

INTERNAL QUALITY ASSURANCE CELL

Minutes of the

Internal Quality Assurance Meeting (AY 2015 – 2016)

Date / time : 23 January 2016 / 12.00 PM

Venue: 201 Admin Block, Chennai Campus, VIT University, Chennai

Members present:

As per enclosed attendance sheet

Agenda

- [1] Action taken on the suggestions
- [2] Pending actions

Minutes

- [1] To start with, Dr. P. Gunasekaran (Pro Vice Chancellor) welcomed the members.
- [2] VIT-IQAC coordinator made a brief presentation on the action taken report (as given in the slides enclosed).
- [3] During the presentation it was also pointed out that the IQAC day was conducted in order to sensitise the faculty on quality issues and to find possible solutions to some specific processes.
- [4] It was also pointed out by the coordinator that a seminar is being organised on March 11, 2016 on the theme "Enhancing the Quality of Academic Research in Higher Educational Institutions".
- [5] The members also appreciated the efforts taken by VIT in evaluating the project students.

Suggestions putforth by the committee

- [1] The analysis should include not only the research output of the schools in general, but should involve identification of faculty categories as teaching and research-oriented
- [2] The projects proposals to be reviewed by an internal committee before it is being sent for extramural funding. It was said that this process is already in place for the proposals submitted by the faculty who do not have prior experience on funded projects.

[3] Similarly, the manuscripts submitted could also pass through a technical review committee if the quality needs to be improved. A committee could also be formed to correct the grammatical errors and other non-technical mistakes. In addition, the number of papers submitted should be accounted.

[4] The IQAC should identify specified areas for focusing their research activities. All efforts should be directed towards enhancing the quality of research in these identified areas. This will improve the branding of the University.

[5] The faculty members should also try to establish as many external contacts as possible. This will not only aid in good technical support but also will set an image for the University.

[6] Mock interviews could be conducted for students. This will enable students to face the challenges during their placement interviews or during admission to higher education. Here, it was pointed out that the placement and academics section have taken sufficient effort for the soft skill development of the students.

[7] Specific targets should be set and the faculty members are supposed to adhere to that. It was pointed out that in the revised performance evaluation form adequate challenges have been set to the faculty members and the faculty members are expected to perform and contribute to the growth of the University.

Dr. G. Jayaraman
Coordinator (VIT – IQAC)



Dr. Anand A. Samuel
Vice Chancellor (VIT University)
& Chairperson (VIT – IQAC)

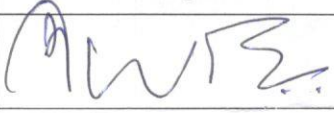

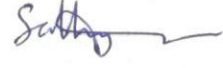
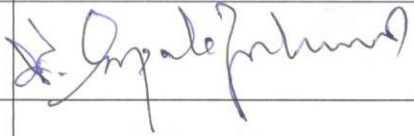
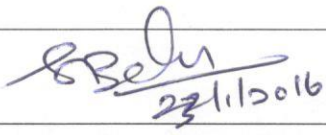

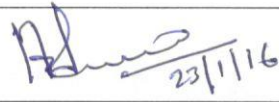
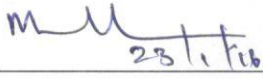

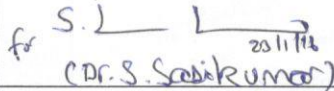
Second meeting of VIT-IQAC – AY 2015-2016


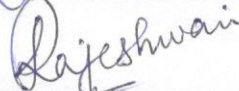
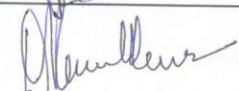

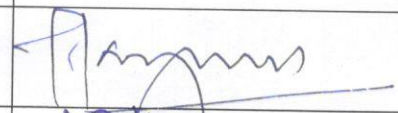
Meeting Schedule

Date and Time : January 23, 2016 @ 12.00 PM

Venue : Room No. 201, Administrative Block, VIT Chennai Campus

Attendance Sheet

Members	Designation	Signature
Dr. Anand A Samuel	Vice Chancellor	
Dr. Narayanan S	Pro Vice Chancellor	
Dr. Gunasekaran P	Pro Vice Chancellor	
Dr. Sathiyarayanan K	Registrar, Vellore Campus	
Mr. Gopala Krishnan.N	Administrative Officer, Chennai Campus	
Dr. Subhakar D	Dean, Academics, Vellore Campus	
Dr. Kanchana Bhaskaran V S	Dean, Academics, Chennai Campus	
Dr. Babu S	Associate Dean, Research, Vellore Campus	
Dr. Nayeemullah Khan	Associate Dean, Research, Chennai Campus	
Dr. Alex Z C	Director, Sponsored Research, Vellore Campus	
Dr. ArunKumar Sarma	Director (Sponsored Projects), Chennai Campus	
Dr. Mohan Ganesh	CoE, Vellore Campus	
Dr. Hari Krishnan	CoE, Chennai Campus	
Dr. Mahindrakar Amit Baburao	Director (Student Welfare), Vellore Campus	
Dr. Saradha Rajkumar	Director (Student Welfare), Chennai Campus	

Members	Designation	Signature
Shri. Shett K S	TESPA Tools Private Limited	
Dr. Balakumar V	Simplex Infrastructures Ltd	
Dr. Rajeshwari	Bioklone Biotech Pvt Ltd	
Dr. Ramesh Kumar	Salem Microbes Pvt Ltd	
Shri. Suderson	Product Engineering Services	
Shri. Viswanathan	Wipro	
Shri. Giri K K	VIT Alumini	
Dr. Rajendran C	Indian Institute of Technology, Chennai	
Dr. Masilamani V	Indian Institute of Information Technology	
Aunpama Joy	12BMD0005 (Student), Vellore Campus	
R Sai Pranav	13 BCE 1108 (Student), Chennai Campus	
Dr. Jayaraman G	Dy. Director Ranking and Accreditation Vellore Campus	
Dr. Brintha Therese A	Co-Ordinator IQAC & IIS Chennai Campus	