

Module:6 | Children and Policies

Module:4 Family Welfare Programmes

Mod	dule:8	Contemporary Issues	2 hours
Gue	st Lecti	ure: Childhood Disorders: Autism & infantile schizophrenia, attention	deficit and
hyp	eractivit	y disorder, behaviour and habit disorder, disorders associated with eating,	speech and
slee	p, schola	astic backwardness, identity crisis.	
		Total Lecture Hours	45 hours
Tex	t Book(
1.	Nancy	Boyd Webb and Luis H. Zayas, Social Work Practice with Children (C	Clinical
	Practice	e with Children, Adolescents, and Families), 2019, Guilford Press, New Yorl	ζ.
2.	Nancy	Boyd Webb, Social Work Practice with Children, 2018, Guilford Press, Ne	w York.
Ref	erence l	Books	
1.	Bajpai,	A. Child rights in India: Law, Policy & Practice, (2017), Oxford University	y Press.
2.	Patricia	, M., & Hook, V. Social work Practice with Families: A Resiliency based	A Approach
3.		016), Oxford University Press.	a Approach,
4		, G. (2015). Child rights in India: Challenges and Social Action, India: Sprin	ger
-	•	ns, L., Edward, T. M., Patterson, J., &Chamow, L. Essential Assessment	~
5.			OKINS TO
6.	Couple	& Family Therapists, (2014), Guilford Press.	
	Davies.	M. Social Work with Children and Families, (2012), Palgrave Macmillan.	
		P., & Hogg, R. Effective social work with Children and Families: A Skills I	Handbook
	(2012),		2000000
Max		aluation: CAT / Quiz / Digital assignments / FAT.	
		led by Board of Studies 30.06.2021	
		·	
App	proved b	y Academic Council No. xx Date DD-MM-YYYY	

Course code		Course Title	L T P C
PSWK205L		Social Innovation and Entrepreneurship	3 0 0 3
Pre-requisite	Nil		Syllabus version
		,	v. 1.0
Course Obje	ctives		
		ocial innovations and entrepreneurships	
		and strengthen skills for sustainable entrepreneurship	
		cial entrepreneurs aiming positive impact on society	
	urse Outcon	nes	
Students will			
_		standing of social innovation and social entrepreneurshi	_
		arious strategies to be adopted for entrepreneurship deve	
		rational behaviour and marketing principles for social en	nterprises
		isks pertaining to the development of social enterprises	
		understanding of legal frameworks for social enterprise	
		problem into an opportunity by employing social	innovation and
	ility developn		
		to Social Innovation	4 hours
		Need and Components of Innovation - Social Innovation	
		Social innovation - Strategic approaches to Social Inno	
		to Social Entrepreneurship	4 hours
		Definition, Types, importance, characteristics and	
		ces between Entrepreneurship for profits and non	-profits - Social
		my - Social Intrepreneurship - Social Agripreneurship.	
		rrship Development and Strategies	9 hours
		neurial Motivation - Business plan - Strategies for	
		g Competency - Social innovation and entrepreneu	
		R&D and Technology - Policies and programmes	
		eurship Development - Quality enhancement - Entrepre	
		ative Strategy - Financial strategy - Market Strategy -	
		ves: Grameen Bank, Aravind Eye Care System,	LEDEG, TEKI,
		li, SEWA, Amul, OASiS, SELCO, Annapurna, Goonj. nal Behaviour and Marketing for Social Enterprises	7 hours
			7 hours
		on - Definition and Approaches of Organizational behav Organizational Culture & Structure - Organizational	
i irayn179f10		and Development - Application of marketing principle	
	nai Unange a		S III WEHAIE AND
Organization			es ili wellare allu
Organization	t field - Socia	al marketing and profitability.	7 hours
Organization developmen Module:5	t field - Socia Risk Manag	al marketing and profitability. ement in Social Enterprises	7 hours
Organization developmen Module:5 Understandi	t field - Socia Risk Manago ng risk and u	al marketing and profitability.	7 hours keholders - Risk
Organization developmen Module:5 Understandi Identification measures:	t field - Socia Risk Manage ng risk and u n - Risk Mea Value at Risk	nl marketing and profitability. ement in Social Enterprises uncertainty - Risk Management Process - Role of sta	7 hours keholders - Risk of common risk
Organization developmen Module:5 Understandi Identification	t field - Socia Risk Manage ng risk and u n - Risk Mea Value at Risk	al marketing and profitability. ement in Social Enterprises uncertainty - Risk Management Process - Role of sta asurement - Risk Control - Properties and limitations	7 hours keholders - Risk of common risk

Module:6Legal Framework of Social Enterprises5 hoursIndian Trust Act (1882) - Societies Act (1860) - Companies Act (1956) - Foreign Contribution and
Regulation Act (2010), Income Tax Act (1961) - Employee State Insurance Act 1948 - Right to
Information Act (2005).

Module:7Social Innovation and Sustainability7 hoursSustainableDevelopment: Definition - Limits of Growth - Silent Spring - Kyoto Protocol - Dimensions of sustainable development - Rationale for MDGs - SDGs and MDGs - Approaches

and methods of sustainability - Need and importance of sustainability in social innovation - Emerging trends in sustainability and its applicability in social innovation - Case studies from national and international efforts in the area of social innovation and its sustainability.

Module:8	Contemporary Issues	2 hours
Guest Lectu	re	
	Total Lecture Hours	45 hours
	,	

Text Book(s)

- 1. Portales, Luis. Social Innovation and Social Entrepreneurship: Fundamentals, Concepts, and Tools, 2019, Springer International Publishing, Germany.
- 2. Swati Banerjee, Lars Hulgård, Stephen CarneyPeople, Centered Social Innovation: Global Perspectives on an Emerging Paradigm, 2019, Taylor & Francis, United States.

Reference Books

- 1. Ian Fillis, Nick Telford (Eds), Handbook of Entrepreneurship and Marketing, 2020, Edward Elgar Publishing, Germany.
- 2. Shukla, Madhukar. Social Entrepreneurship in India: Quarter Idealism and a Pound of Pragmatism, 2020, SAGE Publications, India.
- 3. Mulgan, Geoff, Social Innovation: How Societies Find the Power to Change, 2019, Policy Press, United Kingdom.
- 4. Evers, A. and Ewert, B., Social innovation for social cohesion. In New frontiers in social innovation research, 2015, Palgrave Macmillan, London. (pp. 107-127).
- 5. Nandan, M., London, M. and Bent-Goodley, T., 2015. Social workers as social change agents: Social innovation, social intrapreneurship, and social entrepreneurship. Human Service Organizations: Management, Leadership & Governance, 39(1), pp.38-56.
- 6. Panigrahi, C.M.A., 2012. Risk Management in Micro, Small and Medium Enterprises (MSMEs) in India: A Critical Appraisal. Asia Pacific Journal of Marketing & Management Review, 1(4).

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Mode of Evaluation: CAT / Quiz / Digital	italAssignments / I	FAT.	
Recommended by Board of Studies	30.06.2021		
Approved by Academic Council	No. xx	Date	DD-MM-YYYY

Course code	Course Title		L	T	P	C
PSWK206L	Sustainable Community Development		3	0	0	3
Pre-requisite	Nil	Syll	abu	s ve	ersio	n
		v. 1.	.0			

- 1. To understand the working concept of sustainable community development at the micro, mezzo, and macro levels
- 2. To prepare to play an active participatory role in community sustainable planning and development
- 3. To study the interconnectedness of Sustainable Community Development

Expected Course Outcomes

- 1. The learners will have interdisciplinary knowledge on various concepts such as community development, Sustainable Development, SDGs
- 2. Learners will have an understanding of how communities can adapt in the movement towards sustainability at a local and regional level
- 3. Create a sense of responsibility in addressing sustainable goals in developing a better society.
- 4. Understand the relationships among the concepts of environmental, economic, social inequality and social Sustainable Development
- 5. Explore the values and principles shaping current thought in the field of community change and development
- 6. Identity the dynamic forces shaping communities; describing the role government, the private sector and non-governmental organizations play in the community sustainability process

Module:1 Introduction to Sustainable Community Development

Urban and Rural Sustainability - UN Millennium Development Goals - SDGs in Development – Human rights and social justice (please think about this, can be made in separate module).

Module:2 | Community Engagement Development

7 hours

Concept and definition of Community Engagement - Role and need of community participation – Community strength – community meeting - Community partners - Community Empowerment - partnerships with municipalities - Community coherence.

Module:3 Economic and Social Concern

5 hours

Economic issues - Community Economic Development - the new Economy - technological **innovation** - disruptive technologies (this part can be in tech. sustainable dev.). Social issues – poverty – Education - health - inequality – gender gap - planning - development in urban and rural environments - community resilience - cultural competence - social responsibility.

Module:4 | Environmental Concern

7 hours

Ecosystem - Biodiversity - Climate change - Renewable energy and non- renewable energy - Environmental degradation - Concept of Biofuel - Agriculture and Food Supply - environmental protection - Preserving natural resources for future generation.

Module:5 | Role of Stakeholders

5 hours

Role of Government - private sector - role of public-private partnership - non-governmental organizations: Policy makers - Social Activist - Community planner in urban and rural.

Module:6 Contribution of Technology

5 hours

Contribution to social development - learning new skills - building community links - creating low crime environment - raising standard of income - improving quality of life. Contribution to Economic development - employability - sustainable local green economy. Contribution to Environmental development - nurturing biodiversity - Promoting native vegetation - preserving ecological network.

Module:7 Best Practices

7 hours

Best practices in Waste Reduction - Water Treatment, waterside management, rainwater

		Pollution Control - Energy	Conservation –	Agriculture, Irrig	ation and Food	d supply -
		e - Crop Rotation.				
		Contemporary Issues				2 hours
Gue	est Lectu	re				
				Total Lo	ecture Hours	45 hours
Tex	t Book	(s)				
1.	United	Nations, The Sustainable I	Development Goa	ls, 2017, United	Nations Public	cations.
2.	Bhatt S	S, Phukan D., Social Work	Education in Indi	a: A Resource I	Book, 2015, N	ew Delhi:
	publish	ed by National Association	of Professional So	ocial Workers in	India (NAPSW	I).
Ref	ference l	Books				
1.	Giulian	oLuongo and MadhaviVenl	katesan, SDG8 - S	Sustainable Econo	omic Growth a	nd
	Decent	Work for All, 2019, Emera	ld Publishing Lir	nited.		
2.	Vargas-	-Hernández, J., Pallagst, k	K.M., &Zdunek-V	Vielgołaska, J. U	Jrban Green S	Spaces for
	Sustain	able Community Developm	nent: A Strategic	Management Ap	proach. 2019.	Available
	at UR	L< https://www.igi-global.	com/chapter/urbar	n-green-spaces-for	r-sustainable-co	ommunity-
	develop	oment/209660 >				
3.	George	P, Sidhva D, Chakrabarti M	M. Social Work in	a Global Contex	t, Issues and C	Challenges,
	2016, R	RoutledgeOxan and NewYor	k.			
4.	Flint, R	W. Practice of Sustainable	e Community Dev	elopment: A Par	ticipatory Fran	nework for
	Change	e, 2012, Springer				
5.	Sanjay	Bhattacharya, Social W	ork: An Integr	ated Approach,	2012 Deep	& Deep
	Publica	tions, New Delhi.				
Mo	de of Ev	aluation: CAT / Quiz / Digi	tal Assignments /	FAT.		
Rec	commend	led by Board of Studies	30.06.2021			
App	proved b	y Academic Council	No. xx	Date	DD-MM-YY	YY

Course code	Course Title	L	T P	C
PSWK207L	Social Responsibility	3	0 0	3
Pre-requisite	Nil	Syllabu	s versi	on
		v. 1.0		
Course Objec	tives			
1. To unders	and the concepts and theories of Social Responsibility			
	rize with standards/frameworks for Social Responsibilityimplemen			
	y the roles and skills of Social Worker in Social Responsibility	concept	ualizati	ion
	ion in Indian context			
	urse Outcomes			
The students v				
	he scope and complexity of social responsibility			
	te a multi-stakeholder perspective in viewing Social Responsibilit	y issue		
	d the functions and activities of Social Audit			
	ing with standards/frameworks for Social Responsibility			
	the complex issues faced by the society and develop Social Response			S
	e impact of Social Responsibility implementation on societal culture of the social Responsibility implementation of the social Responsibility implementati	ire and is		
	ntroduction to Social Responsibility	1.5	7 hou	
	nsibility – Meaning, Definition and Concepts –Corporate Social			
	lution of Social Responsibility at Global and IndianContexts - A	Argumen	ts for a	ano
	Responsibility - Scope for Social Responsibility in India.			
	takeholder Perspective and Multilevel Governance		7 hou	
	and perspectives - interest Groups Related to SR - Tools of SR -			
	1 of Governance - Industrialist - Trade Unions - Investors			
	Organisation - Consultant Experts -Advisory agents - Certification - Non Governmental Organisations - Policy Analyst.	ication a	gencies	s -
	Cthics and Social Responsibility		5 hou	rc
	s – Meaning – Ethical issues and Dilemma –Ethical Values - E	thical R		
	egrity - Conflicts of Interest - Conflicts of Loyalty - Bribery – Gift		JII a v I O C	11
	ocial Accountability		7 hou	rc
	bjectives – components – Importance – tools of social accountabi	lity _ Pri		
	ability – Right to Information - Public Service Delivery Act.	11ty — 111	пстртс	, 0.
	ocial Audit		5 hou	rc
	Objectives – components – Importance- Types of social audit – I	Principles		
	nd Functions of Social Audit - Institutional level of Social Au	_		
	Steps in Social audit.	uit 50	Clai ac	ıuı
	Phases and Process of Social Audit		5 hou	rs
	hases: Selection, Planning, Execution, Reporting, and Follow-	un - So		
	ect participants – accountability – transparency – gap analysis	•		
	t: identification, measurement, monitoring, and evaluation.	20111	, , , , , , , , , , , , , , , , , , , ,	
	Case Studies		7 hou	rs
	n Social, Economic, and Environmental Social ResponsibilityIssue	es.		
	Contemporary Issues		2 hou	rs
Guest Lecture	* v			
	Total Lecture	Hours	45 hor	urs
Text Book (s)				
	Crowther and LinneLauesen, Accountability and Social	Respo	onsibili	tv:
	nal Perspectives Vol: 9, 2016, Emerald Group Publishing Limit			٠.
	mudur Rahim and Samuel O. Idowu, Social Audit Regulation		elopme	nt
	og and Opportunities (CSD Systemability Ethics & Covernor		•	

Challenges and Opportunities (CSR, Sustainability, Ethics & Governance), 2016, Kindle

Edition, Springer.

Reference Books

- 1. The Publication Directorate on behalf of the Institute of Chartered Accountants of India, Handbook on Audit of CSR Activities, 2020, SahityaBhawan Publications, Hospital Road, Agra.
- 2. Matsuura M., Shiroyama H., Stakeholder Perspective and Multilevel Governance. In: Takeuchi K., Shiroyama H., Saito O., Matsuura M. (eds) Biofuels and Sustainability. Science for Sustainable Societies, 2018, Springer, Tokyo. https://doi.org/10.1007/978-4-431-54895-9 3
- 3. Mitra, Nayan&Schmidpeter, Rene.(edited) Corporate social responsibility in India:cases and developments after the legal mandate, 2016,Springer,Switzerland.
- 4. AkhileshwarPathak, Legal Aspects of Business, 2014, Sixth Edition, Mcgraw Hill Publications, New Delhi.
- 5. Blowfield, M., & Murray, A., Corporate Responsibility, 2014, Oxford University Press.
- 6. Sharma, J. P., &Khanna, S., Corporate social responsibility, corporate governance and sustainability: Synergies and inter-relationships 2014Indian Journal of Corporate Governance, 7(1), 14-38.

Mode of Evaluation: CAT / Quiz / Digi	ital Assignments /	FAT.	
Recommended by Board of Studies	30.06.2021		
Approved by Academic Council	No. xx	Date	DD-MM-YYYY

Course code	Course Title	L	-	ГР	C
PSWK208L	Medical Social Work	3	_	0	3
Pre-requisite	Nil S	vllab	us	versi	on
		1.0			
Course Objective	es				
	the changing concepts of health, its indicators and various models	3			
	asic understanding about diseases – communicable and non-comm		abl	e	
	ne effective understanding of the psychosocial aspects of various				nd
	ate strategies for effective interventions				
Expected Course	· · ·				
The students wil					
1. Gain insights in	nto the basic conceptual knowledge about human physiological sy	sten	ıs		
	e impact of malnutrition and preventive measures				
	epth knowledge of Communicable and Non communicable disease	es an	d f	actors	3
involved in asse	essments				
4. Understand the	issues and challenges of medical social work				
	ness of role of medical social worker in medical setting				
6. Gain insights al	bout team work and rehabilitation in medical setting				
Module:1 Hum				5 hou	
	rstanding of human physiological systems and its functions -	diag	nos	stics :	and
1 4 1 4					
related parameter	rs as indicative of health (BP, Pulse, Counts - Haemoglobi				
Creatinine, Urea,	etc.)				
Creatinine, Urea, e Module:2 Nutr	etc.) rition	n, L	DL	/HDI 5 hou	irs
Creatinine, Urea, e Module:2 Nutr Essential food st	etc.) rition ruffs - Classification of food stuffs - Balanced diet – Defic	n, L	DL y	/HDI 5 hou	irs se -
Creatinine, Urea, e Module:2 Nutr Essential food st Nutritional require	etc.) rition ruffs - Classification of food stuffs - Balanced diet - Deficements of children & women - Pregnant and lactating mothers	n, L	DL y ocia	/HDI 5 hou diseas	irs se -
Creatinine, Urea, of Module:2 Nutre Essential food st Nutritional require of nutrition - Prob	etc.) rition ruffs - Classification of food stuffs - Balanced diet - Deficements of children & women - Pregnant and lactating mothers blems of malnutrition in India - Preventive and management mea	n, L	DL y ocia	/HDI 5 hou diseas	irs se -
Creatinine, Urea, of Module:2 Nutr Essential food st Nutritional require of nutrition - Probuttritional program	rition ruffs - Classification of food stuffs - Balanced diet - Deficements of children & women - Pregnant and lactating mothers blems of malnutrition in India - Preventive and management meanimes.	n, L	DL y ocia s -	/HDI 5 hou diseas al asp Natio	se - ects
Creatinine, Urea, of Module:2 Nutr Essential food st Nutritional require of nutritional program Module:3 Com	etc.) rition ruffs - Classification of food stuffs - Balanced diet - Deficements of children & women - Pregnant and lactating mothers blems of malnutrition in India - Preventive and management meanumes. Immunicable and Non-communicable Diseases	cienc – So	DL y ocia s -	/HDI 5 hou diseas al asp Natio 7 hou	se - ects nal
Creatinine, Urea, of Module:2 Nutr Essential food st Nutritional require of nutrition - Probuttritional program Module:3 Com Communicable definition - Communicable definition - Communicable definition - Probustritional program Module:3 Communicable definition - Communicable def	etc.) rition ruffs - Classification of food stuffs - Balanced diet - Deficements of children & women - Pregnant and lactating mothers of malnutrition in India - Preventive and management meanumes. Imunicable and Non-communicable Diseases iseases - Types - AIDS, STD, T.B., Leprosy, Polio, Typho	eience – Sonsure:	DL y ocia s -	/HDI 5 hou diseas al asp Natio 7 hou senter	rs se - ects nal
Creatinine, Urea, of Module:2 Nutr Essential food st Nutritional require of nutritional program Module:3 Communicable de Diarrhoea, Jaundi	rition ruffs - Classification of food stuffs - Balanced diet - Deficements of children & women - Pregnant and lactating mothers plems of malnutrition in India - Preventive and management meanumes. Immunicable and Non-communicable Diseases iseases - Types - AIDS, STD, T.B., Leprosy, Polio, Typhoce, cholera, Malaria, Zoonotic diseases-Non-communicable/Life	cience – Sosures	DL y pocia s - Dy D	/HDI 5 hou diseas al asp Natio 7 hou senter	se - ects nal ry, es -
Creatinine, Urea, of Module:2 Nutre Essential food st Nutritional require of nutritional program Module:3 Communicable de Diarrhoea, Jaundi Types - Cancer, O	rition ruffs - Classification of food stuffs - Balanced diet - Deficements of children & women - Pregnant and lactating mothers blems of malnutrition in India - Preventive and management meanumes. Immunicable and Non-communicable Diseases iseases - Types - AIDS, STD, T.B., Leprosy, Polio, Typhoce, cholera, Malaria, Zoonotic diseases-Non-communicable/Life Coronary Artery Diseases, Obesity, Diabetes, Trauma & Injurie	cience – Sosures	DL y pocia s - Dy D	/HDI 5 hou diseas al asp Natio 7 hou senter	se - ects nal ry, es -
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Module:6Application of Social Work Methods in Medical Setting7 hoursRole of medical social worker in different settings – Primordial – Primary - Secondary - Tertiary -Different Departments in the hospitals (Burns, Organ Donation, Emergency etc.) - Fertility Clinics- Diabetic Clinics - Leprosy hospital - TB Hospitals - S.T.I. Clinics - Blood Bank - CancerHospitals - HIV Clinics (VCTCs & ARTCs) - Persons with neurological and degenerativedisorders - Hospice and Palliative Care.

Module:7 Team Work and Rehabilitation in Medical Setting

5 hours

Concept of team work - Role of different professionals in team work - Modalities of team work - Factors essential for team work - Physical Medicine and Rehabilitation - Physiotherapeutic approaches to rehabilitation - Role of care givers - community based rehabilitation.

Module:8	Contemporary Issues	2 hours
Guest Lectu	re	
	Total Lecture Hours	45 hours

Text Book (s)

- 1. ark, J.E., Social Medicine, 2017, Bhanot Publishers, New Delhi.
- 2. E. Park., Park's Textbook of Preventive and Social Medicine, 2017, 23rd Edition, Bhanot Publishers, New Delhi.

Reference Books

- 1. Abusaif, A., Community Medicine: Communicable & Non-Communicable diseases, 2021, Benha University.
- 2. Sombulingam, K. &Sombulingam, P., Essentials of Medical Physiology, 2019, 8th Edition, Jaypee Brothers Medical Publishers.
- 3. | Sharma, A., Principles of Therapeutic Nutrition and Dietetics, 2017, 1st edition, CBS.
- 4. Lundgren, C. & Molander, C., Teamwork in Medical Rehabilitation, 2017, 1st edition, Routledge.
- 5. Carranza, C. M. G., Social Work in the Hospital Setting, 2015, Canada: Trafford.
- 6. Park, K., Essentials of Community Health Nursing, 2015, Bhanot Publishers, New Delhi.

Article References

- 1. Mohan, P., Mohan, S.B., &Dutta, M., "Communicable or non-communicable diseases?" Building strong Primary Health Care systems to address double burden of diseases in India, 2019, "Journal of Family Medicine and Primary Care", 8 (2), 326-329.
- 2. Rosen, M.A., DiazGrandos, D., Dietz, A.S., Benishek, L.E., Thompson, D., Pronovost, P.J., & Weaver, S.J., Teamwork in healthcare: Key discoveries enabling safer high quality care, 2018, The American Psychologist, 73 (4), 433-450.
- 3. Alves, N., Carrazoni, G.S., Soarses, C.B., Rosa, A., Soares, N.M., & Mello-Carpes, P.B., "Relating human physiology content to COVID-19: a strategy to keep students in touch with physiology in times of social distance due to pandemic, 2021, Advances in Physiology education", 45 (1), 129-133.

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Mode of Evaluation: CAT / Quiz / Digital Assignments / FAT.						
Recommended by Board of Studies	30.06.2021					
Approved by Academic Council	No. xx	Date	DD-MM-YYYY			

Course code	Course Title		L	T	P	C
PSWK209L	Psychiatric Social Work		3	0	0	3
Pre-requisite	Nil	Syl	labu	S V	ersio	on
		v. 1	.0			

- 1. To appraise the concepts of normal and abnormal behaviours as well as the factors contributing mental health issues
- 2. To understand familiar psychiatric case assessments, symptoms and systems of classifications
- 3. To Understand Psychiatric social work and its practice in various settings

Expected Course Outcomes

Students will be able to

- 1. Gain insights into the basic conceptual knowledge about psychiatric disorders
- 2. Comprehend the assessments in Psychiatry
- 3. Acquire an in-depth knowledge of Psychiatric Illness and their Management
- 4. Understand the Psychiatric Social Work Interventions and Rehabilitation
- 5. Gain insights about team work and rehabilitation.
- 6. Develop awareness of Laws and legislations in Psychiatric Social Work setting

Module:1 | Mental Health

5 hours

Concepts of normality- Abnormality- Mental health and mental/psychiatric disorders - Etiology of psychiatric disorders: biological, psychosocial, cultural -Predisposing, precipitating, protective and perpetuating factors - Determinants of mental health.

Module:2 Assessment in Psychiatry

5 hours

Psychiatric Interviewing - Case history recording and mental status examination - Techniques of Psychiatric Interviewing - Symptomatology: Appearance and behaviour, Thinking, Speech, Perception, Mood and Affect, Cognition, Judgment and Insight – Psycho social assessment and Social Diagnosis.

Module:3 Psychiatric Illness and their Management

10 hours

Current classification in psychiatry: ICD 10 and DSM V - Prevalence, etiology, clinical manifestation, course and management of: Organic mental disorders (Delirium, Dementia, Alzheimer's) - Developmental Disorders: Learning disorders and Autism - Attention Deficit Hyperactive Disorder - Schizophrenia and other psychotic disorders -Mood disorder - Unipolar disorder & Bipolar disorder - Depressive disorders -Anxiety Disorders: Generalized Anxiety Disorder, Obsessive Compulsive Disorder, Simple specific phobia, Panic Disorder - Stress Related- Adjustment Disorder: Acute Stress Disorder - Post Traumatic Stress Disorder - Somatoform Disorders - Eating disorders - Sexual Dysfunctions - Substance related and addictive disorders -Personality disorders.

Module:4 Psychiatric Social Work Intervention

5 hours

Importance - Historical development of psychiatric social work - Functions and roles of psychiatric social worker - Problems and prospects of psychiatric social work in India - Scope of Psychiatric Social Work Interventions:Individual factors - Family - Marital factors - Societal/Community factors.

Module:5 Team work and Rehabilitation in Psychiatric Setting

6 hours

Concept of team work - Role of different professionals in team work - Modalities of team work - Factors essential for team work - Psychiatric Rehabilitation — Definition -Types - Principles - Role of day cares - Half way homes in the after care of psychiatric patients - Role of care givers - Community based rehabilitation.

Module:6 Functions of various Psychiatric Centres

6 hours

General Hospitals - Mental Health Centers - Child Guidance Clinic - Family Counselling Centers - De-Addiction centers - Geriatric Centers - School Mental Health Programme.

Mod	ule:7	Community Psychiatry	6 hours			
Prev	Prevention in Psychiatry - Primary, Secondary and Tertiary level - Stigmatization - National					
Men	tal Heal	Ith Programme and District Mental Health Programme - Laws and legislations:	: Mental			
healt	h care a	act (2017) - Disability act (2019) -National trust act (1999).				
Mod	Module:8 Contemporary Issues 2 hours					
Gues	st Lectu	re				
	Total Lecture Hours 45 hours					
Text	Text Book(s)					
1.	Baker	, J.G. & Baker, S.E., Public and Community Psychiatry, 2020, Oxford	University			
2.	Press,	USA.				
	Tripat	hi, P., Review of Psychiatry, 2020, 5th edition, JaypeeBrotherss Medical Publ	lishers.			

Reference Books

- 1. Sonley, A.K.I & Choi-Kain, L.W., Good Psychiatric Management and Dialectical Behaviour Therapy: A Clinician's Guide to Integration and Stepped Care, 2021, 1st edition, American Psychological Association Publishing.
- 2. Lourdu, G.A. Mathew, S.T. & Noronha, V.M., Social Casework: Practice Guide for Diagnosis and Intervention, 2020, 1st edition, Notion Press.
- 3. Sellbom, M. &Suhr, J.A., The Cambridge Handbook of Clinical assessment and Diagnosis, 2019, Cambridge University Press.
- 4. Lavakumar, M. Rosenthal, L.J. &Rabinowilz, T., Fundamentals of Consultation Liaison Psychiatry: Principles and Practice, 2019, 1st edition, Nova Science Publishers.
- 5. Ahd El-Hay, M.A., Essentials of Psychiatric Assessment, 2018, 1st edition, Routledge. Siddaramu, B.,Social Work Interventions in Psychiatric Setting,2012,LAP Lambert Academic Publishing.

Article References

- 1. Hirdes, J.P., Van Everdingen, C., Ferris, J., Franc-Martin, M., Fries, B.E., Heikkil, J., Hirdes, A., Hoffman, R., James, M.L., Martin, L., Perlman, C.M., Rabinowitz, J., Stewart, S.L., & Van Audenhove, C., The interRAI suite of Mental Health Assessment Instruments: An Integrated system for the continuum of care, 2020, Frontiers inn Psychiatry, 10, 926.
- 2. Ma, R., Mann, F., Wang, J., Lloyd-Evans, B., Terhune, J., Al-Shihabi, A., & Johnson, S., The effectiveness of interventions for reducing subjective and objective social isolation among people with mental health problems; a systematic review, 2020, Social Psychiatry and Psychiatric Epidemiology, 55 (7), 839-876.
- 3. Lanzieri, N., McALphin, E., Shilane, D., &Samelson, H., Virtual reality: An Immersive Tool for Social Work students to interact with Community environments, 2021, Clinical Social Work Journal, 1-13.
- 4. Priehe, S., A Social Paradigm in Psychiatry themes and perspectives, 2016, Epidemiology and Psychiatric Sciences, 25 (6), 521-527.

Mode of Evaluation: CAT / Quiz / DigitalAssignments / FAT.					
Recommended by Board of Studies	30.06.2021				
Approved by Academic Council	No. xx	Date	DD-MM-YYYY		

Course code	Course Title	L	T		C	
PSWK210L	Public Health Policies and Practices	3	0		3	
Pre-requisite		Syllabu	ıs vei	rsior	1_	
		v. 1.0				
Course Objectives						
	the concept of public health and public health systems in India					
	skills of social work interventions in the field of public health					
	core understanding of community health and social development	nt				
Expected Course						
Students will be ab						
	ept and aspects of public health					
•	lepth knowledge of healthcare social work					
	fferent perspectives on community health					
	ious dimensions of healthcare services and programmes					
	ge about public-private participation and collaboration in health	care				
	bout benefits of health care		- 1			
	blic Health in India			ours		
	n, Well-being and Disease - Public Health: Health as an					
	ial determinants of health - Public health and Marginalized (Groups	Issu	ies c	of.	
	sibility - Affordability.		- 1			
	althcare Social Work		5 ho	ours		
Historical evolution of social work practice in health settings -Approaches to prevention of						
					of	
diseases and promo	otion of health - Domains of social work practice in institutiona		serv	ices.	of	
diseases and promo Module:3 Peo	ption of health - Domains of social work practice in institutional pple Participation for Public Health	l health	serv 7 ho	vices.	of	
Module:3 Peo Developing mechan	otion of health - Domains of social work practice in institutional pple Participation for Public Health nisms for people's participation - Health extension and comments.	l health	serv 7 ho	vices. ours each	of	
Module:3 Peo Developing mechan services, community	option of health - Domains of social work practice in institutional pple Participation for Public Health nisms for people's participation - Health extension and committy needs assessment - Designing - Implementing - Monitoring	l health munity	7 ho	vices. ours each nunit	of ·	
Module:3 Peo Developing mechan services, community health programmes	otion of health - Domains of social work practice in institutional pple Participation for Public Health nisms for people's participation - Health extension and comments.	l health munity	7 ho	vices. ours each nunit	of	
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diseases and promo Module:3 Peo Developing mechan services, communit health programmes health behaviours. Module: 4 Health	ople Participation for Public Health nisms for people's participation - Health extension and commenty needs assessment - Designing - Implementing - Monitoring - facilitating inter- sectoral collaboration - Influencing communical theorems.	nunity ng of c	7 ho outre commudes	ours each nunit and	of y	
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2. Bland, R. Renouf, N. &Tullgren, A., Social work practice in Mental Health: An Introduction, 2021, 2nd edition, Routledge.

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- 3. Vecchi, V. &Hellowell, M., Public-Private Partnerships in Health: Improving Infrastructure and Technology, 2019, 1st edition, Palgrave Macmillan.

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Mode of Evaluation: CAT / Quiz / Digital Assignments / FAT.					
Recommended by Board of Studies	30.06.2021				
Approved by Academic Council	No. xx	Date	DD-MM-YYYY		

Course code	Course Title	L T P C
PSWK211L	Therapeutic Interventions	3 0 0 3
Pre-requisite	Nil	Syllabus version
		v. 1.0
Course Objectives	<u> </u>	
1. To develop a b	asic understanding of therapies in counselling	
2. To learn differen	ent approaches of therapies in counselling	
	unselling skills in Social work practice	
Expected Course	Outcomes	
Students will be ab	le to	
1. Familiarizewith	nthebasictherapeutic counseling	
	e method of counseling youth, marriage and family	
	lls of counseling the suicidal, physically ill, dying and bereave	ed
4. Engageandacqu	tire knowledgeofvarioustherapies	
	bout supportive therapies	
	ntal health status of counselors and referral services	
Module:1 Intro	duction to Therapeutic Counselling	6 hours
	Expression - Listening - Responding - Reacting - Model of	
0 0	nt's potential - Immediacy - Confrontation - Avoiding exploita	
	ultation - counseling and contracts - Developing human potenti	
	n, Marriage and Family Counselling	6 hours
1	ds among Youth: Radical groups - Drug culture - Hippie cu	
	Marriage counselling - Family counselling: Becoming partner	s - Child bearing-
	ld launching - Grand parenting (Case study discussion).	
	selling the Suicidal, Physically ill, Dying and Bereaved	7 hours
•	de - Causes, identifying risk, and protective factors for	
	namics of illness - Counselling physically ill - concepts of	
	g: Denial - Anger - Negotiating - Depression - Settling acco	
	ounselling the dying - Experience of grief - Dynamics of grie	
	n - Depression - Release - Remembering - Adjustment	and acceptance -
Counselling the be		
	al Health of Counsellors and Referral Services	6 hours
Mental health of t	he helping person: Excessive demands - Administrative pres	
	mpetitions and Psychological tensions - Model of management	ent skills - Referra
Counselling: Phys	mpetitions and Psychological tensions – Model of managemetical problems - Educational problems - Vocational problems	ent skills - Referra
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	Total Lecture Hours	45 hours
Text Book(\overline{s}	

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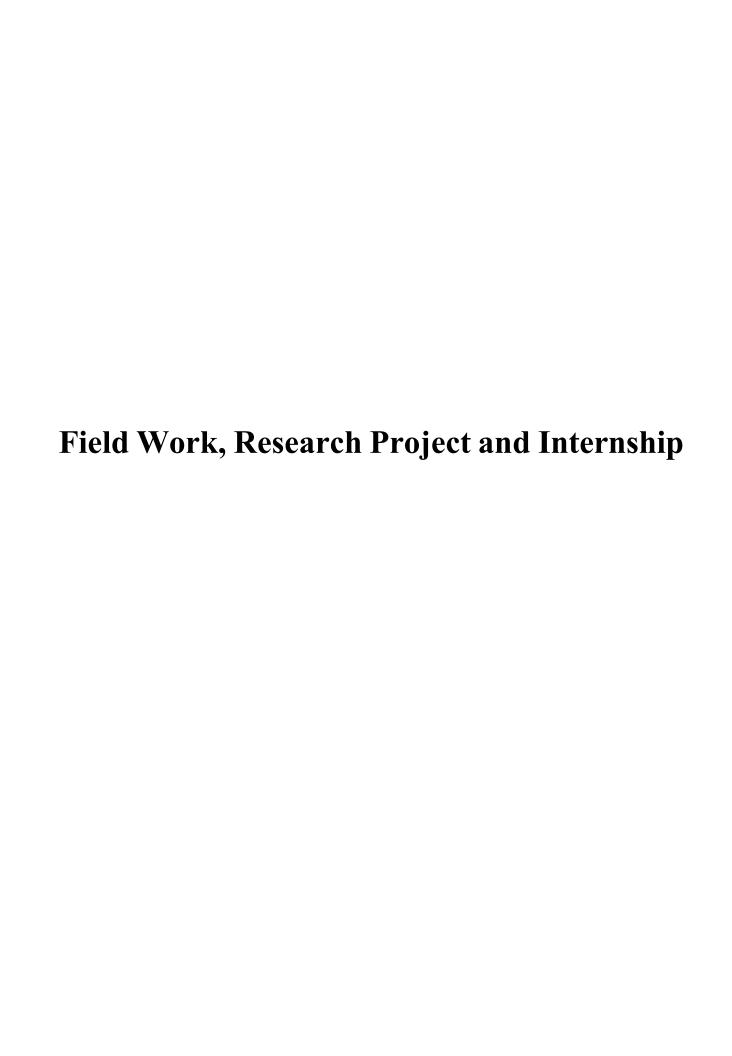
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- 5. Deng, J., Lei, L., Zhang, H. L., &Luo, Y., The current status and the influencing factors of humanistic care ability among a group of medical professionals in Western China, 2019, Journal of the European Society for Engineering and Medicine, 27(2), 195–208

Mode of Evaluation: CAT / Quiz / Digital Assignments / FAT.				
Recommended by Board of Studies	by Board of Studies 30.06.2021			
Approved by Academic Council	No. xx	Date	DD-MM-YYYY	



Course code	Course Title	L T P C
PSWK101F	Field Practicum - I	0 0 0 6
Pre-requisite		Syllabus version
		v. 1.0

- To understand the theoretical perspectives of social work during observation visits through an understanding of their vision, mission, goals, structure and functions moreover focus on learning the impact made by the organisation in the lives of people;
- To execute casework, group work and community work interventions to enhance people's self-help capacity by applying knowledge, skills, values and principles of Social Work by simultaneously analysing the socio-economic situation of families and support their journey towards self-reliance
- To build on-field experience to propose new models through collective sharing of field examples to integrate theory and practice with the pride of becoming a social worker.

Expected Course Outcome:

- Remember and relate the Professional Social Work principles, values and knowledge learnt in class with the Agency and Community setting during Field Work.
- Demonstrate professionalism through observation, documentation, analysis and presentation skills and active participation in classroom discussions.
- Apply the knowledge, skills, values and principles of Professional Social Work in fieldwork practice by planning and implementing appropriate casework, group work and community work plans.
- Analyse the group and community dynamics while implementing the action plan.
- Build rapport with people in the community and clients of group work and casework, smoothly implement the intervention and organise community events.
- Periodically evaluate the course of action with the clients and community members, create mechanisms to assess their process and systematically document the work.

General Guidelines 180 hours

- 1. Skill labs: Self-awareness, effective interpersonal communication for all students
- 2. 'Street Theatre training' workshop conducted for awareness
- 3. Training on the creation of posters, short videos and audio messages for campaigns
- 4. There will be at least five observation/exposure visits to different pre-identified agencies by all students along with their faculty members.
- 5. Those agencies working with people with special needs (Children, People with disabilities) and the projects of Corporates under CSR (village adoption/improvement initiatives)
- 6. For concurrent fieldwork, social work trainees reach out to the families, groups and individuals through the different institutions and carry out by the guidance of faculty and field supervisor.
- 7. During the placements, students work with three individuals (casework), one group work and organise one community-based event.
- 8. As per the need, students may engage in online campaigns/events as guided by their supervisors.
- 9. Regular reporting and weekly conferences give direction to students. They prepare and

- submit consolidated reports by the end of the semester for end semester external examination.
- 10. Report writing, timely submissions, presentation, sharing critical reflections and Participation in discussions are part of continuous internal assessment.

Mode of Evaluation: Continuous Assessment of the Field Practicum—Reports and Conference with Faculty and Field Supervisor - Consolidated report. Internal assessment 60 marks and External assessment 40 marks.

Recommended by Board of Studies	30-06-022		
Approved by Academic Council	No. 64	Date	15-07-2022

Course code	Course Title		L	T	P	C
PSWK102F	Field Practicum - II					6
Pre-requisite		Sylla	bus	s ve	ersi	ion
			v.	1.0		

- To understand the outreach role of Non-Governmental Organizations /Local Governments in the lives of people to reach out through social work methods.
- To apply the knowledge and experiences to plan and execute interventions aligning with the field/agency requirements.
- To create and implement a detailed action plan for rural camps with assigned tasks through respective committees to take care of different roles and functions.

Expected Course Outcome:

- Discuss and evolve action plans to work with individuals, groups, families and communities through social work intervention and campaigns, to proactively support the NGO/Local government.
- Design key messages to influence policy or better implementation of the policy to ensure lasting impact
- List the tasks, roles and responsibilities and form committees to organize rural/tribal camps.
- Schedule rural/tribal camp days with clearly listed goals and objectivities, activities and budget.
- Review daily experiences through feedback and critical questions. Evaluate the overall
 experience formulate a follow-up plan for the actions carried out along with
 recommendations.
- Build and enhance skills in planning, managing and implementing and collaboration.

General Guidelines 180 Hours

- 1. Students will be placed in local Self-government institutions, welfare agencies, development organizations, the criminal justice systems, civil administration centres, hospital settings, NGOs and so on
- 2. Students will participate in the activities as recommended by their agency and share their reports and make presentations periodically with the agency towards course correction and future action
- 3. Social work trainees make a detailed plan for their camp with the guidance of their faculty accompanying them to the camp.
- 4. They make detailed plans including budget, formation of various committees and allocation of roles and responsibilities. after electing a camp leader
- 5. Through week-long stay together, students learn to live as a group with limited resources.
- 6. The rural/tribal camp sensitizes students to rural/tribal realities and enables them to understand the challenges of living in the rural/tribal areas.
- 7. During their camp, students visit the community and interact with the people in the community
- 8. Students learn to use participatory techniques such as resources mapping to understand the systems in the village / tribal hamlet
- 9. Students also visit Governmental and Non- Governmental Organisations working in the location to better understand the interventions made by the organisation in the village/tribal hamlet
- 10. Students learn to better appreciate living as a group with limited resources and build good interpersonal relationships through cooperation and collaboration

Mode of Evaluation: Continuous Assessment of the Field Practicum–Reports, Camp Reports,				
Feedback and Evaluation. Conference w	ith Faculty and Fig	eld Supervisor. Conso	olidated report.	
Internal assessment 60 marks and External	nal assessment 40 1	marks.	_	
Recommended by Board of Studies	30-06-2022			
Approved by Academic Council	No. 64	Date	15-07-2022	

Course code	Course Title L		T	P	C	
PSWK103F	Field Work – III					6
Pre-requisite	Nil	Syl	labu	is v	ersio	n
		v. 1	.0			

- To facilitate students' contextual understanding in their fields of specialisation so that they can enhance their analysis, research and administration skills to apply effectively the methods and values of Social Work in their respective field settings
- To build professionalism in Social Work practice through the values, principles, ethical standards and systematic documentation for working with individuals, family, community and related agencies and be able to link needs and resources through strategic networking and resource mobilization
- To create and deliver innovative plans through the new knowledge, strategies and recent trends from the study tour through the exposure gained visiting a wide range of organizations across specializations in different parts of the country

Course Outcomes

n completion of this field work the students will be able to:

- Demonstrate good analysis of the field work settings; the right methods to apply when working with individuals, groups, families and communities applying the values, principles and ethics of Social Work
- Distinguish quality of interventions through the strategic networking for resource mobilization, specialized intervention with systematic documentation and plan for follow-up and reporting
- Evaluate the scenario and proactively put in place systems and referrals for sustainable action and impact with the belief in the self-help capacity of people and communities.
- Draw connections through the visits to a range of institutions so as to learn the relevance of their intervention and impact so as to individually or collectively design future action in the field
- Discuss and appraise the structure, focus, styles and patterns of functioning of different institutions
- Prepare professional reports, presentations and models from the visits to share with the team and department and simultaneously draw lessons to impact future course of action

General Guidelines 180 Hours

- 1. A theme will be identified and relevant organizations and location will be chosen for study visit. The visit/tour can be completed within/outside the state.
- 2. The study visits will be arranged and planned by the students with support from the faculty members.
- 3. Minimum of five organizations need to be visited and the duration of the visit shall be 12 days. Students will be required to write detailed reports for each organization visited.
- 4. Based on the area of specialization, students will work with pre-identified hospital settings or community-based organizations for a period of 12 days. A minimum of four organizations will be chosen for the field work.
- 5. The settings where students are placed for concurrent field work will have competent field supervisor who could guide and give direction to their work
- 6. Students will apply the methods, skills and values of social work and in addition, they apply their research and administration skills. They learn to write effectively to tap resources so as to link resources and needs
- 7. Study tour and concurrent field work sharpens their knowledge, values and skills and enhances their professionalism
- 8. Study tour/visits are compulsory and they will be considered as a part of the fieldwork.

Absentees for a particular visit should complete the visit to the same agency on their own						
arrangement before the completion of the study visit period.						
Mode of Evaluation: Continuous Assessment the Field Practicum – Reports and Conference with						
Faculty and Field Supervisor. Cons	olidated report	with two external	examiners. Internal			
Assessment 60 marks and External Assessment 40 marks).						
Recommended by Board of Studies	26-05-2022					
Approved by Academic Council	No. 66	Date	16-06-2022			

Course code	Course Title			T	P	C
PSWK298J	Summer Internship		0	0	2	2
Pre-requisite		Sy	llab	us v	versi	on
		v.	1.0			

- To understand the ideas and concept of addiction
- To integrate theory and practice in practitioner-setting with exposure to the day-to-day operations
- To select the possible topics from actual practitioner experience for future research through

Course Outcomes

n completion of this internship the students will be able to:

- Explain the models and interventions
- Attain required skills set needed to practice in different settings
- Demonstrate direct social work practice as a professional

General Guidelines One Month

- 1. At the end of the first year, students are placed in an institution for a summer internship for one month.
- 2. Students receive an opportunity to put to use their learning while gaining from direct practice.
- 3. Students expand their research horizons through practitioner experience to add value to their upcoming research projects.
- 4. Preferable settings: NGOs, Hospitals, Occupational Therapy Center, District Social Welfare Office, Rural Development Office, Urban Development Office, CSR Projects, Government Institutions and International NGOs

Mode of Evaluation: Periodical Assessment/Final Report and Viva Voce. Internal assessment 60 marks and external assessment 40 marks

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Recommended by Board of Studies	26-05-2022				
Approved by Academic Council	No. 66	Date	16-06-2022		

Course code	Course Title		L	T	P	C
PSWK299J	Research Project and Internship					22
Pre-requisite		Syl	lab	us v	ersi	on
		v. 1	0.1			

- To understand the application of social work research by recalling research methodology, tools, techniques in the actual undertaking of a research study with faculty guidance
- To author research report, going through each stage of research: Identifying research problem, the review of literature, data collection, consolidation, interpretation, using statistics as appropriate, adding key findings and presenting enlisting suggestions and recommendations
- To demonstrate professionalism in the agency of placement for intensive field training (Internship) to reinforce further learning through observation and practice of different methods of social work in dedicated internship mode

Course Outcomes

n completion of this course the students will be able to:

- Compare and contrast the different research designs and methods. Organize, analyse and interpret the data to provide meaningful findings and recommendations to draft a comprehensive report
- Execute independent research in a systematic manner by applying the research expertise to come up with baseline, midline and end-line studies in any project
- Design projects based on research-based evidence and conduct campaigns and advocate for policy change powered by strong research
- Apply the knowledge on different organizations, the experience of using Social Work methods abiding by the principles, values and ethics of social work to fulfil the expectations outlined by the organization
- Identify and apply personal strengths aligning with the organizational requirements to enhance professional enhancement during Internship
- Develop and demonstrate thorough professionalism in the documentation and timely submission of reports and presentations —in sharing and receiving feedback by active participation in discussions

General Guidelines One Semester

- 1. With the guidance of the research supervisor, students identify the research problem and fix the title of the Study. They then draft the Need and significance of the study along with the Objectives of the study
- 2. The Research methodology including the field of study, sampling design, Research design, Tool for data collection are fixed. After the pre-test, the tools are finalized and data collection carried out in online / personal mode. Students then carry out the Data Analysis and apply statistical tools as needed
- 3. The major findings of the Research emerge as the data is tabulated, presented and interpreted and then the summary & conclusion of the study are presented along with suggestions and recommendations
- 4. The Internship is an intensive field training in select agencies to hone professional social work skills and values wherein trainees get opportunity to learn by doing and observing as unpaid staff of the agency.
- 5. Students make real, meaningful contributions during Internship. Along with the opportunity to learn the day-to-day functioning of the setting by working there, students may contribute through specific tasks in research, communication, capacity-building, resource mobilization, Campaign and advocacy areas of the organization or institution.
- 6. The students can opt either research work or internship.

Mode of Evaluation: Research Internal Assessment 60 marks and External Viva Voce 40 marks - Internship: The daily report and consolidated report of the social work trainee reviewed by the field and faculty supervisors evaluated. Internal Assessment 60 marks and External Assessment 40 marks.

Recommended by Board of Studies	26-05-2022		
Approved by Academic Council	No. 66	Date	16-06-2022

Non –Graded Courses

Course code Course title				L T P C
PENG101N		Communicative English		2 0 0 2
				Syllabus version
				v.1.0
Course Ob	ectives			
1. To 0	levelop	communicative competence in students.		
		e learners in independent language comprehension an		
3. To 1	nake the	e learners aware of the different communicative func	tions of E	nglish.
Course Ou				
1. und	erstand t	the concepts of communication and use effectively in	personal a	nd professional
situa	tions			
2. Cho	ose and	deploy correct form of the words in their oral and w	ritten lang	uage production
3. App	ly strate	egies to comprehend listening, speaking, reading and	writing sl	cills.
	-	ive sentences by using appropriate grammar	-	
Module:1	Comn	nunication		6 hours
Process of o	ommun	ication – Levels of communication – Flow of comm	unication	- Non-Verbal
communica	ion – B	arriers to Effective communication- Linguistic tools for	or Advanc	ed
communicat	ors	•		
Module:2	Introd	luction to Intrapersonal and Interpersonal		3 hours
		unication		
Nature and	process	- interpersonal and intrapersonal communication - r	nodels –p	erception and
communicat	ion		_	-
Module:3	Gram	mar and Vocabulary		4 hours
Parts of Spe	ech - Te	enses – Common errors in the use of Tenses – Framing	g Question	ıs - Question
Tags - Pund	tuation	- Adjectives and Degrees of comparison.		
		Changing words from one form to another - Prefixes a	and suffix	es – One-word
		often confused - Idioms – Phrasal verbs		
Module:4				4 hours
		Barriers to effective listening - Listening for general		
information	– Poor	listening habits - Traits of a good listener - Listening	g to famou	is speeches and
Poems – No		<u> </u>		
Module:5		<u> </u>		4 hours
	•	netics, need and use of it - Word stress and Sentence		
		- Clarity of voice- Nuances of delivery; modes of	f delivery	, guidelines for
effective de				
Module:6		ing skill		4 hours
Mechanics	of Rea	ding - Reading speed - Types of Reading; Exten	sive and	Intensive - Note
		zing - Distinguishing fact, opinion and inference-	Skimming	and scanning -
Reading Ar				
Module:7		ents of Writing		3 hours
		t words and phrases; avoiding cliches, jargons, fo	reign wo	rds and phrases,
ambiguity,		ncy, circumlocution – Developing hints		
M - 1-1-0	Gues	t Lecture from Industry and R&D		2 hours
Module:8		• ,•		
Contempora	_	nizations		

			Total Lecture ho	ours:	30 hours				
Text	Text Book(s)								
1.	``								
Refe	erence I	A \ \ /							
1.		, F. A. (2016). <i>Communica</i> Independent Publishing Pla		termediate	Level. California, US: Create				
2.		n, C., Gill, R., Feekery, A.							
	Comm	unication Skills for Business	s Professionals.2 nd	Edition. U	K: Cambridge University				
	Press.								
3.		, J. (2017). How to Speak a	nd Write Correctly	v. Californ	ia, US: CreateSpace				
	•	ndent Publishing Platform.							
4.)	al, M. (2016). English Com							
5.	Swan,	M. (2017). Practical English	sh Usage 4 th Edition	on. Londor	n: OUP.				
6.		P.C. & Martin, H. (2018).			ar & Composition N.D.V.				
	Prasad	a Rao (Ed.). New Delhi: S.	Chand & Compan	y Ltd					
7.			ammar English Gr	ammar Co	mposition and Usage. New				
		Macmillan.							
8.	Johnson-Sheehan, R. (2017). <i>Technical Communication Today</i> , 6 th edition. London: Pearson, 2017.								
9.	Bakshi, S.P. & Sharma, R. (2017). Descriptive English. New Delhi: Arihant Publication.								
10		, M. & Sharma, S. (2018).	į						
11.	West,	R., & Turner, L. H. (2018).	Interpersonal con	ımunicatio	n. Sage Publications.				
Mod	Mode of Evaluation: CAT / Assignment / Quiz / FAT								
Reco	ommend	ed by Board of Studies	28-06-2021						
App	roved by	y Academic Council	No. 62	Date	15-07-2021				

Course code	Course title		L	T	P	C
PENG102N	Documentation and Report Writing		2	0	0	2
Pre-requisite Communicative English		Sy	llal	ous '	versi	ion
		V.		v. 1		

- 1. To familiarize the students with the effect of language choices in personal, social and cultural contexts and how these choices influence meaning.
- 2. To enable learners to use English language effectively in oral and written communication with correct usage of grammatical rules
- 3. To acquaint the learners with the nuances of the language that are necessary for effective social work practice.

Course Outcome

- 1. understand the technicalities of English language by expressing their thoughts in speech and writing with competence in grammar
- 2. draft impressive official correspondence according to purpose, audience and context.
- 3. write a logical and organized paragraph with appropriate diction, sentence structure and style by focusing on cohesion and coherence.
- 4. interpret and present the data with appropriate format and structure depending on the context and a variety of professional settings

Module:1 Grammar	5 hours						
Subject-Verb agreement - Common Errors in English - Conditionals - Voice: Active and							
Passive, impersonal passive – Reported Speech							
Module:2 Written Communication	4 hours						
Envisioning the purpose and type of the message – env	ision the audience – context – channel and						
medium - adapt the message - organize the message	ge – Formal letter, Memo and E-mail –						
Developing questionnaire							
Module:3 Writing Paragraphs	3 hours						
Types of Paragraphs; description, sequence, comp	arison and contrast, cause and effect,						
persuasion, argumentation - Writing paragraphs; Pl							
Transitional words and expressions, coherence –Transc							
Module:4 Writing Reports	4 hours						
Characteristics of a Report – Categories of Reports – Structure of Reports – Types of Reports –							
Writing Reports - Characteristics of Reports - Struc							
Reports	•						
Module:5 Writing Proposals	4 hours						
Writing Proposals – Characteristics of Proposals – Str	ucture of Proposals – Format – Evaluation						
of Proposals.	-						
Module:6 Writing Research Paper	4 hours						
Topic for research – Preliminary research – Developing	Thesis statement – Planning, drafting and						
revising							
Module:7 Presentation Skills	4 hours						
Making short presentations – Formal presentation with PPT, analytical presentation of graphs and							
reports of multiple kinds -Interactions during and after the presentations							
Module:8 Guest Lecture from Industry and R&I) 2 hours						
organizations							
Contemporary issues							

			Total Lecture ho	ours:	30hours
Text Book(s)					
1.	Meenakshi, R. &Sangeeta, S. (2015). <i>Technical Communication: Principles and Practice</i> . New Delhi: OUP.				
2.	Krylov, E.V., Pristrom, E.C., Drum, V.I. & Vashchinskaya, N.V. (2019). <i>English for Social Workers</i> . Russia: BSU.				
Reference Books					
1	Oxenden, C. &Latham-Koenig, C. (2017). New English File: Advanced Students Book. UK: OUP.				
2	Koprowska, J. (2020). <i>Communication and Interpersonal Skills in Social Work</i> , 5 th edition. California, US: SAGE Publications.				
3	Watkins, P. (2018). Teaching and Developing Reading Skills: Cambridge Handbooks for Language Teachers. UK: Cambridge University Press.				
4	Swan, M. (2017). Practical English Usage, 4th Edition, UK: OUP.				
5	Booth, W. C., Colomb, G. G., Williams, J. M., Colomb, G. G., & Williams, J. M. (2016). <i>The Craft of Research</i> . Chicago, US: University of Chicago Press.				
6	Mort, S. (2017). Professional Report Writing. London: Routledge.				
7	Gorsevski, E.W. (2016). Writing Successful Grant Proposals. The Netherlands: SensePublishers.				
8	Upadhyay, M. (2019). <i>Teach Yourself English Language & Comprehension</i> . Noida, India: McGraw Hill.				
9	Mohan, K., Mohan, R.C. & Nirban, V. S. (2020). <i>Business Correspondence and Report Writing</i> . Noida India: McGraw Hill.				
10	Mitra, B. (2016). Personality Development and Soft Skills. New Delhi: OUP.				
11	Emden, J V. & Becker, L. (2016). Presentation Skills for Students. London: Palgrave				
Macmillan.					
Mode of Evaluation: CAT / Assignment / Quiz / FAT					
Recommended by Board of Studies 28-06-2021					
Approved by Academic Council No. 62 Date 15-07-2021					15-07-2021