

## **JOINT AFFIDAVIT BY PARENT/GUARDIAN AND STUDENT**

**(This matter has to be typed on a non-judicial stamp paper of Rs. 200/-)**

Mr./Ms.....(Full name of parent / guardian)  
parent/guardian of Mr./Ms. .... (Student) with application /  
registration number ..... have been admitted to  
(Programme),VIT, Vellore.

### **Highlights of Rules and Regulations – in General**

DAY	IN - TIME		OUTING	
	Main Gate	Hostel Gate	Duration	No. of times
Instructional day	7.00 pm	8.30 pm	2 hrs	During non-class hours (only once in a day)
Weekends & Institutional Holidays	7.00 pm	8.30 pm	4 hrs	Only once in a day

1. Students are called upon to read 'Code of Conduct' as per url:  
Hostel information sheet: <https://vit.ac.in/campuslife/hostels>
2. Students should be available in their respective rooms as attendance will be taken in your respective blocks everyday between 9.00 pm – 10.15 pm in the biometric machines without fail. Failure to mark attendance will trigger messages to parent/guardian.  
Students should stay **only in the room allotted to them**. Staying in other student's room is prohibited.
3. Any physical/mental harassment towards fellow students including ragging, quarrelling, using abusive language and **violent behavior** is strictly prohibited and shall lead to severe punishment.
4. **Smoking (possession or use)/ragging** is strictly prohibited inside the Hostel premises and within the campus of the Institute.
5. Hostel is meant for facilitating studies. Therefore, **silence** should be maintained between 9.00 pm and 6.00 am. Students should not disturb other students by conducting parties, playing music, talking loudly over mobile phones, etc.,
6. Multi-Level Marketing (MLM) engaging in any kind of trading activities, lending, or gambling in any form including playing cards in the hostel is prohibited.

7. Students found entering the Institution/Hostel premises under the influence of alcohol or inducing others to consume alcohol, may face suspension **for one semester**. If a student is found **consuming/possessing (even empty bottles)** liquor, smoking, ragging, gambling, drinking, using Narcotics in single or together in possession/use/sale inside the campus/hostel premises will be **suspended for one year**.
8. If **narcotics** or related substances are found in any room, all the students staying in the room will be **expelled** from the institution. Students who consume/trade/possess narcotics inside/outside the hostel will be expelled from VIT. Abuse of any chemicals is prohibited.
9. Anyone causing **damage** to the hostel **property** will be **penalized**.
10. Hostel students should **not bring any day-scholar or ex-VITian or non-VITian or other visitors** inside the hostel premises.
11. If a student is going out for an overnight stay, he should **obtain prior permission** before leaving the hostel as per procedure available @ url: <https://vit.ac.in/campuslife/hostels>
12. Hostellers are not allowed to keep any kind of motor vehicles or Pets. However, bicycle can be used and parked only at designated locations.
13. Students in the hostel are not allowed to keep **air coolers, musical instruments, speakers, kettle, induction stove, electric iron box or any other electrical equipment/gadgets**. Unauthorized possession/use will lead to confiscation of the goods. Cooking in the rooms is strictly not permitted.
14. Students are **personally responsible to safeguard their belongings**. Students are advised not to keep large amounts of cash or valuables like gold, costly wrist watch/laptops/cell phone, expensive jewellery etc., in their rooms.
15. All the programmes offered are **RESIDENTIAL PROGRAMMES**. Hence, students **will not be permitted to stay as day boarders outside the campus** until the completion of the course unless parent stays with them. Exemption is to be sought only students having residence within 65 kms.
16. Hostellers are prohibited from entering restricted areas and from using illegal rental bikes or cars.
17. First year students will be permitted outside the campus only after 3 months of joining.

18. Students will be permitted to go to Home town/Local guardian's place only twice in a month with parents approval.
19. Students will not be permitted to stay in the hostel during **vacation**, unless they have academic assignments.
20. Summer semester Hostel fees will be applicable to students registering for **summer courses**.

**PERSONAL SECURITY BOND AND LOCAL GUARDIAN DETAILS**

I, Mr./Ms. \_\_\_\_\_, aged \_\_\_\_\_ years, residing at \_\_\_\_\_ (address) is the parent/guardian of Mr./Ms. \_\_\_\_\_ studying \_\_\_\_\_ programme in VIT, Vellore, Tamil Nadu and staying in Hostel, hereby authorize the Institution to allow my ward to go outside the campus with proper prior intimation to the authorities concerned while staying at the Institution. I undertake full responsibility for all their actions whilst he/she goes out of the Hostel/Campus any time with or without permission of the hostel authorities. Further, I/We authorize Mr./Ms. \_\_\_\_\_, aged \_\_\_\_\_ years, residing at (address) \_\_\_\_\_, as the LOCAL GUARDIAN of my son/daughter. He/She may avail leave and go to the above mentioned LOCAL GUARDIAN's place as per the approved leave regulations of VIT.

KNOW ALL MEN that we Mr./Ms. \_\_\_\_\_ (Student), admitted to \_\_\_\_\_ programme with Application No./Reg. No. \_\_\_\_\_ for the academic years in VIT, Mr./Ms. \_\_\_\_\_ (parent/guardian) bind ourselves jointly and severally to the VIT, Vellore, Tamil Nadu, for the prudent behavior of Mr./Ms. \_\_\_\_\_ student during his/her studies in VIT, Vellore, Tamil Nadu.

AND WHEREAS the said Mr./Ms. \_\_\_\_\_ (Student) has been called upon to furnish personal security bond to VIT, Vellore, Tamil Nadu indemnifying the Institution against all loss and/or damage to the property, of VIT, that might be caused by reason of any misbehavior and/or malpractice of Mr./Ms. - \_\_\_\_\_ (Student) during the course of his/her studies as a prudent student. AND WHEREAS the said VIT, Vellore, Tamil Nadu as called upon the said Mr./Ms. \_\_\_\_\_ (Student) and Mr./Ms. \_\_\_\_\_ Parent/Guardian to execute a personal bond with two sureties to that effect.

The student and the parent hereby undertake to indemnify and keep the VIT indemnified from all and every such loss and/or damage caused to the property of the Institution from any act of the said student in the course of his/her studies within 15 days of notice of such damage or loss caused and the Institution shall be at liberty to recover the loss along with 12% interest per annum, if such damage or loss caused is not made good within 15 days thereof.

PROVIDED ALWAYS that this bond shall cease soon after the completion of the studies of the student Mr./Ms. \_\_\_\_\_ in this VIT, Vellore Tamil Nadu.

IN WITNESS to the above written bond and to all terms and conditions herein before contained the assigned hereunder this \_\_\_\_\_ day of \_\_\_\_\_ (month and year).

**SURETIES**

We the sureties undertake to make good the loss caused to the Institution by the above student, if they fail to make good the loss caused in time.

I. Name : \_\_\_\_\_

Designation/Profession : \_\_\_\_\_

Address : \_\_\_\_\_

II. Name : \_\_\_\_\_

Designation/Profession : \_\_\_\_\_

Address : \_\_\_\_\_

I/We have read and understood the specified Rules and Regulations of VIT Hostels and agree to obey by the rules.

1. Signature of the Student

Name:.....

Application No:.....

2. Signature of the Parent/Guardian

Name:.....

**OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC**