VIT®
Vellore Institute of Technology
(Deemed to be University under section 3 of UGC Act, 1956)

MCA (VITMEE 2024)

Information Brochure

Admission to MCA Degree Programme (2024 - 2025)

A Place to Learn; A Chance to Grow

CONTENTS

1. ABOUT VIT

Dr. APJ Abdul Kalam was right in saying, "Dreams transform into thoughts and thoughts result in action" because **Vellore Institute of Technology (VIT)** is a dream of **Dr. G. Viswanathan** (Chancellor, VIT) come true. **F**ounded in 1984 as Vellore Engineering College, it has grown by leaps and bounds to attain its present status as VIT, one of the premier institutions in India.

Our Strengths in a Nutshell

- More than 67,000+ students from all quarters of India and also from 54 different countries across the globe.
- 1900+ fully-qualified and highly experienced faculty and 230 adjunct professors from foreign universities
- 280+ MoUs with academic and research institutions in India and abroad
- 1000 industry partners
- Highest number of research publications in India as per the Scopus Database (2016-2022).

An Overview of Academics at VIT

- A healthy culture of diversity and inclusivity on-campus
- Focus on teacher and learner autonomy and wellbeing
- Emphasis on multidisciplinary and transdisciplinary approaches to learning and research
- FFCS (Fully Flexible Credit System), and PBL (Project Based Learning) for better learning
- Fully digitized academic portals to facilitate effective employability skills
- Hackathons / Makeathons aimed at honing problem solving skills
- 8th module of every subject handled by industry experts, to enable contextualisation of concepts learned in the classroom.

2. Programme Offered

Vellore Campus
Master of Computer Applications [MCA] – 2 year(4 semester)
Chennai Campus
Master of Computer Applications [MCA] – 2 year(4 semester)
VIT-Bhopal
Master of Computer Applications [MCA] – 2 year(4 semester)

3. Collaborative Programmes

MCA	University of Oakland (MCA, Vellore and Chennai Campus)

4.1. Nationality

♦ The applicant for admission should be a Resident Indian National and should have graduated from institutions located in India.

♦ Foreign and NRI/ PIO candidates must apply separately. **For further details,** please visit the International Relations tab in VIT website.

4.2. Eligibility Criteria
The following are the basic prerequisites for candidates:

♦ A full-time degree from any recognized University/Institute with a minimum aggregate of 60% of marks or **first** class forMCA degree programme

♦ Candidates appearing for their final degree exam / final semester exam in the current year are also eligible to apply.

♦ Completion of final Semester/year exams before the selection at VIT.

Documents:

♦ X and XII Std. Mark Statements

♦ Statement of final year marks and Provisional degree certificate

♦ The above documents should be submitted before 15 August 2024, failing which admission will be cancelled with the forfeit of admission fee.

Placement Requirements: Industries offering Placement at VIT have stipulated a minimum of 60% Marks for candidates in their undergraduate programmes and in class X and XII. **An academic gap of maximum two years** is permitted.

4.3. Academic Qualifications

For details of academic qualification, please see page 8

5. ADMISSION PROCEDURE

♦ The applicants should apply online in the respective link provided in the website (www.vit.ac.in) by paying a non-refundable application fee of Rs.1200/- (rupees of the thousand two hundred only, Including GST).

♦ **A**pplicants should register for VITMEE, a Computer Based Objective test at indicated test centres.

♦ The list of short-listed candidates will be published in the website or personal SMS will be sent to the registered mobile number for online counselling.

♦ Short-listed Candidates will be asked to choose the preference of campus. Selected candidates will have to pay the full fees within of payment through online mode.

♦ Candidates who fail to pay the full fees within the deadline, will not be considered for admission.

5.1 Pattern of the Question Paper

♦ The Computer-Based Test (CBT) objective question Paper consists of 100 questions with a maximum of 100 marks.

♦ Of these, 80 will be from the chosen technical subject and 20 will be from English communication. There are nO negative marks for wrong answers.

6. APPLICATION FORMS

♦ Candidates can apply through online at www.vit.ac.in following the steps given.

6.1. The following documents to be uploaded while filling of online application form

♦ X and XII Std. Marks statement

♦ Mark Sheets of all semesters / years wise/consolidated of the qualifying degree examination, up to pre-final / final year as applicable if result awaited.

♦ Qualifying Degree / Provisional Certificate (If degree completed)

♦ Transfer/Migration/College Leaving Certificate obtained from the Institute last studied (If already received)

♦ Community Certificate (only for SC/ST categories).

♦ Nativity Certificate (for Jammu & Kashmir, Ladakh and North Eastern States)

7. ADMIT CARD for VITMEE-2024

♣ Admit cards can be downloaded from www.vit.ac.in. Admit Card will not be faxed or sent by post or e-mail personally.

♣ The candidates must not mutilate the Admit card or alter any entry made therein.

♣ The Admit card is not transferable to any other person. Impersonation is a legally punishable offence.

♣ The Admit card will contain your name, registration number, photograph, Signature, your postal address, slot, date of examination and also the address of your test centre, test schedule and set of instructions for the test.

♣ The candidate should carefully examine the Admit card once received. Any discrepancy should be immediately brought to the notice of the Director (PG Admissions). mcaadmission@vit.ac.in **or +91-416-220 2188/2050/2060**.

♣ Applicants will not be permitted to write the test without a valid admit card. The Admit Card should be presented to the invigilators at the test centre for verification.

♣ The candidates must sign the attendance sheet at the appropriate places at the test centre. The finger print of the candidate writing the examination will be recorded and later verified at the time of counselling.

♣ The Admit Card should be preserved and produced for verification at the time of counselling / admission.

♣ Candidates are not eligible for admission in case the applicant violates any instruction or involves unfair means in the examination hall.

8. ONLINE COUNSELLING

Candidates will be short-listed for online counselling on the basis of their performance in the VIT Master's Entrance

Examination (VITMEE) Rank. Short-listed candidates should pay the full tuition fees.

9. DOCUMENTS TO BE SUBMITTED AT THE TIME OF JOINING

The following photo copies of documents are required to be submitted at the time of Joining:

- ♦ Provisional admission letter
- ♦ X and XII Std. Marks statement
- ♦ Mark Sheets of all semesters / years of the qualifying examination upto pre-final / final year as applicable
- ♦ Qualifying Degree / Provisional Certificate (If already received)
- ♦ Transfer/Migration/College Leaving Certificate obtained from the Institute last studied. (If already received) (Original)
- ♦ Aadhaar Card
- ♦ Community Certificate (only for SC/STcategories)
- ♦ Conduct Certificate (Original)
- ♦ Nativity Certificate (for Jammu & Kashmir, Ladakh and North Eastern States)
- ♦ Student Profile (https://vtop.vit.ac.in/studentprofile/)
- ♦ Physical Fitness Certificate (https://vit.ac.in/files/admissions/PhysicalFitness_Certificate.pdf)
- ♦ Admission letter and a photocopy of the programme fee receipt
- ♦ Two copies of recent passport size colour photograph
- ♦ Undertaking form https://vit.ac.in/sites/default/files/Undertaking.pdf **(signed by student & parent)**
- ♦ Affidavit to be signed separately by the student & parent in Rs.20/- Non Judicial Stamp Paper and same has to be attested by Notary Public.
  [http://www.vit.ac.in/files/admissions/Affidavit_Student.pdf]
  [http://www.vit.ac.in/files/admissions/Affidavit_Parent.pdf]

- ♦ Institute Registration Number/ID will be generated to the candidates those who have submitted the above documents only.

   In due of original TC submitted, a TC from VIT will be issued on completion of the course.

10.1 MODE OF PAYMENT

All payments are to be made only through online mode.

10.2. Refund of Fees

If for any reason the candidate withdraws from the programme, the refund will be made as per the norms of the UGC.

10.3. Submission of 'No Dues' Certificate

Certificate from his/her respective Director to get back the certificates. This should be accompanied by the application for withdrawal and the original fee receipt and original provisional admission letter. The certificates will be issued only on production of 'NO DUES' Certificate in the prescribed form, obtained from the PG Admission Section.

11. HOSTEL – Vellore, Chennai Campuses & VIT-Bhopal, VIT-AP

Hostel accommodation is available for both men and women separately at Vellore, Chennai campus, VIT-AP and VIT-Bhopal. For details please log on to VIT website: www.vit.ac.in.

GENERAL DISCIPLINE

All candidates admitted to the Institute shall maintain good conduct, pay the requisite tuition fees and other charges by the due dates, attend their classes regularly and abide by the rules and regulations of the Institution. If at any point of time, the conduct and character of a candidate is not satisfactory or is of a suspicious nature, the management reserves the right, without assigning any reason, to make him / her vacate the hostel or expel him / her from the Institute.

12. IMPORTANT INSTRUCTIONS FOR COMPUTER BASED TEST (CBT) ENTRANCE EXAMINATION

Date and Day	Session	Total Cities
05.05.2024 (Sun)*	Forenoon 10.30 am to 12.30 pm	59

Based on election date, there is possibility that the exam date might be subject to change only on the coinciding locations.

♦ Candidate is expected to arrive at the examination hall at least 1 hour before the start of examination, with Admit Card (hard copy). If a candidate does not report on time, he/she is likely to miss the general instructions given in the Exam Hall.

♦ Candidate will not be permitted to enter into examination hall after **10:15 am**

♦ Candidate will not be permitted to leave the exam hall until **12.30 pm**, even if the exam were completed.

♦ Candidates are requested to keep the Admit Card safely with them and bring it during the Admission Process. Candidate should produce it on demand.

♦ A candidate who does not possess the admit card issued by VIT Institute shall not be permitted to attend VITMEE exam under any circumstances.

- ♦ Candidate is instructed to complete Registration process with the help of Hall Invigilators.

- ♦ Candidate will be allotted a computer system by Hall Invigilator to attend the Computer Based Test (CBT)

- ♦ Candidate is not permitted to carry any text material (printed / written), slide rulers, log tables, electronic watches with facility of calculator, mobile phones or any other electronic devices.

- ♦ Candidate should bring a pencil or pen to carry out any rough calculations.

- ♦ Test will start exactly at the time specified in Admit Card and an announcement will be made by Hall Invigilator to start and stop the exam.

- ♦ During the exam process, the Hall Invigilator can request the admit card to verify the candidate.

- ♦ Under any circumstances the candidate may not be permitted to take an extra time, unless otherwise permitted by Center Superintendents.

- ♦ Exam would comprise of multiple choice questions with question number appearing at the top center of computer screen and the time left for the exam to be completed.

- ♦ For each question, candidate has to select the right option using the mouse.

- ♦ Candidates will be allowed to change their answer any time during the exam duration.

13. ACADEMIC QUALIFICATIONS

School	PROGRAMME	ELIGIBILITY
SITE	MCA	• Recognized Bachelor's Degree of Minimum three year duration in B.Sc (CS) / BCA / BSc (IT) with 60 % or 1st class in qualifying examina- tion with Mathematics as one of the subjects at graduate level / 10+2 level. • Other equivalent degrees, with 60 % or 1st class in qualifying examination, which has been approved and recognized by approval authorities of which Computer Science and Mathematics as major subjects during their programme of study. [Equivalence certificate from the University/Institute has to be submitted for double/triple major degrees]

Test Cities – VITMEE 2024 MCA (2 year)

Appendix—I

Date and Day	Forenoon Session	Total test centres
05.05.2024 (Sunday)*	2.30 pm to 4.30 pm	59

STATE	CITY	STATE	CITY
Andhra Pradesh	Amaravati (AP)	Maharashtra	Mumbai
	Vishakapatnam		Pune
	Ananthapur		Kolhapur
	Nellore		Aurangabad
	Tirupati		Nagpur
Assam	Guwahati		Solapur
Bihar	Patna	Odissa	Bhubaneswar
Chandigarh	Chandigarh	Puducherry	Puducherry
Chattisgarh	Raipur	Punjab	Amritsar
Delhi	Delhi	Rajasthan	Jaipur
Gujarat	Surat		Bikaner
	Rajkot		Jodhpur
	Ahmedabad		Kota
Goa	Goa		Udaipur
Himachal Pradesh	Shimla	Tamil Nadu	Chennai
Jammu & Kashmir	Srinagar		Coimbatore
Jharkhand	Bokaro		Madurai
Karnataka	Bangalore		Nagarcoil
	Hubli		Salem
	Mangalore		Trichy
	Raichur		Vellore
Kerala	Kochi	Telengana	Hyderabad
	Thiruvananthapuram		Khammam
	Thrissur		Karim Nagar
	Kozhikode	Uttar Pradesh	Varanasi
Madhya Pradesh	Bhopal		Agra
	Gwalior		Moradabad
	Indore		Lucknow
	Jabalpur	Uttarakhand	Dehradun
		West Bengal	Kolkata

*** Note: Based on election date, there is a possibility that the exam date might change only in the coinciding locations**

APPENDIX – II

Entrance Examination

The question papers will have the following subject code.

Code	Specialization
MC	Master of Computer Applications

ANNEXURE I

CERTIFICATE TO PROVE NATIVITY

(For candidates hailing from Jammu and Kashmir, Ladakh and the North Eastern States of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura)

Certified that Mr. / Ms.. an

applicant for admission to M.Tech/MCA Degree programme in the year..., son / daughter

of Shri. / Smt. ....residing at

....

In ……………………………………………………… District of ……………………………………… State, is a native of

……………………………………………………. State.

Signature of Tahsildar or Revenue Authority

Name   :

Designation   :

Place   :

Date   :

Office Seal   :   **Office Seal**

ANNEXURE II

THE FORM OF CASTE CERTIFICATE FOR SC / ST

Certified that Mr. / Ms .... an

applicant for admission to M.Tech/MCA Degree programme in the year.. , son / daughter

of Shri. / Smt. .... residing at

....

In .... belongs to the .... Caste / Tribe,

which is recognized as a Scheduled Caste / Scheduled Tribe under the Constitution (Scheduled Castes) Order 1950 /

The Constitution (Scheduled Tribes) Order, 1950, as amended by the Scheduled Castes and Schedules Tribes Orders

amendment Act 1976.

Signature of Competent Authority

Name   :

Designation   :

Place   :

Date   :

Office Seal   :

Office Seal

Authorities empowered to issue Scheduled Caste / Scheduled Tribe Certificate

- District Magistrate / Additional District Magistrate / Collector / Deputy Collector / Deputy Commissioner / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner
- Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
- Revenue Officer not below the rank of Tahsildar
- Sub-Divisional Officer of the area where the candidate and / or his family normally resides

Important Dates

Issue of Online Application	**22nd January 2024 (Mon)**
Last date of Apply through online	**28th April 2024 (Sun)**
Last date of Edit Application and Uploading of Documents	**28th April 2024 (Sun)**
Date of VITMEE (CBT)	**5th May 2024 (Sun) Based on election date, there is possibility that the exam date might be subject to change only on the coinciding locations.**
Declaration of Result [VITMEE]	**17th May 2024 (Fri)**
Online Counselling Choice Preference Campus	**17th & 18th May 2024 (Fri & Sat)**
Seat Allotment	**29th May 2024 (Wed)**
Last Date to Pay Full Fee - MCA	**10th June 2024 (Mon)**
Date of Orientation Programme (tentatively)	**Second week of July 2024**

Contact Details:

Director PG-Admissions

Vellore Institute of Technology

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