VIT
Vellore Institute of Technology
(Deemed to be University under section 3 of UGC Act, 1956)

ADMISSION TO POST GRADUATE PROGRAMME

IN

MASTER OF SOCIAL WORK (MSW) - 2 Year
(2025 - 2026)

Information Brochure

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1. About VELLORE INSTITUTE OF TECHNOLOGY (VIT)

Dr. APJ Abdul Kalam was right in saying, "Dreams transform into thoughts and thoughts result in action" because Vellore Institute of Technology (VIT) is a dream of Dr. G. Viswanathan (Chancellor, VIT) come true. Founded in 1984 as Vellore Engineering College, it has grown by leaps and bounds to attain its present status as VIT, one of the premier institutions in India.

VIT was established with the aim of providing quality higher education on par with international standards. It persistently seeks and adopts innovative methods to improve the quality of higher education on a consistent basis. The campus has a cosmopolitan atmosphere with students from all corners of the globe. Experienced and learned teachers are strongly encouraged to nurture the students. The global standards set at VIT in the field of teaching and research spur us on in our relentless pursuit of excellence. In fact, it has become a way of life for us. The highly motivated youngsters on the campus are a constant source of pride. Our Memoranda of Understanding with various international universities are our major strength. They provide for an exchange of students and faculty and encourage joint research projects for the mutual benefit of these universities. Many of our students, who pursue their research projects in foreign universities, bring high quality to their work and esteem to India and have done us proud.

Our strengths in a Nutshell

- More than 67,000+ students from all over India and also from 54 different countries across the globe.
- 1900+ fully-qualified and highly experienced faculty and 230 adjunct professors from foreign universities.
- 450 + MoUs with academic and research institutions in India and abroad.
- 1000 industry partners highest number of research publications in India as per the Scopus Database (2016-2022).

An Overview of Academics at VIT

- A healthy culture of diversity and inclusivity on-campus
- Focus on teacher and learner autonomy and wellbeing
- Emphasis on multidisciplinary and transdisciplinary approaches to learning and research
- FFCS (Fully Flexible Credit System), and PBL (Project Based Learning) for better learning
- Fully digitized academic portals to facilitate effective employability skills
- Hack-a-thons / Make-a-thons aimed at honing problem solving skills
- 8th module of every subject handled by industry experts, to enable contextualization of concepts learned in the classroom.

Ranking and Accreditations

2. ABOUT THE SCHOOL OF SOCIAL SCIENCES & LANGUAGES (SSL)

Established as a distinct entity in 2009, the **School of Social Sciences and Languages (SSL)** employs innovative teaching methods and adopts interdisciplinary approaches to learning. The School helps students gain knowledge and skills that are required in the global market. It adheres to the highest standards in teaching-learning by employing innovative practices, ensuring excellence in research, and by adopting rigorous internal peer and student review.

The school is committed to providing a dynamic intellectual environment by fostering critical, reflective and conceptual thinking in students and aims to enrich their education by adopting unique approaches to learning. Integrating international perspectives into its teaching, the school attracts students from a wide range of cultural backgrounds and provides a uniquely rich and diverse learning and teaching environment.

The school maintains an outstanding record of awards for excellence in teaching within the VIT community and in the broader higher education context. It is equipped with state-of-the-art laboratories and a team of excellent faculty members with commendable research capabilities. The school offers the MSW programme in addition to B.Com and Ph.D. programmes in Commerce, Economics, Tamil, English, Hindi, Psychology, Sociology, Political Science, International Relations, History, Spanish and French.

The Master of Social Work (MSW) is a two-year postgraduate programme. The most compelling rationale for having an MSW programme at VIT University is to broaden its mission of serving society. The MSW programme is a postgraduate qualification for those looking to practice as a qualified Social Worker.

3. **Master of Social Work (MSW)**

4. **About the Programme**

5. The Master of Social Work (MSW) programme at Vellore Institute of Technology (VIT) is a four-semester field and research-intensive postgraduate program that intends to build skilled human resources in professional social work. The programme facilitates extensive exposure to the various fields of social work practice. The programme is designed with a diversified curriculum to understand and acknowledge the practical skills essential to becoming competitive social work professionals.

6. The MSW at VIT has a comprehensive field and research-oriented curriculum focusing on existing and emerging areas of social work practice. The curriculum is on par with the national and international standards.

(I) Programme Educational Objectives

♦ To acquire a hands-on practical application of Social Work theories.

♦ To find solutions to existing and emerging social problems.

♦ To apply the knowledge, skills, values and ethics of social work in all aspects of their professional
  activities and to enhance leadership qualities for social change and social welfare.

(II) Programme Outcomes

♦ Learn to apply the concepts and theories of Psychology in Social Work practice.

♦ Understand the relevant sociological theories and analyze the social problems through appropriate theoretical frame works.

♦ Apply knowledge and skills for community understanding, assessment, development and progressive social change.

(III) Specializations

♦ Community Development (CD)

♦ Medical and Psychiatric Social Work (M & P)

♦ Human Resource Management (HRM)

Students working with Rural Community

(IV) Learning outcome based Curriculum

Components of the MSW Programme	Expected Outcomes
Theory	Sound knowledge of methods of Social Work
Field Work	Exposure to practical applications of the theories and experiential learning
Social Work Research	Carrying out qualitative and quantitative research studies on social issues
Rural Camps	Getting in touch with the realities of rural and tribal communities
Orientation Visits & Study Tours	Exposure to various settings of social work
Internship	Application of theories, knowledge and skills for professional development

Visit to RUHSA

(V) Scope of Employment

(VI) Qualified Professional Social Workers work with various government and non-governmental organizations, including social welfare departments, industries, medical and psychiatric settings, public health settings, correctional settings, research projects, CSR projects, HR departments, labour welfare, teaching, and international organizations**.**

(VII) Psychiatric Social Workers/Mental Health Professionals	(VIII) Medical Social Worker
(IX) Welfare Officer (Labor/Jail)	♦ Social Scientist
(X) Human Resource Managers/Executive/CSR Officers	♦ School Social Workers/Counsellors
♦ Community Development Officer	♦ Probation Officer/Family Courts
♦ Rural Development Officer	♦ Child Welfare Officers/Child Protection
♦ Development and Welfare Officers in the Government Sector	♦ Development Officers in NGOs

(XI) Highlights

- Contemporary Curriculum & Learning on par with National and International standards

- Vibrant Learning Environment

- Field-based learning: Field Visits, Field Work, Rural Camp, Educational trips and Internships

- Blended learning and holistic development

- Research-intensive curriculum and environment

- Community Outreach programmes

- Training to enhance communication and interpersonal skills

- Employability skill training on various fields of social work

- Value Added Programmes

- Full Semester/Internship

- Study Abroad Programme

(XII) MSW Curriculum & Syllabus:
Please go through the following link to refer the Curriculum and Syllabus of Master of Social Work (MSW).

https://vit.ac.in/sites/default/files/msw/msw-curriculum-ay-2021-22.pdf

7. (I) ELIGIBILITY

- Any graduation with 60% marks (Inclusive of all subjects) from a Recognized University or Institution with a minimum of three years duration.
- Performance in Group Discussions and Face to Face Interview.
- Applicants belonging to SC/ST category should submit community certificate to avail 10% concession in qualifying Degree marks.
- Applicants hailing from Jammu & Kashmir, Ladakh and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura. They should submit Nativity Certificate Applicants from Correspondence / Open University mode are not eligible

4. (II) TUITION FEE

PROGRAMME	CAUTION DEPOSIT	TUITION FEE (ANNUAL)
Master of Social Work (MSW)	Rs. 2,000/- (refundable)	Rs. 60,000/-

Tuition fees (Per Annum) (Caution deposit Rs.2000/- will be paid along with tuition fee in the first year only)

5. ONLINE APPLICATION

- The applicants should apply online in the respective link provided in the website (www.vit.ac.in) by paying a non-refundable application fee of Rs.600/- (Rupees six hundred only)
- The applicants should also have their scanned copy of all documents with photo and signature ready to upload.
- Not eligible and in-complete applications shall not be considered and NO correspondence shall be made in this regard.
- The Admission will be on the basis of the performance in the qualifying examination U.G. Degree.

6. ADMISSION PROCEDURE

- The Admission will be on the basis of the performance in the qualifying examination U.G. (or its equivalent)
- Candidates will be called for the Personal Interview in the order of merit based on the U.G. marks.
- The fact that a candidate has qualified and has been called for the Personal Interview does not guarantee admission to him / her. This depends upon the cut-off fixed on the merit list and the availability of seats.
- The selected candidates list / result will be published on VIT website.

7. DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION

The following documents are required to be submitted at the time of Admission in Original and Copies:

Originals

♦ Check List (Ready format will be provided by PG Admissions)

♦ Four copies of recent passport size colour photograph

♦ Transfer/Migration/College Leaving Certificate obtained from the Institute last studied.

♦ Student Profile https://vtop.vit.ac.in/studentprofile/

♦ Physical Fitness Certificate https://vit.ac.in/files/admissions/PhysicalFitness_Certificate.pdf

♦ Affidavits are to be signed separately by the student & parent in Rs.200/- Stamp

   Paper https://vit.ac.in/files/admissions/Affidavit_Student.pdf

   https://vit.ac.in/files/admissions/Affidavit_Parent.pdf

Photo copies

♦ X and XII Std. Marks statement

♦ Mark Sheets of all semesters - Year / Semester wise OR Consolidated

♦ Qualifying Degree / Provisional Certificate (If already received)

♦ Community Certificate (only for SC/ST categories)

♦ Conduct Certificate (Original)

♦ Provisional Admission letter

♦ Admission First year Fee receipt - including Hostels (if any)

♦ Nativity Certificate

Important Notes:

♦ University Registration Number will be generated to the candidates those who have submitted the above documents only.

♦ In due of original TC submitted, a TC from VIT will be issued on completion of the course.

♦ The candidates should produce statement of final year marks and provisional degree certificate **before 14th August, 2025** failing which admission will be cancelled with the forfeit of admission fee.

8. GENERAL DISCIPLINE

All Applicants admitted to the institute shall maintain good conduct, pay the requisite tuition fees and other charges by the due dates, attend their classes regularly and abide by the rules and regulations of the Institute.

If at any point of time, if the conduct and character of an applicant is not satisfactory or is of suspicious nature, the Management reserves the right, without assigning any reason, to make him / her vacate the hostel or expel him / her from the Institute.

8.1 **Measures for prevention of ragging at the Institute level**:

♦ Ragging is totally prohibited in the institution and anyone found guilty of ragging and / or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the regulations as well as under the provisions of any penal law for the time being in force.

♦ Ragging Juniors in any form is forbidden. If anyone is found ragging his/her juniors, he/she can be rusticated from the Institute.

♦ It is mandatory that Applicants and parents who are attending interview has to sign an undertaking in "20 non-judicial stamp paper as per the information given the "Documents to be submitted page No.10 Annexure I & II (as per UGC Regulations-2009,www.ugc.ac.in).

9. HOSTEL ACCOMMODATION

Separate Hostel accommodation is available for boys and girls.

♦ Hostel accommodation will be provided only to those Applicants whose residence is beyond 100 Kms radius from the Institute.

♦ For details regarding Establishment Charges, Mess, etc., please visit VIT website - https://vit.ac.in/campuslife/hostels

10. ADMISSION CANCELLATION PROCESS / REFUND OF FESS

The refund will be made as per the norms of the UGC and Institute guidelines.

10.1. **Academic Cancellation**: (Documents to be submitted in the Office of Admissions)

♦ Apply online on VIT website: Fresher withdrawal

♦ Collect the No Dues certificate Form from Office of PG Admissions.

♦ Original Provisional Admission Letter and Student ID Card (if received from VIT)

♦ Migration / Transfer / College Leaving Certificate with Original. (If not submitted at the time of admission)

10.2. **Hostel Cancellation** : (Documents to be submitted in the concerned Hostel Office)

♦ Write an application with Parent Signature.

♦ Collect the No Dues Certificate Form from concern Hostel Office.

♦ Hostel Admission Letter

11. APENDIX - I

Nativity Certificate

(For applicants from Jammu & Kashmir, Ladakh and North Eastern States)

Certified that Mr. / Ms. ………………………………………………………….. An applicant for admission to PG Degree

Programme in ………………………….. In the year ……………………………., son / daughter of Shri. / Smt.

……………………………………….. Residing at ……………………………………… in ……………………………

District of..State is a native of ....State.

Signature of Tahsildar or Revenue Authority

Name   :

Designation   :

Place   :

Date   :

Office Seal

12. APENDIX - II

COMMUNITY CERTIFICATE (FOR SC / ST ALONE)

Certified that Mr. / Ms... an applicant for admission to PG Degree Programme in ………….................... in the year ………………………., son / daughter of Shri. / Smt …………………………………………………………………………………….. residing at…………………………………………. in ………………………………………. District of ……………………………………………………………….……… belongs to the …….. Caste/Tribe.

Which is recognized as a Scheduled Caste / Scheduled Tribe under the Constitution (Scheduled Castes) Order 1950 / The Constitution (Scheduled Tribes) Order, 1950, as amended by the Scheduled Castes and Scheduled Tribes |Orders Amendment Act, 1976.

Signature of Competent Authority

Name   :

Designation   :

Place   :

Date   :

Office Seal

Authorities empowered to issue Scheduled Caste / Scheduled Tribe Certificate

District Magistrate / Additional District Magistrate / Collector / Deputy Collector / Deputy Commissioner / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate Revenue Officer Not below the rank of Tahsildar Sub-Divisional Officer of the area where the applicant and / or his family normally resides.

13. IMPORTANT DATES (Tentative)

Issue of online Application form	3rd February, 2025 (Monday)
Last date of submission of application	5th June, 2025 (Thursday)
Last date to upload documents	5th June, 2025 (Thursday)
Date for Online Interview	16th June, 2025 (Monday)
Result / Seat allotment	27th June, 2025 (Friday)
Last date to Pay Full Fee	7th July, 2025 (Monday)
Orientation Program	July, 2025
Commencement of classes	July, 2025

13. (1) CONTACT DETAILS

The Director PG-Admissions **Vellore Institute of Technology** **Vellore – 632 014, Tamil Nadu, INDIA** **Phone: +91-416 220 2188 / 2060** **Email: mswadmission@vit.ac.in**	**The Dean** **School of Social Sciences & Languages** **Vellore Institute of Technology** **Vellore - 632 014, Tamil Nadu, INDIA** **Phone : 0416 - 220 2370 / 2371 / 2373** **Email : dean.ssl@vit.ac.in**
The Deputy Director / Chief Warden - **Men's Hostels** **Vellore Institute of Technology** **Vellore –632 014, Tamil Nadu, INDIA** **Phone : +91-416-2202528, 2202028, 2202127** **Fax :+91-416 2244705** **Email : mh@vit.ac.in**	**The Deputy Director / Chief Warden -** **Ladies Hostel** **Vellore Institute of Technology** **Vellore –632 014, Tamil Nadu, INDIA** **Phone : +91-416 2202710** **Fax : +91-416 4207074** **Email : lh@vit.ac.in**

13. (2) LEGAL JURISDICTION

All suits and actions arising out of or relating to Vellore Institute of Technology, Vellore shall be instituted within the jurisdiction of courts at Vellore, Tamil Nadu only. The Registrar of the Institute shall be the legal person in whose name the Institute may sue or be sued.

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