VIT
Vellore Institute of Technology
(Deemed to be University under section 3 of UGC Act, 1956)

IQAC Meeting Suggestions and Action Taken Report

IQAC Meetings conducted during AY 2019-2020

S.No	Suggestions of IQAC meeting held on 29-5-2020	Action Taken Status
1.	Both students and faculty members to be provided training (Digital detox) to overcome the stress / fatigue experienced by them in online classes	• Suitable instructions were given to the students and faculty members to ensure that online classes are conducted smoothly. • At least 15-20 minutes break is given between each class sessions. • Students were advised to do short exercises involving eyes, neck and shoulders, so that digital toxicity does not harm their well-being and health.
2.	To use the Pareto principle- Invest in 20% of MoU's which result in meaningful RoI's (80% returns). Present the status in BoM/BoS, and decide on the MoU's that has to be actively pursued.	• Out of all 199 MoUs signed from 2014 till date, 54 MoUs are very active with minimum one activity per academic year. These universities will be focused for more activities. • IR office is started sharing the list of MoUs signed to the schools every month indicating specific areas of cooperation. • The schools can take it further with the concerned university for which IR office will facilitate.
3.	To focus on Quality of online delivery – to overcome criticisms from the students and parents.	Faculty members have been advised to use different and relevant strategies to ensure quality in the teaching-learning processes.
4.	To train the teachers to deliver online courses is the need of the hour. Look for ways and means to make the course delivery interesting	Faculty development programmes on the use of different digital tools to ensure quality in online teaching were conducted by the Academic Staff College.
5.	The institute to be thoughtful while using online mode for teaching-learning and evaluation.	• Online teaching, learning and assessment is the need of the hour in this pandemic. • The processes involved were discussed and deliberated in Deans and Directors meeting before it was implemented.
6.	One good faculty who can effectively communicate can deliver online lecture for all batches instead of many faculty offering the same course.	This suggestion is not possible to implement. All faculty members are good.
7.	To ensure transparency in evaluation schemes	VIT always ensures transparency in the evaluation process.
8.	Invite Professors from other Universities (MoU's) to conduct classes through online	The Schools/Centres have invited many Professors from the partnering Universities to give lecture to our students during this pandemic.
9.	The institute to talk to the employers who have recruited students this academic year through campus interview and ensure the jobs of students	• Weekly follow up on phone calls - Directly with HR of the Company • Weekly reminder mail to HR of the company

S.No	Suggestions of IQAC meeting held on 11-12-2019	Action Taken Status
1	Prepare a problem statements depository from in-and-around the campus/community which will enable the students to take up as a project and provide solutions	Schools have taken initiatives to collate the problems in-and-around the campus. This will be given to the students as projects in the coming semesters
2	Increase number of online courses	VITOL has taken steps for development of 100 online courses for Fall Semester 2020 - 2021
3	Decrease the aptitude for placement by increasing the aspiration for doing research	Students are encouraged to participate in mini projects such as through various -athon activities, TARP course, capstone project and FTRI for doing research
4	Formation of Technology Park. Bring in more companies into it	Steps have been taken to construct a new building for establishing Technology Park, VIT, Vellore
5	For alumni engagement, online interaction was suggested. Incentives may be given in the form of dinner coupons or tourism packages	In the month of April and May, 17 Webinar Sessions have been organized by VITAA by inviting alumni as speakers. Alumni association takes care of travel and local hospitality for the prominent alumni members who are invited to the campus.
6	For TARP and capstone project – more time may be given for problem seeking	The schools have taken steps to introduce capstone projects in VII semester for in-house projects. PAT internship projects are given by the Industry and evaluated by them. They give sufficient time for problem solving.
7	Get genuine feedback alone. Need not force everyone to give their feedback	It will be implemented from the forthcoming academic year.
8	Many food vendors may be included to meet the thirsting demands of the students	Feedback on existing food venders have been collected in April 2020 through LMS.
9	Alcohol, Nicotin consumption may be monitored and action may be taken if there is any behavioural issues	• Awareness programmes conducted by Students' Welfare office. • Through the hostel staff continuously monitored. • If any issue then referred to disciplinary committee.
10	Lapsed MoUs to be renewed	Schools Deans and Centre Directors are allotted MoUs to follow up and renew the elapsed MoUs.

S. No	Suggestions of IQAC meeting held on 13-8-2019	Action Taken Status
1	Alumni network to be strengthened	a. Presently there are 33 International and 18 Domestic chapters. b. VITAA Chapter coordinators have been informed to conduct chapter meetings regularly and to interact more often with the alumni members in their chapter through Whatsapp and other social media. c. Starting new International and Domestic Chapters for effective networking. d. Invite Alumni to campus for interaction with the students for sharing their knowledge and expertise.
2	Monitor social media comments about VIT	Outreach department monitors the social media comments.
3	Provision to be made to read VIT Website in other languages	To be implemented
4	Conduct awareness programme on traffic rules and road safety	a. Students' Welfare Office organized programs like road safety awareness to increase the awareness among students. b. Local authorities were invited to sensitize the students about road safety on student council inauguration day programme. c. International students were given briefing on traffic rules and road safety. d. Through the clubs and chapters activities, students made road safety videos.
5	Law School should focus on grooming the students to be practicing lawyers	Barring the law graduates who have joined as Associates in Law firms and those who have got admission to higher education to pursue their LLM, rest of them have joined the legal profession by enrolling themselves as advocates • Associates in Law Firms - 20 Students • Higher studies in Abroad - 08 Students • Higher studies in India - 05 students • Students enrolled as advocates - 66 Students
6	Create an ecosystem for the students to gain part-time work experience	For research scholars, Teaching Research Assistantship scheme is in place but for graduate and post graduate students there is no provision on part-time work.

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