### CODE OF CONDUCT
(Common for Ladies Hostel & Men’s Hostel)

<table>
<thead>
<tr>
<th>S.No.</th>
<th>VIOLATION</th>
<th>ACTION</th>
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<tr>
<td>1.</td>
<td>Entering the Campus Gate/ Hostel Block Gate without ID Card/Late Gate entry (Main &amp; Hostel Block gate)</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Time : Penalty of Rs.100/-&lt;br&gt;On repetition: A penalty of Rs.1000 will be imposed.</td>
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<td>2.</td>
<td>Misuse of student ID card</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Time : Penalty of Rs.500/-&lt;br&gt;2&lt;sup&gt;nd&lt;/sup&gt; Time : Penalty of Rs.1000/- and Suspension of Shopping and Outing for a period of 15 days.</td>
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<td>3.</td>
<td>Giving false information during enquiry for misconduct</td>
<td>Penalty of Rs.3,000/-</td>
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<td>4.</td>
<td>Outing and Shopping</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Time Defaulter: Warning&lt;br&gt;2&lt;sup&gt;nd&lt;/sup&gt; Time Defaulter: Warning &amp; submission of a Written Undertaking.&lt;br&gt;3&lt;sup&gt;rd&lt;/sup&gt; Time Defaulter: Suspension of Shopping and Outing for a period of 15 days.&lt;br&gt;&lt;b&gt;On Repetition&lt;/b&gt;: Suspension of Shopping and Outing for a period of 3 months.</td>
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<td>5.</td>
<td>Misuse of Leave Type</td>
<td>Fine of Rs.3000/- + Suspension of Shopping and Outing for a period of one month.</td>
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<td>6.</td>
<td>Possession / Using of Electrical appliances inside the Hostel room</td>
<td>Penalty of Rs.500/- + Confiscation of electrical appliances.</td>
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| 7. | Smoking | 1\textsuperscript{st} Time Defaulter: Fine of Rs.1000/- + Shopping and Outing cancellation for 3 months + Community Service (Participate in Anti-Smoking Campaign) + Counseling  
**On Repetition:** Fine of Rs.5,000/- + Shopping and Outing cancellation for 3 months + Community Service (Participate in Anti-Smoking Campaign) + Counseling |
| 8. | Absent Without Obtaining Leave (AWOL) / Failing to give attendance being present in the block | 1\textsuperscript{st} Time Defaulter: Penalty of Rs.3,000/- + Suspension of Shopping and Outing for a period of 15 days.  
**On Repetition:** Penalty of Rs.5,000/- + Suspension of Shopping and Outing for a period of 3 months. |
| 9. | Celebration of Birthday /any kind of party in the hostel by disturbing the peaceful environment during Silence Hours (9.00 pm to 6.00 am) | 1\textsuperscript{st} Time Defaulter: Penalty of Rs. 3,000/- to each participant  
**On Repetition:** Penalty of Rs. 5,000/- to each participant + Suspension of Shopping and Outing for a period of 15 days. |
| 10. | Bringing /Allowing any Day Scholar / Day Boarder / Non-VITian inside the hostel | 1\textsuperscript{st} Time Defaulter: Penalty of Rs. 5,000/- + Suspension of Shopping and Outing for a period of 15 days.  
**On Repetition:** Suspension for One Semester from the Institute |
| 11. | Day Scholar/Day Boarder entering the hostel premises | 1\textsuperscript{st} Time Defaulter: Penalty of Rs. 5,000/-  
**On Repetition:** Suspension for One Semester from the Institute |
| 12. | Bringing any kind of motor vehicle inside the hostel premises | 1\textsuperscript{st} Time: Penalty of Rs.5,000/-  
**On Repetition:** Penalty of Rs.10,000/- |
| 13. | Damaging Institute’s Property | Penalty of Rs. 5,000/- + Payment of three times the cost of damage |
| 14. | Fighting / Slandering / Quarrelling resulting in
|     | a) Minor Injury | Penalty of Rs. 5,000/- + Suspension of Shopping and Outing for a period of one month
|     | Fighting / Slandering / Quarrelling resulting in
|     | b) Major Injury | Expulsion from the Institute
| 15. | **Alcohol:**
|     | a) Coming in Drunken State (or) Inducing others to consume alcohol | 1st Time Defaulter: Suspension for One Semester from the Institute
|     | | On Repetition: Suspension for One Year from the Institute
|     | b) Bringing or Possession of alcohol (even empty alcohol bottles) in campus (or) Drinking alcohol in the campus | 1st Time Defaulter: Suspension for One Year from the Institute
|     | | On Repetition: Suspension for Two Years from the Institute
| 16. | Stealing / Theft | Suspension for One Year from the Institute
| 17. | Any kind of Cyber Crime / Defaming VIT’s name in any manner | Expulsion from the Institute
| 18. | Forgery / Multilevel Marketing / Gambling | Expulsion from the Institute
| 19. | Ragging / Harassment of fellow students in any manner | Expulsion from the Institute
| 20. | Drugs / Substance Abuse | Expulsion from the Institute

**Note:**
1. All violations will be reported to the parents.
2. A record of violations will be maintained in the student’s personal file.
3. Students involved in major violation will lose their privileges such as scholarship and placement services.
4. All penalties need to be paid as donation to charity organizations (as specified in the order)

*Last updated: March, 2019*