



FRESHERS HOSTEL FEES REFUND POLICY (2023-24)

A. **Admission fee** of Rs 15,000/- is non-refundable irrespective of students joining the hostel or not.

B. 10% of hostel fee will be deducted for every month of stay in hostel. Receipt of hostel room key is the final proof of utilising the room facility. Duration of stay, whether availed mess facilities or not is immaterial for deduction purpose. Even one day stay in a month will be treated as a month's stay for this purpose.

C. Caution Deposit of Rs 15000/- will be refunded in full.

D. In case of hostel vacation after 4 months of joining hostel, no room fee will be refunded. Only mess fee will be paid pro-rata.

NOTE:

1. Hostel fee includes room charges, general electricity charges and A/C electricity fee applicable for A/C Rooms.

2. Refundable amount will be remitted to the account number as updated in student profile within one month from the date of receipt of withdrawal request and return of original documents to the admission office.