

Dear Student,

You are required to report to the **VIT, Vellore Campus** for the **Induction Programme** as per the schedule given in the link <https://vit.ac.in/freshers-induction-schedule-2026>

Before reporting to the campus, kindly complete the following activities through the **Fresher's Portal**:

1. Log in to the Freshers' Portal (<https://admissions.vit.ac.in/freshersportal/login>) and complete your **Student Profile**.
2. Fill in and upload the **Anti-Ragging Affidavit** in the Freshers' Portal.
3. Note your **VTOP login credentials** available under the **Freshers' Login** menu.
4. Log in to **VTOP** (<https://vtop.vit.ac.in/>) and access your **VIT Gmail** account.
5. Under the **Admissions** menu in VTOP, carefully read the guidelines for document upload.
6. Upload all the required documents, verify the details, and submit them.

For a step-by-step guide to completing the pre-arrival onboarding process, please refer to the following video:

<https://www.youtube.com/watch?v=1RIBtmFc5Mw>

Documents to be carried on the day of reporting to campus:

Please bring the following documents for verification and completion of admission formalities:

1. Printout of the **Provisional Admission Letter** (download from the Freshers' Portal).
2. Printout of the **Application Form** (download from the Student Application Portal).
3. Self-attested photocopy of the **Class XII/HSC Mark Sheet**.
4. Self-attested photocopy of the **Transfer Certificate (TC)**.
5. Original **Common Affidavit** for the Student, Parent/Guardian, and Hostel executed on a **₹200 Non-Judicial Stamp Paper**.

Affidavit Template:

<https://vit.ac.in/sites/default/files/ug/Affidavits-General-Student-Parent-Hostel-2026.pdf>

For Hostellers:

You are requested to strictly adhere to the allotted reporting time as mentioned in allotment order while reporting to the hostel. This will facilitate a smooth and systematic check-in process and help avoid unnecessary waiting and congestion.

VIT Entry Gate Instructions: Residents allotted to Men's Hostel **"N" Block, "P" Block, "Q" Block** and Ladies Hostel **Block "S"** must enter only through Gate No. 11. Residents allotted to Ladies Hostel **Block "B", Block "F", Block "G" Block "H" and Block "J"** must enter only through Gate No. 3.

After completion of the hostel check-in, you can visit the document submission venue.

Document Submission & Photo capturing Process:

For Men's Hostel: Please visit Chill out Plaza behind P block hostel for the following activity after check-in in the allotted hostel block

For Ladies Hostel: Please visit J block hostel for the following activity after check-in in the allotted hostel block

1. Document Submission (Refer check list of documents)
2. Biometric Verification
3. Photo and Biometric Capturing Process for Permanent ID card

For day scholars:

Document Submission & Photo capturing Process:

All day scholars can visit CS hall behind Anna Auditorium for the following activity:

1. Document Submission (Refer check list of documents)
2. Biometric Verification
3. Photo and Biometric Capturing Process for Permanent ID card

VIT Vellore Campus Map: <https://vit.ac.in/files/Campus-Map.jpg>

VIT Nav – Your Campus Navigation Companion

Please install <https://play.google.com/store/apps/details?id=edu.vit.nav> App in your mobile.

Kindly ensure that all the above formalities are completed and the required documents are brought on the day of reporting to enable a smooth and hassle-free onboarding process.

We look forward to welcoming you to the VIT campus and wish you a memorable beginning to your academic journey.

Warm regards,

Office of UG Admissions

Vellore Institute of Technology (VIT)