

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting

Date / time : 15 December 2014 / 12.00 Noon

Venue: MB Board Room, Vellore Campus

Members Present:

1. Dr. G. Viswanathan, Chancellor
2. Dr. S. Narayanan, Pro Vice Chancellor (Vellore Campus)
3. Dr. C. Rajendran, IIT Chennai
4. Dr. G. Jayaraman, Coordinator, IQAC
5. Dr. D. Subakhar, Dean, Academics, Vellore
6. Dr. S.K. Sekar, Dean, School of Mechanical and Building Sciences, Vellore
7. Dr. G. Ramachandra Reddy, Dean, School of Electronics Engineering, Vellore
8. Dr. Partha Sharathi Mallick, Dean, School of Electrical Engineering, Vellore
9. Dr. S. Babu, Associate Dean, Academic Research, Vellore
10. Dr. R. Selvakumar, Controller of Examinations, Vellore
11. Dr. Aswani Kumar Cherukuri, Professor, School of Information Tech. & Engg., Vellore
12. Dr. A. Senthil Kumar, Professor, School of Advanced Sciences, Vellore
13. Dr. A. Brintha Therese, Professor, School of Electronics Engineering, Chennai

Minutes:

Dr. G. Jayaraman, Coordinator (IQAC), welcomed the members present and briefed on the activities of the IQAC, during the last six months and the follow-up actions on the proposed plans during the last meeting.

It was informed the course files for the Winter 2013 – 2014 was audited and the reports were received by the IQAC office.

The members were also informed that the quality circle meetings were conducted during Fall 2014-2015 and the schools had taken necessary actions on some of the specific queries raised by the students.

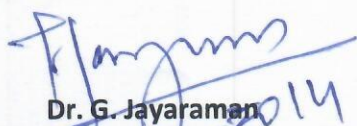
The members were also informed that the institute is preparing for the third cycle of accreditation by NAAC and the faculty, student and staff were being sensitized about the NAAC peer team visit.

It was also informed that the university is planning for a major curriculum revision.


Coordinator gave a brief presentation on the research output of the University. As per the suggestion of the members during the last meeting, research output were projected school-wise, with inclusion of the citation index and impact factor.

Suggestions from the IQAC members:

1. During curriculum revision, the institute should emphasize on more of hands-on / practical experience rather than lecture based teaching. Also the curriculum should accommodate courses which will make students think innovatively and apply the engineering knowledge to solve the societal issues.
2. University should emphasize on research output, in terms of paper publication in peer reviewed journals and conference proceedings, per faculty.
3. Strategies to be evolved to attract more extramural funding. At the same time, amount of intramural seed grants should be raised.


Dr. G. Jayaraman
Coordinator, IQAC
20.12.2014

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Dr. S. Narayanan
Director, IQAC
20.12.2014

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Annual Meeting of Internal Quality Assurance Cell

Date and Time: July 25, 2014

Venue: Board Room, MB

Members Present:

Dr. G. Viswanathan (Chancellor)
Dr. S. Narayanan (Pro Vice Chancellor, VC)
Dr. C. Rajendran (IITM, Chennai)
Dr. D. Subakhar (Dean, Academics)
Dr. S. Babu (Associate Dean, Academic Research)
Dr. R. Selvakumar (Controller of Examinations)
Dr. Ch. Aswani Kumar (Professor, SITE)
Dr. A. Senthil Kumar (Professor, SAS)
Dr. Brintha Therese (Professor, SENSE, CC)
Dr. G. Jayaraman (Professor, SBST)

Minutes:

Dr. G. Jayaraman, Coordinator (IQAC), welcomed the members present and briefed on the activities of the IQAC, during the last one year. It was informed the course files for the Fall 2013 – 2014 was audited and the schools had sent the consolidated report to the IQAC office. It was also mentioned that the course files for the Winter 2013 – 2014 are being audited and the schools are expected to send the consolidated report by July 31, 2014.

This was followed by the presentations by Dean (Academics), Associate Dean (Academic Research), Controller of Examination and Dr. Brintha Therese (Representing Chennai Campus).

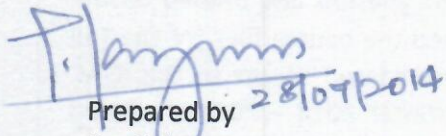
The following were the suggestions of the external member, Dr. C. Rajendran.

1. To analyse the research publications in terms of citations / impact factor and this should be done school-wise and campus-wise. This will initiate healthy competition and would enhance the quality of publications.
2. To include external member in the evaluation panel for research. The member was informed that external members do take part in the evaluation of the research activities at various levels. This includes Research Advisory Committee, Doctoral Committee for the scholars and Thesis evaluators. Dr. C. Rajendran appreciated the efforts taken by the VIT University in innovative approaches in both academic as well as research fronts.

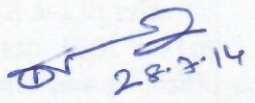
The following measures / targets were put forth:

1. As the institute follows FFCS, the concept of waiting list has been implemented for course registration. This ensures that the students could register the courses of their choice.
2. To make sure that all the faculty members register for PhD and complete the degree on time. This will enhance the research ambience, increase the number of faculty members involving in research and will definitely contribute the increasing number of publication of research papers.
3. By creating awareness among students, steps will be taken to ensure 0% malpractice in examinations.
4. It was also emphasized that the number of scopus indexed / Thompson Reuters publications should increase and improvement of the number of publication per faculty should be taken as an indicator.
5. It was also proposed to initiate the practice of generating annual report by schools and centres.

For the first time, the calendar of events of the IQAC was put forth. This included the dates for academic audit, the generation of the quality circle meeting reports and for the probable dates of the meeting of the internal members (once per semester).


Prepared by
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