


IQAC Meeting Suggestions and Action Taken Report

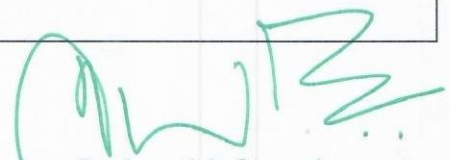
IQAC Meetings conducted during AY 2015-2016

S.No	Suggestions of IQAC meeting held on 08-10-2015	Action Taken
1	Quality parameters need to be defined quantitatively and the benchmarks need to be set	The Quality Parameters as defined by NAAC was adopted in internal Academic Audit
2	Analysis on the quality parameters to be done at the school level	The academic audit has been conducted school wise
3	Learning basic concepts by the students need to be strengthened	Introduction of more project based courses in revised curriculum
4	More industry based workshops need to be organised and the students need to be involved in that	Schools and research centres are encouraged to invite experts from industries to conduct workshops/seminars/guest lectures. In the annual performance incentive points are awarded for faculty who organised industry guest lectures.
5	The faculty members could visit the industry for a period of 2 – 3 days along with the student, during the project period	It was forwarded to the school deans for consideration. The guides visited industry during the project period and review the work progress of the students along with the industry supervisor.
6	One credit courses could be introduced and the lectures for these could be by the industrial experts	In the revised curriculum a module on Contemporary Issues to be delivered by the industrial expert has been introduced
7	Develop the culture in students to take up the competitive examinations	Office of Students' welfare, Office of International Relations and Schools facilitate the conduct of career guidance programmes for the students
8	Develop parameters for quality circle meetings. It should be more than the feedback from the students.	The QCM minutes are made part of the institutions' learning management system
9	Mechanism to evaluate the industry projects should be evolved	The supervisor from the Industry is a part of project evaluation team
10	Basic courses such as in Chemistry and Physics need to be strengthened and should be more practical oriented	In the revised curriculum from 2015-16 the syllabus of Physics and Chemistry were revamped and challenging experiments are introduced as part of the lab exercise
11	Professors to work in industry for 2 to 3 months	Institute encourages faculty members to work in industries during summer vacation. A few faculty members have visited for a couple of weeks to work in industries
12	Comprehensive evaluation to be included in every year	Comprehensive evaluation is conducted in the final year as part of the curriculum

S.No	Suggestions of IQAC meeting held on 23-01-2016	Action Taken Status
1	The research publication analysis should include not only the research output of the schools in general, but should involve identification of faculty categories as teaching and research-oriented	Faculty members with research inclination have been identified and attached with research centres
2	The projects proposals to be reviewed by an internal committee before it is being sent for extramural funding.	Expert committee constituted by Office of Sponsored Research reviews the new proposals and gives suggestions for improvement and recommends for further processing
3	The manuscripts submitted could also pass through a technical review committee if the quality needs to be improved. A committee could also be formed to correct the grammatical errors and other non-technical mistakes.	Workshops on writing quality research papers have been organised through Academic Staff College for faculty and research scholars. Turnitin software is being used to check plagiarism.
4	The IQAC should identify specified areas for focusing on research activities.	Thrust areas for focused Research have been identified collectively and communicated to the Vice Chancellor for further action
5	The faculty members should also try to establish as many external contacts as possible. This will not only aid in good technical support but also will set an image for the University	The faculty members are sponsored to attend national and international conferences, workshops and visit reputed universities in India and abroad
6	Mock interviews could be conducted for students. This will enable students to face the challenges during their placement interviews or during admission to higher education.	Office of Placement and Training coordinates and conducts mock interview for the final year students with the help of faculty members
7	Specific targets should be set and the faculty members are supposed to adhere to that.	In the revised performance evaluation form annual targets in academic, research and administrative domains have been set. The faculty members are motivated to perform and contribute to the growth of the University.


Dr. G. Jayaraman
 Coordinator, IQAC

Co-ordinator, IQAC & IIS
VIT University, Vellore, TN


Dr. Anand A. Samuel
 Vice Chancellor
Dr. Anand A. Samuel B.E., M.S., Ph.D
Vice Chancellor
VIT University
Vellore - 632 014