



**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the 1<sup>st</sup> IQAC Meeting – AY 2024-2025**

**Date / Time:** 14<sup>th</sup> October 2024 / 11.30 am – 01.00 pm

**Venue:** Hybrid Mode

Rajaji Hall Dr. MGR Block, VIT Vellore and Virtual (ZOOM) and  
(Ruby Hall (7<sup>th</sup> Floor), Admin Block, VIT Chennai Campus)

<https://vit-ac-in.zoom.us/j/8862988756?pwd=VqP2CZpPTkI6y6RpaCabMB6RdAmQnS.1&omn=83322759690>

**Members Present:**

1. Dr. V. S. Kanchana Bhaaskaran, Vice Chancellor
2. Dr. Partha Sharathi Mallick, Pro Vice Chancellor (Vellore Campus)
3. Dr. T. Thyagarajan, Pro Vice Chancellor (Chennai Campus)
4. Dr. A. Arockiarajan, Professor, Department of Applied Mechanics, IIT-Madras
5. Dr. K. Chidambaram, Professor (Rtd.), Vellore
6. Mr. Bharathidasan. S , CEO, Outdid Unified LLP, Bengaluru
7. Mr. Sivakumar Songappan, Senior Director, Visteon Corporation, Bengaluru
8. Mr. Kamal Stephen, Director - Early Career Talent Attraction, SAP Labs, Bengaluru
9. Mr. Ravi Shhankkar Subramaniam, Chief Executive – Technical & Operations, Padmavathy Buildmat, Chennai
10. Mr. N Naga Venkata Raman, Parent Representative, F/o Naga Rithesh N (21BRS1006)
11. Dr. P. Kuppan, Director-DQAA (Vellore Campus)
12. Dr. Chitra K, Deputy Director – DQAA (Chennai Campus)
13. Dr. Sridharan T B, Controller of Examinations
14. Dr. Viswanathan V, Deputy CoE (Chennai Campus)
15. Dr. M. Anthony Xavior, Dean-Academics (Vellore Campus)
16. Dr. Nayeemullah Khan, Dean- Academics (Chennai Campus)
17. Dr. Arulmozhivarman P, Dean-Academic Research (Vellore Campus)
18. Dr. P.C. Sabumon, Dean-Academic Research (Chennai Campus)
19. Dr. Sivakumar R, Dean Sponsored Research and Industrial Consultancy (Chennai Campus)
20. Dr. C. D. Naiju, Director-Students Welfare (Vellore Campus)
21. Dr. Rhymend Uthariaraj V, Director- VITOL (Vellore Campus)
22. Dr. C. Shanthi, Director-Library (Vellore Campus)
23. Dr. Patchainayagi S, Assistant Director – Library (Chennai Campus)
24. Dr. Hemamalini S, Joint Director – Directorate of Ranking & IoE and DQAA (Chennai Campus)
25. Dr. S. Renuga Devi, Deputy Director-DQAA (Vellore Campus)
26. Dr. A. Brintha Therese, Deputy Director-RAAC (Chennai Campus)
27. Dr. Vijayakumar T, Deputy Director-SDC
28. Mr. C.M. Mohan Kumar, Deputy Director-Systems
29. Dr. Anantha Krishna Chintanpalli, Professor, SENSE (Vellore Campus)
30. Dr. Rajasekhara Babu M, Professor, SCOPE (Vellore Campus)
31. Dr. Reeves Wesley J, Professor, VITBS (Chennai Campus)

32. Dr. Sofi A, Professor, SCE (Vellore Campus)
33. Dr. Parimala M, Associate Professor, SCORE (Vellore Campus)
34. Dr. Subhashini N, Associate Professor, SENSE (Chennai Campus)
35. Dr. Padma Lakshmi G, Assistant Professor, VAIAL (Vellore Campus)
36. Dr. S. Karthikeyan, Deputy Director- CDC
37. Dr. Naga Venkata Raghuram J, Assistant Director-IR
38. Dr. Monica Subashini M - Asst . Director - Directorate of Ranking & IoE(Vellore Campus)
39. Dr. Ramanujam R, Asst. Director-DQAA (Vellore Campus)
40. Dr. Thanikaiselvan V, Asst. Director-DQAA (Vellore Campus)
41. Dr. Gunabalan R, Asst. Director, Directorate of Ranking & IoE (Chennai Campus)
42. Dr. David Maxim Gururaj A, Asst. Director-DQAA (Chennai Campus)

**Leave of Absence:**

1. Dr.T. Jayabarathi , Registrar
2. Mr. S. Baskar, Chief Finance Officer
3. Dr. P.K. Manoharan, Additional Registrar (Chennai Campus)
4. Dr. Rasool M, Director-Sponsored Research and Industrial Consultancy (SpoRIC) (Vellore Campus)
5. Dr. V. Rajasekaran, Director-Students Welfare (Chennai Campus)
6. Dr. V. Samuel Rajkumar, Director-Career Development Centre (CDC)
7. Dr. Seenivasan R, Director- International Relations
8. Dr. S. K. Sekar, Director-Estates (Vellore Campus)
9. Dr. M. Murugan, Deputy Director-RAAC (Vellore Campus)
10. Prof. Maanvizhi M, Assistant Professor, VFIT (Chennai Campus)
11. Ms. Gauri Mathur (20MIY0013), Vellore Campus
12. Mr. Kaustubh Mathur (20MIS0225), Vellore Campus
13. Mr. Monish S (21MIS1063), Chennai Campus
14. Ms. Anchutha A R Nair (22BEC1270), Chennai Campus

**Dr. Renuga Devi S**, Deputy Director, Directorate of Quality Assurance & Accreditation welcomed all the IQAC members. All the members were requested to share their suggestions on the discussion points identified for this meeting.

**Dr. V. S. Kanchana Bhaaskaran**, Vice Chancellor and Chairperson IQAC, welcomed all the IQAC members. She appreciated IQAC team, highlighting quality assurance is a continuous process that involves ongoing improvement for the effective methods, she requested feedback from external members and faculty members to provide their valuable suggestion to enhance teaching-learning and assessment and faculty development programmes on OBE and innovative pedagogies.

**Dr. Partha Sharathi Mallick**, Pro Vice Chancellor, Vellore campus, thanked all the present members of the meeting and appreciated IQAC team for organizing the IQAC meeting at regular intervals in a year. Analytical practice in research has become a primary concern, so he suggested improving the quality of research and requested the IQAC team to enhance research standards.

**Dr T. Thyagarajan**, Pro Vice Chancellor, Chennai Campus, welcomed all the Internal and External members of IQAC. He mentioned that the National Board of Accreditation (NBA) at the Chennai campus is progressing with the accreditation process. They have successfully submitted the Self-Assessment Report (SAR) and are now swiftly working on refining the documentation, ensuring infrastructure readiness, and preparing for mock visits and he mentioned that new centers were established on the Chennai campus these centers focus on human movement analytics, neuroinformatics, and environmental climate change. He mentioned several projects completed at the Chennai campus, including the installation of solar street lamps worth around 35 lakhs, the use of e-vehicles, a team working to reduce CO2 emissions and limit the use of carbon dioxide-emitting vehicles on campus, energy-efficient water pumping in hostels, and the establishment of an herbal garden.

**Dr. P. Kuppan**, Director- Directorate of Quality Assurance and Accreditation (DQAA) and IQAC coordinator, welcomed all the IQAC members and invitees for the first IQAC meeting of the AY 2024-25. He briefed the meeting agenda and presented the recent credentials of VIT and recent IQAC Activities of Vellore and Chennai campus.

**The following agenda items were presented:**

1. Confirmation of last IQAC Minutes of Meeting
2. Action taken status of last IQAC meeting suggestions
3. IQAC activities
4. Targets for the AY 2024-25
5. Result Analysis of graduated students in 2024
6. New programmes introduced in AY 2024-25
7. Student enrollment and faculty strength in AY 2024-25
8. Discussion upon the following points:
  - a. Quality Assurance in Teaching-Learning and Assessment
  - b. Faculty development programmes - OBE and innovative pedagogies
9. Any other items with the permission of Chairperson

**1. Confirmation of minutes of last IQAC meeting held on 24<sup>th</sup> June 2024**

Minutes of the last IQAC meeting was presented and approved by the members.

**2. Action taken status of last IQAC meeting suggestions**

The action taken status for both the campuses were presented and noted by the members.

**3. IQAC Activities**

**Dr. Kuppan P, Director DQAA, Vellore Campus**, presented the recent activities of IQAC and was noted by the members

**4. Targets for the AY 2024-25**

**Dr. Monica Subashini M, Assistant Director DRIOE, Vellore Campus**, presented the Targets for the AY 2023-24 and was noted by the members

**5. Result Analysis of graduated students in 2024**

**Dr. Anthony Xavior M, Dean Academics, Vellore Campus**, presented Result Analysis of graduated students in 2024 and was noted by the members

**6. New programmes introduced in AY 2024-25**

**Dr. Anthony Xavior M, Dean Academics, Vellore Campus**, presented new programmes introduced in AY 2024-25

**7. Student enrollment and faculty strength in AY 2024-25**

**Dr. Anthony Xavior M, Dean Academics, Vellore Campus**, presented Student enrollment and faculty strength in AY 2024-25

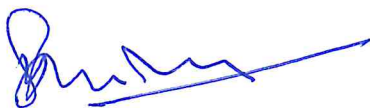
**8. Discussion upon the following points:**

- a. Quality Assurance in Teaching-Learning and Assessment
- b. Faculty development programmes - OBE and innovative pedagogies

**Discussion and Suggestions by the members:**

1. ERP course can be offered as an elective or as a certification course to enhance students' employability opportunities.
2. Faculty members can be encouraged to conduct 10% classes in flipped class mode for effective learning.
3. Analyze the employability patterns for each program. Based on this analysis the schools can initiate a structured interaction with the industries in which many of the students are employed to understand their applications and requirements. Then, incorporate them into the concerned course or offer as a value added course.
4. Significant subject ranking parameters (in QS/THE) can be taken as the input while setting targets for the school.
5. School of Design and School of Architecture shall have more focus on improving the perception rather than journal publications.
6. Establish an herbal garden for the benefit of faculty members and research scholars.
7. The school of Civil Engineering can collaborate with the Confederation of Real Estate Developers' Associations of India (CREDAI)
8. Civil Engineering students can be engaged in a project/internship to learn about mechanical, electrical, and plumbing systems.
9. Civil Engineering students can be motivated to study the quality of construction by involving them in the construction projects happening in VIT and neighborhood areas.
10. Steps can be taken to appoint more Professor of Practice in each school.
11. Both campuses should handle the data with utmost care and ensure ZERO data loss.
12. Certificate courses on AI & ML, Data Science, Data Engineering, and Cyber Security can be offered to the alumni
13. Offering Twinning and Joint degree programs in collaboration with international partner universities.
14. Students can be encouraged to apply for the Government of India's Skill Development Schemes.
15. Employability skills survey can be conducted among the VIT students.

9. Dr. K. Chitra, Deputy Director-DQAA, Chennai campus delivered the vote of thanks.



**Dr. P. Kuppan**  
Director, DQAA  
Coordinator, IQAC

**IQAC Coordinator**  
Vellore Institute of Technology  
Vellore – 632014, Tamil Nadu, India.



**Dr. V. S. Kanchana Bhaaskaran**  
Vice Chancellor

**Vice Chancellor**  
Vellore Institute of Technology (VIT)  
Vellore – 632 014, Tamil Nadu, India

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Vellore Institute of Technology  
(Deemed to be University under section 3 of UGC Act, 1956)

## DIRECTORATE OF QUALITY ASSURANCE AND ACCREDITATION

### INTERNAL QUALITY ASSURANCE CELL

#### Minutes of the 2<sup>nd</sup> IQAC Meeting – AY 2024-2025

**Date / Time:** 5<sup>th</sup> Feb 2025 / 11.00 am – 01.00 pm

**Venue:** Hybrid Mode  
(Sapphire Hall (8<sup>th</sup> Floor), Admin Block, VIT Chennai Campus) and Board Room Dr MGR Block, VIT Chennai and Virtual (ZOOM)  
<https://zoom.us/j/92413768154?pwd=d3Fzc3VHcjRwN1BBOGFHhDVvKzROZz09>

#### Members Present:

1. Dr. Partha Sharathi Mallick, Pro Vice Chancellor (Vellore Campus)
2. Dr. T. Thyagarajan, Pro Vice Chancellor (Chennai Campus)
3. Dr. A. Arockiarajan, Professor, Department of Applied Mechanics, IIT-Madras
4. Dr. K. Chidambaram, Professor (Rtd.), Vellore
5. Mr. Bharathidasan. S, CEO, Outdid Unified LLP, Bengaluru
6. Mr. Sivakumar Songappan, Senior Director, Visteon Corporation, Bengaluru
7. Mr. Kamal Stephen, Director - Early Career Talent Attraction, SAP Labs, Bengaluru
8. Mr. Ravi Shhankkar Subramaniam, Chief Executive – Technical & Operations, Padmavathy Buildmat, Chennai
9. Mr. N Naga Venkata Raman, Parent Representative, F/o Naga Rithesh N (21BRS1006)
10. Dr. P. Kuppan, Director-DQAA (Vellore Campus)
11. Dr. Chitra K, Deputy Director – DQAA (Chennai Campus)
12. Dr. S. Sivabalan, Controller of Examinations in-charge
13. Dr. Viswanathan V, Deputy CoE (Chennai Campus)
14. Dr. M. Anthony Xavior, Dean-Academics (Vellore Campus)
15. Dr. Nayeemullah Khan, Dean- Academics (Chennai Campus)
16. Dr. Rajasekaran C, Dean-Academic Research (Vellore Campus)
17. Dr. P.C. Sabumon, Dean-Academic Research (Chennai Campus)
18. Dr. Denis Ashok S, Director-Sponsored Research and Industrial Consultancy (SpoRIC) (Vellore Campus)
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23. Dr. Seenivasan R, Director- International Relations
24. Dr. Rhymend Uthariaraj V, Director- VITOL (Vellore Campus)
25. Dr. Patchainayagi S, Assistant Director – Library (Chennai Campus)
26. Dr. Hemamalini S, Joint Director – Directorate of Ranking & IoE and DQAA (Chennai Campus)
27. Dr. S. Renuga Devi, Deputy Director-DQAA (Vellore Campus)
28. Dr. A. Brintha Therese, Deputy Director-RAAC (Chennai Campus)
29. Dr. M. Murugan, Deputy Director-RAAC (Vellore Campus)
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37. Dr. Padma Lakshmi G, Assistant Professor, VAIAL (Vellore Campus)
38. Ms. Anchutha A R Nair (22BEC1270), Chennai Campus
39. Dr. Arulmozhivarman P, Professor (Vellore Campus)
40. Dr. Ramesh Kumar C , Director IIC (Vellore Campus)
41. Dr. Devendiran , IPR & TT Cell (Vellore Campus)
42. Dr. Sasi Kumar M, Director – VNEST (Chennai Campus)
43. Dr. Ramanujam R, Asst. Director-DQAA (Vellore Campus)
44. Dr. Thanikaiselvan V, Asst. Director-DQAA (Vellore Campus)
45. Dr. David Maxim Gururaj A, Asst. Director-DQAA (Chennai Campus)

**Leave of Absence:**

1. Dr. V. S. Kanchana Bhaaskaran, Vice Chancellor
2. Dr. T. Jayabarathi , Registrar
3. Mr.S. Baskar, Chief Finance Officer
4. Dr. P.K. Manoharan, Additional Registrar (Chennai Campus)
5. Dr. Ramesh V, Director-Library (Vellore Campus)
6. Dr. S. K. Sekar, Director-Estates (Vellore Campus)
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8. Dr. Subhashini N, Associate Professor, SENSE (Chennai Campus)
9. Ms. Gauri Mathur (20MIY0013), Vellore Campus
10. Mr. Kaustubh Mathur (20MIS0225), Vellore Campus
11. Mr. Monish S (21MIS1063), Chennai Campus

**Dr. S. Hemamalini**, Joint Director, Directorate of Ranking & IoE and Quality Assurance & Accreditation welcomed all the IQAC members of IQAC for the second IQAC meeting for the AY 2024 - 2025.

**Dr. T. Thyagarajan**, Pro Vice Chancellor, Chennai Campus welcomed all the IQAC members. He highlighted that R&D plays a crucial role in gaining global recognition. The importance of patent commercialization, converting laboratory prototypes into market-ready products, and transferring technology for societal benefits was emphasized. The discussion underscored the need for translational research to address societal needs effectively.

**Dr. Partha Sharthi Malik**, Pro Vice Chancellor, Vellore campus (VC's nominee for this meeting), thanked all IQAC team for organizing the IQAC meetings regularly. In his remarks, he suggested to increase the number of IPR filings, organizing training to faculty members on IPR and emphasized research with a strong commitment to ethics.

**Dr. P. Kuppan**, Director, Directorate of Quality Assurance and Accreditation (DQAA) welcomed members and presented the IQAC report.

**The following agenda items are discussed during the meeting:**

1. Confirmation of last IQAC minutes of meeting
2. Action taken report on last IQAC meeting suggestions
3. VIT's recent credentials and IQAC activities since last meeting.

4. Approval of AQAR 2023-24. Review of Publications in CY 2024 (Including comparison of last 3 CYS) and impact of new initiatives for promotion of research.
5. Review of Sponsored Research and Consultancy in FY 2024-25 (Including comparison of last 3 FYs) and impact initiatives for enhancing the sponsored research and consultancy.
6. Review of IPR activities in CY 2024 (Including comparison of last 3 CYS) and impact of new initiatives for promoting IPR and commercialization.
7. Review of IIC activities in CY 2024 (Including comparison of last 3 CYS) and Impact of New Initiatives.
8. Discussion on enhancing the VIT's performance in Research and Innovation.
9. Any other item with the permission of Chairperson.

### **1. Confirmation of minutes of last IQAC meeting held on 14<sup>th</sup> Oct 2023**

Minutes of the last IQAC meeting was presented and approved by the members.

### **2. Action taken status of last IQAC meeting suggestions**

The action taken status on the IQAC suggestions were presented and noted by the members.

### **3. IQAC Activities since last meeting**

The IQAC activities since the last meeting were presented and noted by the members.

### **4. Presentation of AQAR 2023 - 24**

Dr. S. Renuga Devi, Deputy Director – DQAA, presented the Annual Quality Assurance Report (AQAR) for the academic year 2023–24. The report was circulated to all IQAC members via email on 20.01.2025 for their review and approval.

The members requested that the IQAC address and improve metrics that fell below the benchmark values.

AQAR 2023–24 was approved to submit to NAAC.

### **5. Research and Publication review**

**Dr. Arulmozhivarman P**, Dean – Academics Research (Vellore Campus) presented the publication details

Over the past three years, there has been a notable improvement in research output, reflected in the rise of journal and conference papers, H-index scores, books, and book chapters. The overall quality of research has significantly advanced. To recognize and encourage excellence, Faculty Research Awards were presented for achievements in H-index enhancement, publications, IPR activities, and overall research performance. Additionally, the Raman Research Award supports scholars in producing quality publications, while the newly introduced Abdul Kalam Award motivates research scholars to publish high-quality review papers.

### **6. Review of Sponsored Research and Consultancy in FY 2023 - 2024**

**Dr. S. Dennis Ashok**, Director – SPORIC (Vellore Campus) presented a review of sponsored research and consultancy, and seed grants.

The number of funded projects has seen a remarkable increase, with the Chennai campus receiving a

VIT-AICTE IDEA Lab as a notable achievement. To enhance industry collaboration, there is a need to organize corporate training sessions for leading industries. The newly introduced VIN Award aims to strengthen international networking opportunities. While the growth in sponsored projects is commendable, greater focus will be placed on expanding consultancy projects.

## 7. Review of IPR & Technology cell

**Dr. Sivakumar R, Dean - Sponsored Research and Industrial Consultancy** (Chennai campus) presented a review of Utility patents that has been filed and published. Also the initiatives taken to improve the patents filing were listed.

## 8. Review of IIC Activities

**Dr. Ramesh kumar, Director - IIC** presented the role of IIC, activities conducted during CY 2024, and the number of events conducted. Also the summary of activities conducted during the last 3 years was presented.


**Dr. Sasikumar, Director – VNEST** (Chennai campus), presented the VNEST activities conducted during CY 2024, highlighting efforts to encourage student participation in hackathons and provide valuable real-time experience. He also noted that all student-submitted ideas are evaluated by an internal committee to assess their potential.

## 9. Suggestions by the IQAC Members:

1. Schools can host industry conclaves and establish partnerships with relevant companies to strengthen industry-institute collaboration.
2. Patents granted can be shared with students and researchers to encourage product development and commercialization, supported by strong marketing and industry connections.
3. A structured approach is needed to identify key research areas and align with emerging industry trends.
4. Awareness programs on new technologies can be conducted for faculty and students to enhance research, entrepreneurship, and commercialization efforts.
5. Entrepreneurial alumni and industry experts can be engaged for mentorship, collaboration, and networking opportunities.
6. Technical forums can be organized to bring together like-minded professionals and industry leaders.
7. The IDEA Lab's readiness to meet industry needs can be assessed and enhanced.
8. A structured entrepreneur connect platform can be established to promote innovation and industry collaboration.

The members appreciated the quality initiatives taken up by the institution to enhance the academic and research output.

The meeting ended with the vote of thanks by Dr. Chitra K, Deputy Director – DQAA (Chennai Campus).

  
**Dr. P. Kuppan**  
Director, DQAA  
Coordinator, IQAC

**IQAC Coordinator**  
Vellore Institute of Technology  
Vellore – 632014, Tamil Nadu, India.

\*\*\*\*\*

  
**Dr. V. S. Kanchana Bhaaskaran**  
Vice Chancellor

**Vice Chancellor**  
Vellore Institute of Technology (VIT)  
Vellore – 632 014, Tamil Nadu, India.



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(Deemed to be University under section 3 of UGC Act, 1956)

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of the 3<sup>rd</sup> IQAC Meeting – AY 2024-2025

**Date / Time:** 28<sup>th</sup> May 2025 / 11.00 am – 01.00 pm

**Venue:** Hybrid Mode

Dr. MGR Block Boardroom, VIT Vellore and Virtual (ZOOM) and  
(Ruby Hall (7<sup>th</sup> Floor), Admin Block, VIT Chennai Campus)

<https://vit-ac-in.zoom.us/j/8862988756?pwd=bPyYzb9KfqlQ0qk5sa5AllmHYuJxVd.1&omn=83640387573>

#### Members Present:

1. Dr. V. S. Kanchana Bhaaskaran, Vice Chancellor
2. Dr. A. Arockiarajan, Professor, Department of Applied Mechanics, IIT-Madras
3. Dr. K. Chidambaram, Professor (Rtd.), Vellore
4. Mr. Bharathidasan. S , CEO, Outdid Unified LLP, Bengaluru
5. Mr. Kamal Stephen, Director - Early Career Talent Attraction, SAP Labs, Bengaluru
6. Mr. Ravi Shhankkar Subramaniam, Chief Executive – Technical & Operations, Padmavathy Buildmat, Chennai
7. Mr. N Naga Venkata Raman, Parent Representative, F/o Naga Rithesh N (21BRS1006)
8. Dr. P. Kuppan, Director-DQAA (Vellore Campus)
9. Dr. Chitra K, Deputy Director – DQAA (Chennai Campus)
10. Dr. S. Sivabalan, Controller of Examinations
11. Dr. Viswanathan V, Deputy CoE (Chennai Campus)
12. Dr. M. Anthony Xavior, Dean-Academics (Vellore Campus)
13. Dr. Nayeemullah Khan, Dean- Academics (Chennai Campus)
14. Dr. Rajasekaran C, Dean-Academic Research (Vellore Campus)
15. Dr. Denis Ashok S, Director-Sponsored Research and Industrial Consultancy (SpoRIC) (Vellore Campus)
16. Dr. Sivakumar R, Dean Sponsored Research and Industrial Consultancy (Chennai Campus)
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18. Dr. V. Samuel Rajkumar, Director-Career Development Centre (CDC)
19. Dr. Seenivasan R, Director- International Relations
20. Dr. Ramesh V, Director-Library (Vellore Campus)
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22. Dr. Hemamalini S, Joint Director – Directorate of Ranking & IoE and DQAA (Chennai Campus)
23. Dr. S. Renuga Devi, Deputy Director-DQAA (Vellore Campus)
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25. Dr. M. Murugan, Deputy Director-RAAC (Vellore Campus)
26. Dr. Vijayakumar T, Deputy Director-SDC
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28. Dr. Anantha Krishna Chintanpalli, Professor, SENSE (Vellore Campus)
29. Dr. Rajasekhara Babu M, Professor, SCOPE (Vellore Campus)
30. Dr. Reeves Wesley J, Professor, VITBS (Chennai Campus)
31. Dr. Sofi A, Professor, SCE (Vellore Campus)

32. Dr. Parimala M, Associate Professor, SCORE (Vellore Campus)
33. Dr. Palanisamy K, Deputy Director Electrical Maintenance and Projects in-charge, Vellore Campus
34. Dr. Mohan K, Deputy Director VITOL, Vellore Campus
35. Dr. Karthikeyan S, Director Alumni Affairs (Vellore Campus)
36. Dr. Mangayarkarasi Arun P, Director - Physical Education (Vellore Campus)
37. Dr. Shanmuga Sundaram, Deputy Director, Civil (Chennai Campus)
38. Lt. Balamurali PM, Deputy Physical Education Director (Chennai Campus)
39. Mr. Mohan Kumar C. M, Director – CTS (Chennai Campus)
40. Dr. Ramanujam R, Asst. Director-DQAA (Vellore Campus)
41. Dr. Thanikaiselvan V, Asst. Director-DQAA (Vellore Campus)
42. Dr. David Maxim Gururaj A, Asst. Director-DQAA (Chennai Campus)
43. Dr. Gunabalan R, Asst. Director – Directorate of Ranking & IoE (Vellore Campus)

**Leave of Absence:**

1. Dr. Partha Sharathi Mallick, Pro Vice Chancellor (Vellore Campus)
2. Dr. T. Thyagarajan, Pro Vice Chancellor (Chennai Campus)
3. Dr. T. Jayabarathi, Registrar
4. Mr.S. Baskar, Chief Finance Officer
5. Dr. P.K. Manoharan, Additional Registrar (Chennai Campus)
6. Mr. Sivakumar Songappan, Senior Director, Visteon Corporation, Bengaluru
7. Dr. P.C. Sabumon, Dean-Academic Research (Chennai Campus)
8. Dr. V. Rajasekaran, Director-Students Welfare (Chennai Campus)
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13. Dr. Padma Lakshmi G, Assistant Professor, VAIAL (Vellore Campus)
14. Ms. Gauri Mathur (20MIY0013), Vellore Campus
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16. Mr. Monish S (21MIS1063), Chennai Campus
17. Ms. Anchutha A R Nair (22BEC1270), Chennai Campus

**Introductory Remarks:**

**Dr. S. Hemamalini**, Joint Director, Directorate of Ranking & IoE and Directorate of Quality Assurance & Accreditation welcomed all the IQAC members. The members were requested to share their suggestions on the discussion points identified for this meeting.

**Dr. V. S. Kanchana Bhaaskaran**, Vice Chancellor and Chairperson of the IQAC, welcomed all IQAC members and requested the members to share their valuable suggestions for improving infrastructure and learning resources, enhancing alumni engagement and contributions, as well as developing sports facilities and students' performance in sports.

**Dr. P. Kuppan**, Director- Directorate of Quality Assurance and Accreditation (DQAA) and IQAC coordinator, briefed the meeting agenda and presented recent credentials of VIT & briefed about the NBA visit and positive comments and suggestion for improvement shared by NBA Expert team.

**The following agenda items were presented:**

1. Confirmation of last IQAC minutes of meeting
2. Action taken status on the IQAC suggestions
3. Review of Infrastructure & Learning Resources:
  - a. Academic Infrastructure

- b. IT Infrastructure
- c. Learning Resources
- d. E-content development
4. Alumni Engagement & Contribution
5. Sports facility and students' performance in Sports AY 2024-25
6. Suggestions for quality enhancement pertaining to the Infrastructure & Learning Resources and alumni engagement & contributions
7. Any other items with the permission of Chairperson

**1. Confirmation of minutes of last IQAC meeting held on 05<sup>th</sup> February 2025**

Minutes of the last IQAC meeting was presented and approved by the members.

**2. Action taken status of last IQAC meeting suggestions**

The action taken status for both the campuses were presented and noted by the members.

**3. Review of Infrastructure & Learning Resources:**

**a. Academic Infrastructure**

**Dr. Palanisamy K, Deputy Director Electrical Maintenance and Projects in-charge, Vellore Campus** presented the Academic Infrastructure and was noted by the members.

**Dr. Shanmuga Sundaram, Deputy Director, Civil (Estate Department), Chennai Campus** presented the Academic Infrastructure and was noted by the members.

**b. IT Infrastructure**

**Dr. Anthoniraj A, Director CTS, Vellore Campus** presented the IT Infrastructure and was noted by the members.

**Mr. Mohan Kumar C. M, Director CTS, Chennai Campus** presented the IT Infrastructure and was noted by the members.

**c. Learning Resources**

**Dr. Ramesh V, Director Periyar EVR Central Library, Vellore Campus** presented the Learning Resources and was noted by the members.

**Dr. Patchainayagi S, Assistant Director Library, Chennai Campus** presented the Learning Resources and was noted by the members.

**d. E-content development**

**Dr. Mohan K, Deputy Director VITOL, Vellore Campus,** presented the E-content development and was noted by the members.

**4. Alumni Engagement & Contribution**

**Dr. Karthikeyan S, Director Alumni Affairs, Vellore Campus,** presented the Alumni Engagement & Contribution and was noted by the members.

**5. Sports facility and students' performance in Sports AY 2024-25**

Dr. Mangayarkarasi Arun P, Director Physical Education, Vellore Campus, presented the Sports facility and students' performance in Sports AY 2024-25.

**6. Suggestions for quality enhancement pertaining to the Infrastructure & Learning Resources and alumni engagement & contributions**

**Discussion and Suggestions by the members:**

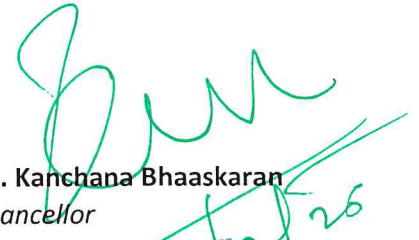
1. Improve data security by backing up data in multiple locations and using secure systems.
2. Switch to modern communication tools like VoIP, use smart ID cards, and monitor CCTV in real time for better safety.
3. Use smart technology to manage assets and share updates quickly across departments.
4. Review how books and journals are used to improve library services and involve alumni for suggestions.
5. Make flipped classrooms more effective by helping students prepare better before class using digital tools.
6. Prepare regular reports on tech support, internet usage, and system performance to plan better improvements.
7. Track sports performance to improve training and performance in sports.
8. Plant safe and strong trees on campus to avoid damage during storms and support local ecology.
9. Keep strong ties with industry and alumni to get feedback and stay updated with trends.

**7. Dr. K. Chitra, Deputy Director-DQAA, Chennai campus delivered the vote of thanks.**



**Dr. P. Kuppan**  
Director, DQAA  
Coordinator, IQAC

**IQAC Coordinator**  
Vellore Institute of Technology  
Vellore – 632 014, Tamil Nadu, India.



**Dr. V. S. Kanchana Bhaaskaran**  
Vice Chancellor

**Vice Chancellor**  
Vellore Institute of Technology (VIT)  
Vellore – 632 014, Tamil Nadu, India

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# VIT<sup>®</sup>

Vellore Institute of Technology

(Deemed to be University under section 3 of UGC Act, 1956)

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of the 4<sup>th</sup> IQAC Meeting – AY 2024-2025

**Date / Time:** 27<sup>th</sup> June 2025 / 11.00 am – 01.00 pm

**Venue:** Hybrid Mode

Dr. MGR Block Boardroom, VIT Vellore and Virtual (ZOOM) and Sapphire Hall (8th Floor), Admin Block, Chennai Campus

<https://vit-ac-in.zoom.us/j/8862988756?pwd=Px3ogoWuiV1SJOOj0Lvq7n03fluRtG.1&omn=84632959647>

#### Members Present:

1. Dr. V. S. Kanchana Bhaaskaran, Vice Chancellor
2. Dr. A. Arockiarajan, Professor, Department of Applied Mechanics, IIT-Madras
3. Dr. K. Chidambaram, Professor (Rtd.), Vellore
4. Mr. Bharathidasan. S , CEO, Outdid Unified LLP, Bengaluru
5. Mr. Sivakumar Songappan, Senior Director, Visteon Corporation, Bengaluru
6. Mr. Kamal Stephen, Director - Early Career Talent Attraction, SAP Labs, Bengaluru
7. Mr. Ravi Shhankkar Subramaniam, Chief Executive – Technical & Operations, Padmavathy Buildmat, Chennai
8. Mr. N Naga Venkata Raman, Parent Representative, F/o Naga Rithesh N (21BRS1006)
9. Dr. Ramanujam R, Deputy Director-DQAA (Vellore Campus)
10. Dr. Chitra K, Deputy Director – DQAA (Chennai Campus)
11. Dr. S. Sivabalan, Controller of Examinations
12. Dr. M. Anthony Xavior, Dean-Academics (Vellore Campus)
13. Dr. Nayeemullah Khan, Dean- Academics (Chennai Campus)
14. Dr. Rajasekaran C, Dean-Academic Research (Vellore Campus)
15. Dr. Denis Ashok S, Director-Sponsored Research and Industrial Consultancy (SpoRIC) (Vellore Campus)
16. Dr. C. D. Naiju, Director-Students Welfare (Vellore Campus)
17. Dr. V. Rajasekaran, Director-Students Welfare (Chennai Campus)
18. Dr. Rhymend Uthariaraj V, Director- VITOL (Vellore Campus)
19. Dr. Ramesh V, Director-Library (Vellore Campus)
20. Dr. Patchainayagi S, Assistant Director – Library (Chennai Campus)
21. Dr. S. K. Sekar, Director-Estates (Vellore Campus)
22. Dr. Hemamalini S, Joint Director – Directorate of Ranking & IoE and DQAA (Chennai Campus)
23. Dr. Vijayakumar T, Deputy Director-SDC
24. Dr. Anantha Krishna Chintanpalli, Professor, SENSE (Vellore Campus)
25. Dr. Sofi A, Professor, SCE (Vellore Campus)
26. Dr. Parimala M, Associate Professor, SCORE (Vellore Campus)
27. Dr. Subhashini N, Associate Professor, SENSE (Chennai Campus)
28. Prof. Maanvizhi M, Assistant Professor, VFIT (Chennai Campus)
29. Dr. Padma Lakshmi G, Assistant Professor, VAIAL (Vellore Campus)
30. Dr. Palanisamy K, Deputy Director Electrical Maintenance and Projects in-charge, Vellore Campus
31. Dr. Mohan K, Deputy Director VITOL, Vellore Campus

32. Dr. Anu Baisel, Asst.director - CDC (Vellore Campus)
33. Dr. Karthikeyan S, Director Alumni Affairs (Vellore Campus)
34. Dr. Thundil Karuppa Raj R Director- TLCE (Vellore Campus)
35. Mr. Thirumavalavan V R Deputy – Director HR (Vellore Campus)
36. Dr. David Maxim Gururaj A, Asst. Director-DQAA (Chennai Campus)
37. Dr. Gunabalan R, Asst. Director – Directorate of Ranking & IoE (Chennai Campus)

**Leave of Absence:**

1. Dr. Partha Sharathi Mallick, Pro Vice Chancellor (Vellore Campus)
2. Dr. T. Thyagarajan, Pro Vice Chancellor (Chennai Campus)
3. Dr. T. Jayabarathi , Registrar
4. Mr.S. Baskar, Chief Finance Officer
5. Dr. P.K. Manoharan, Additional Registrar (Chennai Campus)
6. Dr. Viswanathan V, Deputy CoE (Chennai Campus)
7. Dr. P.C. Sabumon, Dean-Academic Research (Chennai Campus)
8. Dr. Sivakumar R, Dean Sponsored Research and Industrial Consultancy (Chennai Campus)
9. Dr. V. Samuel Rajkumar, Director-Career Development Centre (CDC)
10. Dr. Seenivasan R, Director- International Relations
11. Dr. A. Brintha Therese, Deputy Director-RAAC (Chennai Campus)
12. Dr. M. Murugan, Deputy Director-RAAC (Vellore Campus)
13. Dr. Anthoniraj A, Director – CTS
14. Dr. Rajasekhara Babu M, Professor, SCOPE (Vellore Campus)
15. Dr. Reeves Wesley J, Professor, VITBS (Chennai Campus)
16. Ms. Gauri Mathur (20MIY0013), Vellore Campus
17. Mr. Kaustubh Mathur (20MIS0225), Vellore Campus
18. Mr. Monish S (21MIS1063), Chennai Campus
19. Ms. Anchutha A R Nair (22BEC1270), Chennai Campus

**Introductory Remarks:**

**Dr. S. Hemamalini**, Joint Director, Directorate of Ranking & IoE and Directorate of Quality Assurance & Accreditation welcomed all the IQAC members. The members were requested to share their suggestions on the discussion points identified for this meeting.

**Dr. V. S. Kanchana Bhaaskaran**, Vice Chancellor and IQAC Chairperson, welcomed all members and invited suggestions on key areas including the Student Satisfaction Survey, academic and competitive exam performance, campus placements for the 2025 batch, faculty and staff welfare, FDPs, and e-governance initiatives.

**Dr.Ramanujam R**, Deputy Director- Internal Quality Assurance and cell & IQAC, Coordinator briefed the meeting agenda and presented recent credentials of VIT and IQAC activities.

**The following agenda items were presented:**

1. Confirmation of last IQAC minutes of meeting
2. Action taken status of last IQAC meeting suggestions
3. IQAC activities since last meeting
4. Discussion upon the following points:
  - a. Students Satisfaction Survey AY 2024-25
  - b. Student performance in Higher Studies and competitive examinations of graduating batch 2025
  - c. Campus placement of graduating batch 2025
  - d. Development and welfare of Faculty and staff members in AY 2024-25
  - e. Faculty Development Programmes conducted in AY 2024-25

- f. E-governance initiatives in AY 2024-25
- g. Good practices implemented in AY 2024-25 for Academic and Administrative Excellence
- 5. Any other items with the permission of Chairperson

**1. Confirmation of minutes of last IQAC meeting held on 28<sup>th</sup> May 2025**

Minutes of the last IQAC meeting was presented and approved by the members.

**2. Action taken status of last IQAC meeting suggestions**

The action taken status for both the campuses were presented and noted by the members.

**3. IQAC activities since last meeting**

**Dr.Ramanujam R, Deputy Director- Internal Quality Assurance and cell, Vellore Campus** presented recent IQAC activities.

**Dr. K. Chitra, Deputy Director-DQAA, Chennai campus** presented recent IQAC activities of Chennai Campus.

**4. Discussion upon the following points:**

**a. Students Satisfaction Survey AY 2024-25**

**Dr.Ramanujam R, Deputy Director- Internal Quality Assurance and cell, Vellore Campus** presented the Students Satisfaction Survey report for the AY 2024-25

**Dr. S. Hemamalini, Joint Director, Directorate of Ranking & IoE and Directorate of Quality Assurance & Accreditation, Chennai Campus** presented the Students Satisfaction Survey report for the AY 2024-25 of Chennai Campus.

**b. Student performance in Higher Studies and competitive examinations of graduating batch 2025**

**Dr. Anu Baisel, Assistant Director Career Development centre (CDC), Vellore Campus** presented the Student performance in Higher Studies and competitive examinations of graduating batch 2025 and was noted by the members.

**c. Campus placement of graduating batch 2025**

**Dr. Anu Baisel, Assistant Director Career Development centre (CDC), Vellore Campus** presented the Campus placement of graduating batch 2025 and was noted by the members.

**d. Development and welfare of Faculty and staff members in AY 2024-25**

**Mr. Thirumavalavan V R, Deputy Director Human Resources (HR), Vellore Campus** presented the Development and welfare of Faculty and staff members in AY 2024-25 2025 and was noted by the members.

**Mrs. AP.Laxmi Devi, Manager HR, Chennai Campus** presented the Development and welfare of Faculty and staff members in AY 2024-25 2025 and was noted by the members.

e. Faculty Development Programmes conducted in AY 2024-25

Dr.Thundil Karuppa Raj R, Director Teaching Learning Centre of Excellence (TLCE), Vellore Campus presented the Faculty Development Programmes conducted in AY 2024-25 2025 and was noted by the members.

f. E-governance initiatives in AY 2024-25

Dr. Vijayakumar T, Director Software Development Cell (SDC), Vellore Campus presented the E-governance initiatives in AY 2024-25 and was noted by the members.

g. Good practices implemented in AY 2024-25 for Academic and Administrative Excellence

Dr.Ramanujam R, Deputy Director- Internal Quality Assurance and cell, Vellore Campus presented the Good practices implemented in AY 2024-25 for Academic and Administrative Excellence

Dr. S. Hemamalini, Joint Director, Directorate of Ranking & IoE and Directorate of Quality Assurance & Accreditation, Chennai Campus presented Good practices implemented in AY 2024-25 for Academic and Administrative Excellence of Chennai Campus.

5. Any other items with the permission of Chairperson

*Discussion and Suggestions by the members:*

1. Students must be imparted employability skills especially based on industry needs.
2. The feedback from student satisfaction survey must be used to decide on the faculty retention.
3. Our own high performing students can be employed as faculty/ staff in our institution after their graduation.
4. Train the faculty members to suit the educational needs of the current generation students who expect more practical experience than classroom teaching.
5. The civil engineering graduates must be industry ready to suit the increasing demands in the construction field like metro projects. Even tier-3 cities will take up such projects demanding industry ready civil engineers.
6. Exposure to Artificial Intelligence techniques is required to train the civil engineering graduates.
7. Regarding the placement opportunities, the % of placement is less. A comparison on the number of students placed, companies visited, etc., year-on-year would help understand the demand-supply ratio.

5. Dr. K. Chitra, Deputy Director-DQAA, Chennai campus delivered the vote of thanks.



Dr. Ramanujam R  
Deputy Director, IQAC  
Coordinator, IQAC

**IQAC Coordinator**  
Vellore Institute of Technology  
Vellore – 632014, Tamil Nadu, India.



Dr. V. S. Kanchana Bhaaskaran  
Vice Chancellor  
Vellore Institute of Technology (VIT)  
Vellore – 632 014, Tamil Nadu, India

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